



# County of El Dorado

## MEETING AGENDA

### Board of Supervisors

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
[www.edcgov.us/bos](http://www.edcgov.us/bos)

*Wendy Thomas, Chair, District III*  
*John Hidahl, First Vice Chair, District I*  
*George Turnboo, Second Vice Chair, District II*  
*Lori Parlin, District IV*  
*Brooke Laine, District V*

*Kim Dawson, Clerk of the Board of Supervisors*  
*Tiffany Schmid, Chief Administrative Officer*  
*David Livingston, County Counsel*

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Tuesday, July 23, 2024

9:00 AM

<https://edcgov-us.zoom.us/j/81699987609>

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330 Fair Lane, Building A Placerville, CA

OR Live Streamed - [Click here to view](#)

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person. Except for a noticed teleconference meeting, the Board reserves the right to conduct the meeting without remote access if there is a malfunction.

**PUBLIC PARTICIPATION INSTRUCTIONS:** The Board of Supervisors meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom and YouTube.

Members of the public may address the Board in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 816 9998 7609. Please note you will be able to join the live-stream 15 minutes prior to the posted meeting start time. To observe the live stream of the Board of Supervisors meeting go to <https://edcgov-us.zoom.us/j/81699987609>.

To observe the Board of Supervisors meetings via YouTube, click <https://www.youtube.com/channel/UCUMjDk3NUItZJrpw2CL7Zkg>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Monday before the meeting to ensure the Board of Supervisors has adequate time to review. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to the Board of Supervisors.

**Vision Statement**

**Exceptional quality of life with a strong sense of community, rural character, managed growth, and opportunity for all.**

**This institution is an equal opportunity provider and employer.**

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at: <http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us), preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on August 24, 2021, incorporated herein:

The Board wants all members of the public to feel welcome to speak, especially regarding controversial items. Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. If the three minutes are exceeded the speaker's microphone will be muted. Applause or other outbursts are not allowed in the Board Chambers.

During noticed public hearings only, individuals authorized by organizations to speak to organizational positions may request additional time, up to five minutes.

Public comment on certain agenda items designated and approved by the Board may be treated differently within specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending on the nature of the issue. The Board Chair may limit public comment during Open Forum.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Board Chair may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Board Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Board Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Board Chair may order the removal of the person from the Board meeting.

**9:00 A.M. - CALL TO ORDER****INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**CONSENT CALENDAR**

1. [24-1352](#) Clerk of the Board recommending the Board Approve the Minutes from the regular meeting on July 16, 2024.

**GENERAL GOVERNMENT - CONSENT ITEMS**

2. [24-0813](#) Auditor-Controller recommending the Board approve the Final Passage (Second Reading) of Ordinance **5204** Levying Special Taxes for CFD 2024-2 (Heritage at Carson Creek Village 11). (Cont. 7/16/2024, Item 50)

**FUNDING:** N/A

3. [24-1217](#) Chief Administrative Office recommending the Board approve the Final Passage (Second Reading) of Ordinance **5205** amending the El Dorado County Ordinance Code, Title 3 - Revenue and Finance, Chapter 3.08 Leases of County Property, to change the authority for airport agreements and leases from the Director of Planning and Building to the Airport Director. (Cont. 7/16/2024, Item 45)

**FUNDING:** N/A

4. [24-1025](#) Emergency Medical Services, a division of the Chief Administrative Office, recommending the Board:
  - 1) Make findings pursuant to Section 3.13.030 (f) of the El Dorado County Ordinance Chapter 13, Contracting Out, that the provision of financial auditing services provided by Richardson & Company LLP are in the public's best interest and a contract is necessary to protect against a conflict of interest or to ensure independent and unbiased findings where there is a need for an outside perspective;
  - 2) Approve and authorize the Purchasing Agent to sign competitively bid Agreement 8734 with Richardson & Company, LLP, for financial auditing services for the County's ambulance services providers, in the amount of \$114,050 and a term effective upon execution through of June 30, 2027; and
  - 2) Authorize the Purchasing Agent to execute any necessary amendments relating to Agreement 8734, excluding term extensions and increases to compensation, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** County Service Areas 3 and 7 ambulance fees.

5. [24-1026](#) Human Resources Department recommending the Board consider the following:
- 1) Make findings in accordance with Ordinance 3.13.030(F) that a contract for workplace investigations and mediation is necessary to protect against a conflict of interest or to ensure independent and unbiased findings where there is a need for an outside perspective;
  - 2) Approve and authorize the Board Chair to sign Agreement 8691 with Municipal Resource Group, LLC, a firm that was identified through a County request for qualifications process, for a term of August 17, 2024 through August 16, 2027 and in an amount not to exceed \$275,000; and
  - 3) Authorize the Purchasing Agent to execute any necessary amendments relating to Agreement 8691, excluding term extension and increases to the amount, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** Countywide, General Fund and non-general fund.

6. [24-1262](#) Human Resources Department recommending the Board approve and adopt the revised Health and Human Services Agency department-specific class specification of Mental Health Worker I/II.

**FUNDING:** N/A

7. [24-1196](#) Information Technologies Department recommending the Board:
- 1) Authorize the use of competitively bid National Association of State Procurement Officials (NASPO) Agreement AR2472 between Carahsoft Technology Corp and State of Utah, with California Department of General Services Participating Addendum 7-17-70-40-05, for the acquisition of computer software, maintenance, and technical support services necessary to continue using VMware software;
  - 2) Approve and authorize the Purchasing Agent to issue a purchase contract to reseller Sidepath, Inc., under NASPO Agreement AR2472 and California Participating Addendum 7-17-70-40-05 in the amount of \$426,414.54 for the purchase of VMware Cloud applications for a three-year renewal period; and
  - 3) Approve the Purchasing Agent to sign Sidepath Quote SID48140-03.

**FUNDING:** General Fund, with partial cost recovery in future years through the Countywide Cost Allocation Plan.

8. [24-1166](#) Treasurer-Tax Collector recommending the Board adopt and authorize the Chair to sign Resolution **129-2024** granting approval to sell tax-defaulted properties at a web-based public auction, to be conducted on Friday, November 1, 2024.

**FUNDING:** General Fund.

9. [24-1304](#) Supervisor Laine recommending the Board make the following appointment to the Pollock Pines Design Review Committee:  
Appoint Janiene Colley, Member - Pollock Pines Resident, Term Expiration 07/23/2028.

**FUNDING:** N/A

10. [24-1305](#) Supervisor Laine recommending the Board consider the following:  
1) Approve the reappointment of Jason Drew to continue serving as the lay member representing El Dorado County on the Tahoe Regional Planning Agency Advisory Planning Commission; and  
2) Forward this reappointment of Jason Drew to the Tahoe Regional Planning Agency Governing Board for final approval.

**FUNDING:** N/A

11. [24-1341](#) Supervisor Laine recommending the Board make the following appointment to the Commission on Aging:  
Appoint Loreen Sanchez, Member District V, Term Expiration 01/01/2027.

**FUNDING:** N/A

**HEALTH AND COMMUNITY - CONSENT ITEMS**

12. [24-0799](#) Health and Human Services Agency (HHS) recommending the Board, acting as the Governing Board of the In-Home Supportive Services (IHSS) Public Authority (PA),:
- 1) Approve and authorize the Chair to sign Agreement 8725 with JUMP Technology Services, LLC for software to manage and enroll IHSS PA providers, in the amount of \$17,480 and for the term of August 1, 2024, through July 31, 2026;
  - 2) Authorize the Purchasing Agent to execute amendments relating to Agreement 8725, contingent upon approval by County Counsel and Risk Management, which do not increase the maximum dollar amount or term of the Agreement; and
  - 3) Authorize the HHS Director, or the Chief Assistant Director, to execute programmatic, administrative, and fiscal documents relating to Agreement 8725.

**FUNDING:** 47% Federal, 43% State, and 10% County General Fund.



**LAND USE AND DEVELOPMENT - CONSENT ITEMS**

13. [24-1164](#) Department of Transportation and County Counsel recommending the Board consider the following:
- 1) Approve and authorize the continuation of the perpetual Agreement 6755 between County of El Dorado and Burke, Williams & Sorensen, LLP for legal advice and litigation representation, review of resolutions of necessity, and property acquisition matters inclusive of eminent domain, concerning various Capital Improvement Program projects; and
  - 2) Find that Agreement 6755 is exempt from competitive bidding in accordance with County's Procurement Policy C-17, Section 3.4 "Exemptions from Competitive Bidding" because it is for legal services.

**FUNDING:** For various Capital Improvement Program and Environmental Improvement Program projects, funding will be provided by associated Federal, State, and Local funding sources. Local funding sources may include any combination of the following: Traffic Impact Fee Program, Missouri Flat Area Master Circulation and Financing Plan, Road Fund, Tribe Funds, Accumulative Capital Outlay, Developer Advanced Funds, Sacramento Municipal Utility District, and/or General Fund.

14. [24-1161](#) Department of Transportation recommending the Board:
- 1) Approve and authorize the Chair to sign the Notice of Acceptance with Dirt and Aggregate Interchange, Inc. for the Guardrail Upgrades Multiple Locations - West Slope Project, Capital Improvement Program 36105075, Contract 7590; and
  - 2) Approve and authorize the Clerk of the Board to release the Payment and Performance Bonds to the contractor's Surety upon notification from the Department of Transportation, after the one-year guarantee period. (District 5)

**FUNDING:** Highway Safety Improvement Program (100% - State).

15. [24-1176](#) Department of Transportation, Maintenance and Operations Division, recommending the Board approve and authorize the Chair to sign Rental Agreement 8816 with Andrew Amara, Lessor, for temporary housing located at 7160 Eighth Avenue in Tahoma, in the amount of \$19,300, to commence on December 1, 2024, and terminate on March 31, 2025.

**FUNDING:** Road Fund. (100%)

16. [24-1214](#) Department of Transportation, Maintenance and Operations Division, Fleet Services Unit, recommending the Board add four (4) vehicles to the Fiscal Year (FY) 2024-25 Fixed Asset list that were included on the FY 2023-24 Fixed Asset list and anticipated to be received prior to year end but were not received within the fiscal year due to part limitations and extended build timelines, at a total cost of \$239,000.

**FUNDING:** Fleet Internal Service Fund (100%).

17. [24-1237](#) Department of Transportation, Maintenance and Operations Division, Fleet Services Unit, recommending the Board:
- 1) Decrease one (1) 1-ton pickup on the Fiscal Year 2024-25 Fixed Asset List from \$75,000 to \$62,000;
  - 2) Increase one (1) mid-size pickup on the Fiscal Year 2024-25 Fixed Asset List from \$40,000 to \$53,000;
  - 3) Find the purchase of nine (9) replacement vehicles are exempt from competitive bidding in accordance with Procurement Policy C-17, Section 3.4.4, due to use of a competitively bid contract for the purchase;
  - 4) Authorize the Purchasing Agent to utilize the State of California competitively-bid Contract 1-22-23-20 for the acquisition of nine (9) fleet replacement trucks for the Department of Transportation - Fleet Services Unit; and
  - 5) Authorize the Purchasing Agent to sign a purchase order to the awarded State vendor, Winner Chevrolet of Elk Grove, CA. in the amount of \$469,545 plus applicable delivery, fees and taxes (estimated at \$36,291.24) for a one time purchase following Board approval.

**FUNDING:** Fleet Internal Service Fund (100%).

18. [24-1210](#) Environmental Management Department recommending the Board Approve the following:
- 1) Accept a grant award from the State of California, Department of Resources Recycling and Recovery, SB 1383 Local Assistance Grant Program, OWR4 Cycle, Fiscal Year 2022-23, in the amount of \$416,857 for the term beginning upon award and acceptance of funds through April 1, 2026;
  - 2) Authorize the Environmental Management Department Director to execute the Grant Agreement and all grant-related documents including, but not limited to, amendments, requests for payment, reports, and all associated documents necessary to secure grant funds and implement the approved grant program;
  - 3) Make findings in accordance with Section 3.13.030 (B) of the County Ordinance that specialty skills and qualifications not expressly identified in County classifications are involved in the performance of the work;
  - 4) Find that this Contract is exempt from competitive bidding in accordance with Procurement Policy C-17, 3.4 Sole Source, Sections 2 and 3; and
  - 5) Approve and authorize the Chair to sign Agreement 8726 with Breathe CA to assist with meeting regulation requirements of SB 1383 for an amount of \$166,305.03 and a term upon execution and ending June 30, 2025;

**FUNDING:** SB 1383 OWR3/OWR4 Grants.

19. [24-1158](#) Planning and Building Department, Planning Services Division, Long Range Planning Unit, recommending the Board:
- 1) Approve and authorize the Chair to sign Amendment I to Agreement 5912 with Mintier Harnish to assist with creating custom design standards and guidelines in the County's Community Regions (Shingle Springs, El Dorado/Diamond Springs, Cameron Park, and El Dorado Hills) for new Commercial, Mixed-Use, and Multi-Family Residential Design Standards for communities identified in the County's General Plan Policy 2.1.1.1, increasing the budget by \$520,001 for a new total amount of \$826,616, updating the scope of work, and extending the term of the agreement by 3 years with a new expiration date of January 31, 2028; and
  - 2) Authorize the Purchasing Agent, to execute any further documents determined necessary related to Agreement 5912, including amendments which do not increase the amount or term of the Agreement, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** Discretionary Transient Occupancy Tax 26%, Affordable Housing Trust Fund 19%, General Fund 55%.

**LAW AND JUSTICE - CONSENT ITEMS**

20. [24-0436](#) Probation Department recommending the Board authorize the Chair to sign Agreement 8692 with the County of Yolo to place youth of said county in the County of El Dorado Juvenile Treatment Center Secure Youth Treatment Facility Program on a space-available basis, commencing upon final execution and expiring three years thereafter.

**FUNDING:** Revenue from Inter-County agreements.

21. [24-1311](#) Sheriff's Office recommending the Board:
- 1) Approve and authorize the Chair to accept an award in the amount of \$154,721 from the Department of California Highway Patrol (CHP) for the Cannabis Tax Fund Grant Program (CTFGP); and
  - 2) Adopt and authorize the Chair to sign the required Governing Body Resolution **131-2024**, per California Code of Regulations Title 13, Division 2, Chapter 13, Section 1890.13(g), authorizing the Sheriff's Office Agency Chief Fiscal Officer or Undersheriff to accept the grant award and execute for and on behalf of El Dorado County any documents necessary for the purpose of obtaining funding through CTFGP including grant agreements, amendments, extensions, and subsequent grant modifications with the CHP, subject to approval by County Counsel.

**FUNDING:** CHP CTFGP.

**END CONSENT CALENDAR**

**DEPARTMENT MATTERS (Items in this category may be called at any time)**

22. [24-1215](#) Supervisor Turnboo recommending the Board provide conceptual approval to:
- 1) Place a monument near the entrance of the El Dorado County Sheriff's Office (EDSO) Public Safety Facility commemorating canine officers past and present; and
  - 2) Direct Facilities, a division of the Chief Administrative Office, staff to work with EDSO to design the appropriate monument.

**FUNDING:** Private Donations.

**10:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

23. [24-1169](#) Health and Human Services Agency, on behalf of the Commission on Aging, recommending the Board receive and file an annual report from the Commission on Aging.

**FUNDING:** N/A

**11:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

24. [24-1218](#) **HEARING** - Environmental Management Department recommending the Board:
- 1) Conduct a hearing to consider the annual report of delinquent mandatory refuse collection fees for South Tahoe Refuse Co.; and
  - 2) Adopt and authorize the Chair to sign Resolution **130-2024** confirming the annual report of delinquent mandatory refuse collection fees for South Tahoe Refuse Co., establishing the delinquent amounts as special assessments for Fiscal Year 2024-25, and providing for the collection thereof in the same manner as the County's ad valorem property taxes.

**FUNDING:** Non-General Fund / County Service Area 10 - Solid Waste funds.

**1:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)****OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Board Chair may limit public comment during Open Forum.

**1:15 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

25. [24-0790](#) Probation Department recommending the Board receive a presentation on Probation Services Week.

**FUNDING:** N/A

**BOARD MEMBER UPDATES:** This is an opportunity for Board Members to provide short informational updates on matters of countywide concern and brief reports on meetings attended at the expense of the County, in accordance with Government Code § 53232.3. No action will be taken. (May be called at any time during the meeting)

**CAO UPDATE** (May be called at any time during the meeting)

**ADJOURNMENT**

**CLOSED SESSION**

26. [24-1260](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources and/or designee. Employee organizations: El Dorado County Employees' Association, Local 1, AFSCME Council 57 representing employees in the Supervisory, Professional, and General Bargaining Units; Operating Engineers Local No. 3 representing employees in the Trades & Crafts and Corrections Bargaining Units; El Dorado County Criminal Attorneys' Association representing employees in the Criminal Attorney Unit; El Dorado County Managers' Association representing employees in the Management Unit; Deputy Sheriff's Association representing employees in the Law Enforcement Unit; El Dorado County Probation Officers Association representing employees in the Probation Bargaining Unit; and El Dorado County Law Enforcement Management Association representing employees in the Law Enforcement Sworn Management Unit.
27. [24-1257](#) **Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1). Title: County of El Dorado v. Amerisourcebergen Drug Corporation, et al., United States District Court for the Eastern District of California, Case No. 2:18-at-679, Number of potential cases: (1).
28. [24-1288](#) **Conference with Legal Counsel - Initiation of Litigation** pursuant to Government Code Section 54956.9(d)(4). Number of potential cases: (1).
29. [24-1258](#) **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: (1).
30. [24-1045](#) **Pursuant to Government Code Section 54957- Public Employee Performance Evaluation.** Title: Director of Planning and Building.