



County of El Dorado

MEETING AGENDA

Board of Supervisors

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
www.edcgov.us/bos

Wendy Thomas, Chair, District III
John Hidahl, First Vice Chair, District I
George Turnboo, Second Vice Chair, District II
Lori Parlin, District IV
Brooke Laine, District V

Kim Dawson, Clerk of the Board of Supervisors
Tiffany Schmid, Chief Administrative Officer
David Livingston, County Counsel

Tuesday, March 19, 2024

9:00 AM

<https://edcgov-us.zoom.us/j/87651614141>

330 Fair Lane, Building A Placerville, CA

OR Live Streamed - [Click here to view](#)

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person. Except for a noticed teleconference meeting, the Board reserves the right to conduct the meeting without remote access if there is a malfunction.

PUBLIC PARTICIPATION INSTRUCTIONS: The Board of Supervisors meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom and YouTube.

Members of the public may address the Board in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 876 5161 4141. Please note you will be able to join the live-stream 15 minutes prior to the posted meeting start time. To observe the live stream of the Board of Supervisors meeting go to <https://us06web.zoom.us/j/87651614141>.

To observe the Board of Supervisors meetings via YouTube, click <https://www.youtube.com/channel/UCUMjDk3NUItZJrpw2CL7Zkg>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Monday before the meeting to ensure the Board of Supervisors has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to the Board of Supervisors.

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

This institution is an equal opportunity provider and employer.

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at:
<http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us, preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on August 24, 2021, incorporated herein:

The Board wants all members of the public to feel welcome to speak, especially regarding controversial items. Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. If the three minutes are exceeded the speaker's microphone will be muted. Applause or other outbursts are not allowed in the Board Chambers.

During noticed public hearings only, individuals authorized by organizations to speak to organizational positions may request additional time, up to five minutes.

Public comment on certain agenda items designated and approved by the Board may be treated differently within specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending on the nature of the issue. The Board Chair may limit public comment during Open Forum.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Board Chair may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Board Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Board Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Board Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALL TO ORDER**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

CONSENT CALENDAR

1. [24-0522](#) Clerk of the Board recommending the Board Approve the Minutes from the regular meeting on March 12, 2024.

GENERAL GOVERNMENT - CONSENT ITEMS

2. [23-2214](#) Chief Administrative Office, Facilities Division and Probation Department, recommending the Board consider the following:
 - 1) Approve Lease Agreement 8373 in the not-to-exceed amount of \$1,653,392.28 with El Dorado Foothills, LLC, for Probation office spaces located at 3974 Durock Road in Shingle Springs; for a five (5) year term of April 1, 2024, to March 31, 2029; with two renewal options for three (3) years each;
 - 2) Delegate authority to the Purchasing Agent to execute Lease Agreement 8373; and
 - 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Lease Agreement 8373, including future Options and Amendments that do not affect rates, contingent upon approval by County Counsel and Risk management.

FUNDING: General Fund (75%), AB109 (25%).

3. [24-0122](#) Chief Administrative Office, Parks Division, recommending the Board consider the following pertaining to the Rubicon Parking Lot project:
 - 1) Find in accordance with Chapter 3.13.030 of County Ordinance Code, Contracting Out, that environmental assessment services for the project requires specialty skills and qualifications as well as being temporary in nature;
 - 2) Award Request for Qualifications 23-918-072 to Nichols Consulting Engineers, CHTD to provide environmental assessment services for project;
 - 3) Approve and authorize the Chair to sign Agreement 8311 with Nichols Consulting Engineers, CHTD in the amount of \$211,115 for a term effective upon execution through September 30, 2026; and
 - 4) Authorize the Purchasing Agent to execute any necessary amendments relating to Agreement 8311, excluding term extension and increases to the not-to-exceed amount, contingent upon approval by County Counsel and Risk Management.

FUNDING: California State Parks - Off-Highway Vehicle Division.

4. [24-0401](#) Chief Administrative Office, Procurement and Contracts Division, recommending the Board approve the following:
- 1) Award Bid 24-0028 for the purchase of Office Furniture to the low qualified bidders, Interior Spaces Corporation of Sacramento, CA; Miles Treaster and Associates of Sacramento, CA; and Walker's Office Supplies Incorporated of Sacramento, CA;
 - 2) Authorize the Purchasing Agent to issue a purchase order contract for each awarded bid category to Interior Spaces Corporation for Category 1 - Office Master Chairs in the amount of \$100,000, Miles Treaster & Associates for Category 2 - HON Furniture in the amount of \$10,000; Walker's Office Supplies, Incorporated for Category 3 - "Performance Line" Desking in the amount of \$145,000 and Miles Treaster & Associates for Category 4 - Workrite Keyboard Trays in the amount \$5,000, for a total amount of \$260,000 for a thirty-six month term following Board approval; and
 - 3) Authorize the Purchasing Agent to increase the purchase order contracts on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

FUNDING: Various - General Fund and Non-General Fund.

5. [24-0396](#) Chief Administrative Office, Procurement and Contracts Division, presenting a list of County surplus property and recommending the Board so declare and authorize disposal of same in accordance with the County's Procurement Policy C-17, Section 6.0 Surplus Property, thereof.

FUNDING: Various.

6. [24-0410](#) Clerk of the Board, based upon the recommendation of the Building Industry Advisory Committee, recommending the Board: Appoint Brian Frazier, Building Industry Advisory Committee, Surveyors - Architects - Geologists - Engineers Member, Term Expiration 03/19/2027.

FUNDING: N/A

7. [24-0426](#) Clerk of the Board, based on the recommendation of the Cameron Park Design Review Committee, recommending the Board make the following appointment to the Cameron Park Design Review Committee: Appoint Timothy Powell, Resident Member, Term Expiration 03/19/2028.

FUNDING: N/A

8. [24-0439](#) Clerk of the Board, based upon the recommendation of the El Dorado County Commission for Youth and Families, recommending the Board make the following appointment to the El Dorado County Commission for Youth and Families:
Appoint Olivia Byron-Cooper, Ex Officio Member as the Director of El Dorado County Health and Human Services Agency.

FUNDING: N/A

9. [24-0280](#) Clerk of the Board, based upon the recommendation of the El Dorado County Early Care and Education Planning Council, recommending the Board appoint Molly Coolidge, Consumer Representative, to the El Dorado County Early Care and Education Planning Council with a Term Expiration of 03/19/2028. (Refer: 2/27/2024, Item 11)

FUNDING: N/A

10. [24-0447](#) Clerk of the Board, on behalf of the El Dorado County Early Care and Education Planning Council, recommending the Board authorize the Chair to sign the Certification Statement regarding the composition of Local Childcare Planning Council Membership as mandated by Assembly Bill 1542.

FUNDING: N/A

11. [24-0445](#) Clerk of the Board, based upon the recommendation of the Director of Environmental Management Department, recommending the Board make the following appointment to the El Dorado Solid Waste Advisory Committee:
Appoint Deana Watkins-Howey, City of Placerville Alternate, Term Expiration 3/19/2029.

FUNDING: N/A

12. [24-0446](#) Human Resources Department recommending the Board:
1) Approve the bargaining unit designation change for one Sr. Administrative Analyst (position 3291) in the Treasurer-Tax Collector's Office from Confidential to Professional;
2) Approve the bargaining unit designation change for one Administrative Technician allocation (position 3855) in the Treasurer-Tax Collector's Office from General to Confidential; and
3) Adopt and authorize the Chair to sign Resolution **042-2024** to change the bargaining unit designations as noted above.

FUNDING: N/A

13. [24-0357](#)

Information Technologies Department recommending the Board:

- 1) Waive formal bid requirements in accordance with Purchasing Policy C-17 Section 3.4, Exemptions from Competitive Bidding, due to a competitively bid cooperative purchasing agreement being utilized for the acquisition of telephone system hardware;
- 2) Authorize the use of competitively bid Agreement NCPA 01-97 between Synnex Corporation and Region 14 Education Service Center for the acquisition of telephone system hardware necessary for the planned telephone system upgrade project;
- 3) Authorize the Purchasing Agent to issue a Purchase Order to ConvergeOne in the amount of \$107,860.80 plus applicable shipping and taxes for Avaya G450 Migration Hardware; and
- 4) Authorize the Purchasing Agent to accept and execute ConvergeOne quote QU-000501718.

FUNDING: General Fund, with partial cost recovery in future years through the Countywide Cost Allocation Plan.

14. [24-0518](#)

Supervisor Parlin recommending the Board make the following appointment to the Library Commission:

Appoint Alan Candee, District IV Member, Term Expiration 01/01/2027.

FUNDING: N/A

HEALTH AND COMMUNITY - CONSENT ITEMS

15. [24-0124](#) Health and Human Services Agency (HHS) as the Administrative Entity for the El Dorado Opportunity Knocks (EDOK) Continuum of Care (CoC) is recommending the Board:
- 1) Make findings that the provision of Coordinated Entry System (CES) services provided by Tahoe Coalition for the Homeless are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(B);
 - 2) Authorize the Purchasing Agent to execute the finalized competitively bid Agreement for Services 8450 with Tahoe Coalition for the Homeless for provision of CES services to the EDOK CoC, similar in form and scope to the sample agreement attached (Attachment A), in the amount of \$351,275.50 for the initial three-year term from April 1, 2024 through March 31, 2027, with the option to extend the term of the Agreement for two additional one-year terms through March 31, 2029, for a maximum five-year term, and maximum obligation of \$585,459.15, contingent upon approval by County Counsel and Risk Management;
 - 3) Authorize the Purchasing Agent to execute amendments relating to said Agreement, which do not increase the maximum dollar amount or term of the Agreement, contingent upon approval by County Counsel and Risk Management; and
 - 4) Authorize the HHS Director, or the Chief Assistant Director, to execute programmatic, administrative, and fiscal documents relating to this Agreement.

FUNDING: 80% State grant funding: 4% California Emergency Solutions and Housing, 76% Homeless Housing, Assistance and Prevention Program; 20% Federal funding: U.S. Department of Housing and Urban Development CoC CES Project Activity grant.

16. [24-0474](#)

Health and Human Services Agency (HHSA) recommending the Board:

- 1) Make findings that the provision of mental health inpatient services provided by Contractor are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(B);
- 2) Approve and authorize the Chair to sign Amendment I to Agreement for Services 5298 with California Psychiatric Transitions Incorporated to extend the term an additional six (6) months through September 30, 2024, and update standard contract language, with no change to compensation;
- 3) Authorize the Purchasing Agent to execute amendments relating to Agreement 5298, contingent upon approval by County Counsel and Risk Management, which do not increase the maximum dollar amount or term of the Agreement; and
- 4) Authorize the HHSA Director, or the Chief Assistant Director, to execute programmatic, administrative, and fiscal documents relating to Agreement 5298.

FUNDING: 1991 Mental Health Realignment and 2011 Behavioral Health Realignment.

LAND USE AND DEVELOPMENT - CONSENT ITEMS**17. [24-0327](#)**

Department of Transportation recommending the Board:

- 1) Approve and authorize the Chair to sign the First Amendment to Agreement for Services 7825 with Dewberry Engineers, Inc. to provide as-needed construction management services, increasing the not-to-exceed amount by \$1,000,000 for a new not-to-exceed amount of \$1,475,000, with no change to the term of the agreement, and updating contract language per California Department of Transportation federal funding requirements; and
- 2) Approve and authorize the Chair to sign Amendment 1 to Task Order 7825-01 with Dewberry Engineers, Inc., increasing the not-to-exceed amount by \$128,859.53 for a new not-to-exceed amount of \$548,859.53 for construction management services for three (3) CIP projects: Project 36105031 Oak Hills Road at "Sq_" Hollow Creek - Bridge Replacement, Project 36105061 Intersection Saffey/Pedestrian Safety Improvement - Oriental, Church, Racquet, & Pleasant Valley, and Project 36105062 Intersection Safety/Sight Triangle Improvement. (All Districts)

FUNDING: Various funding sources as detailed in the Department of Transportation's Capital Improvement Program, including federal, state, and local funding.

18. [24-0324](#)

Department of Transportation recommending the Board:

- 1) Remove one (1) Compression Testing Machine totaling \$16,000 from the Fiscal Year 2023-2024 Fixed Asset list; and
- 2) Add one (1) Coarse Aggregate Shaker to the Fiscal Year 2023-24 Fixed Asset list totaling \$11,000. (All Districts)

FUNDING: Road Fund (100%).

19. [23-0058](#)

Department of Transportation recommending the Board consider the following pertaining to the Harvard Way and Clermont Way Intersection Improvements Project, Capital Improvement Program project number 36105080:

- 1) Approve and adopt the Plans and Contract Documents, Contract 8045, and authorize the Chair to sign the Plans;
- 2) Authorize advertisement for construction bids; and
- 3) Approve and authorize the Chair to sign the Construction and Funding of Transportation Improvement Agreement between the County and the El Dorado Union High School District. (District I)

FUNDING: Traffic Impact Fee - Zone C Funds (91%) and Road Fund (9%). (Local Funds)

20. [24-0014](#) Department of Transportation recommending the Board approve and authorize the Chair to sign the Second Amendment to Pacific Gas and Electric Company Utility Agreement 1, increasing total compensation to \$226,747.01, to provide payment to Pacific Gas and Electric Company for utility relocation services performed, which were necessary prior to construction of the Mosquito Road Bridge at South Fork American River - Bridge Replacement Project, Capital Improvement Program number 77126/36105028.

FUNDING: Highway Bridge Program Funds (99.8%), Road Fund (0.1%) and Sacramento Municipal Utility District Funds (0.1%). (Federal and Local Funds)

21. [24-0419](#) Planning and Building Department requesting the Board approve and authorize the Chair to sign a budget transfer reducing contingency and increasing special department expense by \$15,626 to reimburse developer for unspent funds deposited by the developer in 2007 to the Missouri Flat Project Management special revenue fund for the Diamond Dorado Retail Center project. (4/5 vote required)

FUNDING: Developer Funded.

22. [24-0345](#) Planning and Building Department, Airports Division, recommending the Board:
- 1) Authorize the Chief Administrative Officer to sign and submit to CALFIRE a timber harvest exemption form for the removal of approximately three acres of trees necessary for the safety of operations at the Georgetown Airport; and
 - 2) Approve and authorize the Chair to sign a budget transfer increasing revenue and appropriations by \$50,000 for the Georgetown Airport for Fiscal Year 2023-24 to fund tree removal work. (4/5 vote required)

FUNDING: General Fund.

23. [24-0443](#) Planning and Building Department, Planning Division, Long Range Planning Unit, recommending the Board receive and file the following reports: 2022 General Plan Annual Progress Report, 2023 Housing Element Annual Progress Report, and 2023 General Plan Annual Progress Report following public comment for submittal to the California Governor's Office of Planning and Research and to the California Department of Housing and Community Development.

FUNDING: General Fund.

24. [24-0448](#) Planning and Building Department, Planning Division, Long Range Planning Unit, recommending the Board adopt and authorize the Chair to sign Resolution **044-2024**, authorizing the Planning and Building Department Director to execute Amendment 1 to Standard Agreement 20-LEAP-14912 and subsequent amendments thereto that do not affect the dollar amount and to sign other grant related documents, contingent upon approval by County Counsel and Risk Management.

Funding: Local Early Action Planning Grant Funds.

LAW AND JUSTICE - CONSENT ITEMS**25. [24-0432](#)**

Sheriff's Office recommending the Board consider the following:

- 1) Make findings in accordance with Ordinance 3.13.030(b) that the services provided by the Contractor are in the best interest of the public and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work;
- 2) Approve and authorize the Chair to sign Agreement 8382 with Siemens Industry, Inc., for maintenance, testing and repairs as needed of the Fire Alarm Systems at the Placerville Jail for the term April 1, 2024 - March 31, 2029, in a not-to-exceed amount of \$75,000; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement 8282 including future amendments which do not increase the maximum dollar amount or term of the Contract, and contingent upon approval by County Counsel and Risk Management.

FUNDING: General Fund.

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)

26. [24-0430](#) Planning and Building Department, Economic Development Division and the Board of Supervisors Community and Economic Development Advisory Committee (CEDAC) Reorganization Ad Hoc Committee (Ad Hoc Committee), recommending the Board consider the following:
- 1) Review the Proposed Bylaws created by CEDAC and reviewed by the Ad Hoc Committee;
 - 2) Provide direction on rescinding Resolution 177-2017 and adopting a new resolution based on the accepted structure and purposes detailed in the proposed Bylaws;
 - 3) Direct staff on next steps regarding the structure of CEDAC; and
 - 4) Direct staff and the Ad Hoc committee to come back to the Board with a proposed work plan that aligns with the County's strategic plan element of Thriving Economy.

FUNDING: N/A

1:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Board Chair may limit public comment during Open Forum.

BOARD MEMBER UPDATES: This is an opportunity for Board Members to provide short informational updates on matters of countywide concern and brief reports on meetings attended at the expense of the County, in accordance with Government Code § 53232.3. No action will be taken. (May be called at any time during the meeting)

CAO UPDATE (May be called at any time during the meeting)

ADJOURNMENT

CLOSED SESSION

27. [24-0455](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources and/or designee. Employee organizations: El Dorado County Employees' Association, Local 1, AFSCME Council 57 representing employees in the Supervisory, Professional, and General Bargaining Units; Operating Engineers Local No. 3 representing employees in the Trades & Crafts and Corrections Bargaining Units; El Dorado County Criminal Attorneys' Association representing employees in the Criminal Attorney Unit; El Dorado County Managers' Association representing employees in the Management Unit; Deputy Sheriff's Association representing employees in the Law Enforcement Unit; El Dorado County Probation Officers Association representing employees in the Probation Bargaining Unit; and El Dorado County Law Enforcement Management Association representing employees in the Law Enforcement Sworn Management Unit.
28. [24-0505](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources or designee: Unrepresented Employee: Chief Probation Officer.
29. [24-0517](#) **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Title: AAA Insurance/Johnny A. Garcia Claim No. 24.00011 Number of potential cases: (1).