



County of El Dorado

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
www.edcgov.us/bos

Minutes - Draft Board of Supervisors

Wendy Thomas, Chair, District III
John Hidahl, First Vice Chair, District I
George Turnboo, Second Vice Chair, District II
Lori Parlin, District IV
Brooke Laine, District V

Kim Dawson, Clerk of the Board of Supervisors
Tiffany Schmid, Chief Administrative Officer
David Livingston, County Counsel

Tuesday, October 24, 2023

9:00 AM

<https://edcgov-us.zoom.us/j/84394749470>

330 Fair Lane, Building A Placerville, CA
OR Live Streamed - [Click here to view](#)

ADDENDUM

Item 30 is hereby added to Closed Session.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person. Except for a noticed teleconference meeting, the Board reserves the right to conduct the meeting without remote access if there is a malfunction.

PUBLIC PARTICIPATION INSTRUCTIONS: The Board of Supervisors meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom and YouTube.

Members of the public may address the Board in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 843 9474 9470. Please note you will be able to join the live-stream 15 minutes prior to the posted meeting start time. To observe the live stream of the Board of Supervisors meeting go to <https://edcgov-us.zoom.us/j/84394749470>.

To observe the Board of Supervisors meetings via YouTube, click <https://www.youtube.com/channel/UCUMjDk3NUItZJrpw2CL7Zkg>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Monday before the meeting to ensure the Board of Supervisors has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to the Board of Supervisors.

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

This institution is an equal opportunity provider and employer.

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at:
<http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us, preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on August 24, 2021, incorporated herein:

The Board wants all members of the public to feel welcome to speak, especially regarding controversial items. Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. If the three minutes are exceeded the speaker's microphone will be muted. Applause or other outbursts are not allowed in the Board Chambers.

During noticed public hearings only, individuals authorized by organizations to speak to organizational positions may request additional time, up to five minutes.

Public comment on certain agenda items designated and approved by the Board may be treated differently within specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending on the nature of the issue. The Board Chair may limit public comment during Open Forum.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Board Chair may take the following actions:

- Step 1. Request the person adhere to Board guidelines. If the person refuses, the Board Chair may turn off the speaker's microphone.
- Step 2. If the disruption continues, the Board Chair may order a recess of the Board meeting.
- Step 3. If the disruption continues, the Board Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALLED TO ORDER

Present: 5 - Supervisor Hidahl, Supervisor Thomas, Supervisor Turnboo, Supervisor Laine and Supervisor Parlin

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

Reverend Dr. Laura Barnes of the El Dorado County Federated Church gave the Invocation.

Supervisor Turnboo led the Pledge of Allegiance to the Flag.

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Public Comment: K. Payne, S. Taylor

A motion was made by Supervisor Parlin, seconded by Supervisor Turnboo to Adopt the Agenda and Approve the Consent Calendar with the following changes:

- Supervisor Parlin recused herself from item 14.**
- Pull item 18 for discussion.**
- Continue item 26 off calendar.**

Yes: 5 - Hidahl, Thomas, Turnboo, Laine and Parlin

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

CONSENT CALENDAR

- 1. [23-1942](#) Clerk of the Board recommending the Board Approve the Minutes from the regular meeting of October 17, 2023.

This matter was Approved on the Consent Calendar.

GENERAL GOVERNMENT - CONSENT ITEMS

- 2. [23-1874](#) Chief Administrative Office recommending the Board:
 - 1) Approve and authorize the Chief Administrative Officer to execute the First Amendment to American Rescue Plan Act (ARPA) Subrecipient Agreement 7104 with Meeks Bay Fire Protection District, modifying the project description, and
 - 2) Authorize the Chief Administrative Officer to execute future amendments to ARPA Subrecipient Agreements with various subrecipients, provided that the amendments do not increase the total award, are consistent with the Board's direction awarding ARPA funds, and contingent on approval from Risk Management and County Counsel.

FUNDING: American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds.

This matter was Approved on the Consent Calendar.

- 3. [23-1891](#) Chief Administrative Office recommending the Board order the Auditor-Controller to disburse \$80,000 to the Garden Valley Fire Protection District from its Development Impact Mitigation Fee Account.

FUNDING: Development Impact Fees.

This matter was Approved on the Consent Calendar.

4. [23-1449](#) Chief Administrative Office, Facilities Division, recommending the Board:
- 1) Find in accordance with Procurement Policy C-17 Section 3.4.4 that Agreement for Services 7966 with The Gordian Group to provide Job Order contracting administration services is exempt from competitive bidding process in accordance with Procurement Policy C-17, Section 3.4.4, Sole Source / Single Source;
 - 2) Approve and authorize the Purchasing Agent to sign Agreement for Services 7966 with The Gordian Group, Inc., pursuant to final County Counsel and Risk Management approval, doing business in California as The Mellon Group, to provide Job Order Contracting administration services for a five-year term (November 5, 2023 through November 4, 2028) and a not-to-exceed amount of \$650,000; and
 - 3) Authorize the Purchasing Agent to execute any necessary amendments relating to Agreement for Services 7966, excluding term extensions and increases to the not-to-exceed amount, contingent upon approval by County Counsel and Risk Management.

FUNDING: Various within the Accumulative Capital Outlay Fund (ACO).

This matter was Approved on the Consent Calendar.

5. [23-1372](#) Chief Administrative Office, Parks Division, recommending the Board approve the Final Passage (Second Reading) of Ordinance **5184**, County Skate and Bike Park Ordinance, amending rules for Skate Parks and Bike Parks. (Cont. 10/17/2023, Item 15)

FUNDING: N/A

Ordinance 5184 was Adopted upon Approval of the Consent Calendar.

6. [23-1851](#) Chief Administrative Office, Procurement and Contracts Division, recommending the Board declare a service weapon as surplus and approve the sale of the weapon to retiring Deputy Chief Probation Officer Karla Kowalski.

FUNDING: Funding received from the sale will be deposited into the General Fund.

This matter was Approved on the Consent Calendar.

7. [23-1863](#) Chief Administrative Office, Procurement and Contracts Division, on behalf of various County departments, recommending the Board:
- 1) Pursuant to Article II, Section 210(b.) (6) of the El Dorado County Charter and in accordance with County Ordinance Code Chapter 3.13.030 section B, find that specialty skills and qualifications not expressly identified in County classifications are involved in the performance of the work, it is more economical and feasible to contract out with a vendor for these services;
 - 2) Approve and authorize the Purchasing Agent to sign Workplace Solutions Cooperative Acceptance Agreement 7820 with Cintas Corporation doing business as Cintas Corporation No. 2 for garment, linen, and related accessories rental and laundry services for use by County departments in a maximum amount of \$650,000 for the period of November 1, 2023, through October 31, 2026;
 - 3) Authorize the Purchasing Agent to extend the term of the requested Workplace Solutions Cooperative Acceptance Agreement 7820 if the OMNIA Partners (formerly U.S. Communities) cooperative purchasing group extends their Workplace Solutions Contract 001299 for the provision of garment, linen, and related accessories rental and laundry services;
 - 4) Authorize the Purchasing Agent to increase the funds available on Workplace Solutions Cooperative Acceptance Agreement 7820 on an "as-needed" basis during the awarded contract period as long as funding is available within the requesting departments budgets;
 - 5) Authorize the Purchasing Agent to execute administrative amendments to Workplace Solutions Cooperative Acceptance Agreement 7820, each amendment contingent upon County Counsel and Risk Management approval; and
 - 6) Authorize the Purchasing Agent to increase compensation to Agreement for Services 6202 with Aramark Uniform & Career Apparel Group, Inc., doing business as Aramark Uniform & Career Apparel, LLC, in the amount of \$35,000 resulting in an amended not-to-exceed amount of \$156,635, and extend the agreement by an additional three months through February 29, 2024, to provide laundry and linen services and garment, linen, and accessory rental services on an as-requested basis while County departments switch services from Aramark Uniform & Career Apparel, LLC to Cintas Corporation No. 2.

FUNDING: General and Non-General Fund.

This matter was Approved on the Consent Calendar.

8. [23-1674](#) Information Technologies (IT) Department recommending the Board consider the following:
- 1) Authorize the continuation of the following perpetual hardware maintenance and software license/support agreements:
 - a) Avaya, Inc. (Agreement 1012) for telecom infrastructure maintenance in the estimated amount of \$180,000;
 - b) ESRI (Agreement 1033) for Software Maintenance for GIS system in the estimated amount of \$75,000.00;
 - c) Granicus, Inc. (Agreement 529) for Legistar Hosted Agenda Workflow System in the estimated amount of \$40,000;
 - d) Granicus, Inc. (Agreement 3091) for automated email subscription services in the estimated amount of \$30,000;
 - e) J2 Cloud Services/Consensus Cloud Solutions Inc (Agreement 390) for eFax services in the estimated amount of \$45,000;
 - f) Megabyte Systems, Inc. (Agreement 467) for services and support of property tax software in the estimated amount of \$380,000;
 - g) Sacramento County OCIT (Agreement 1019) for access to the Criminal Justice Database in the estimated amount of \$110,000; and
 - h) Tyler Technologies, Inc (Agreement 968) for MUNIS ERP System support and update licensing in the amount of \$334,000;
 - 2) Authorize the Director of IT, or designee, to sign necessary documents to continue the agreements in accordance with the terms of each agreement;
 - 3) Authorize the Purchasing Agent to execute any necessary administrative amendments relating to these perpetual agreements, that do not alter compensation, contingent upon approval by County Counsel and Risk Management; and
 - 4) Authorize the Purchasing Agent to encumber funds for the remainder of Fiscal Year 2023-24 and Fiscal Year 2024-25 hardware and software maintenance payments required for each perpetual agreement.

FUNDING: General Fund, with partial cost recovery in future years through the Countywide Cost Allocation Plan.

This matter was Approved on the Consent Calendar.

9. [23-1910](#) Information Technologies Department recommending the Board consider the following:
- 1) Authorize the use of competitively bid Agreement US-NCPA 01-86 between Carahsoft Technology Corp. and Region 14 Education Service Center for the acquisition of computer software, maintenance, and technical support services necessary to continue using VMware software; and
 - 2) Approve and authorize the Purchasing Agent to issue a purchase order to reseller ePlus Technology Inc., under Agreement US-NCPA 01-86 between Carahsoft Technology Corp. and Region 14 Education Service Center, in the amount of \$99,997.20, for the purchase of 216 additional VMware Enterprise License Agreements and Maintenance Services for one year.

FUNDING: General Fund, with partial cost recovery in future years through the Countywide Cost Allocation Plan.

This matter was Approved on the Consent Calendar.

10. [23-1892](#) Supervisor Thomas recommending the Board make the following appointment to the El Dorado County Veteran Affairs Commission: Appoint Peter Wolfe, Member - District 3, Term Expiration 01/01/2025.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

HEALTH AND HUMAN SERVICES - CONSENT ITEMS**11. [23-1702](#)**

Health and Human Services Agency (HHSA) recommending the Board:

- 1) Make findings that the provision of veterinary services provided by Contractor are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(B);
- 2) Make findings in accordance with Procurement Policy C-17 Section 3.4.3 exempting the competitive bidding process, with Purchasing Agent concurrence, because "competitive bidding would produce no economic benefit to the county";
- 3) Approve and authorize the Chair to sign Agreement for Services 7599 with Animal Outreach of the Mother Lode for the term of January 1, 2024, through December 31, 2026, in the amount of \$250,000;
- 4) Authorize the Purchasing Agent to execute amendments relating to Agreement 7599, contingent upon approval by County Counsel and Risk Management, which do not increase the maximum dollar amount or term of the Agreement; and
- 5) Authorize the HHSA Director, or Assistant Director of Human Services, to execute programmatic, administrative, and fiscal documents relating to Agreement 7599.

FUNDING: 15% Fees for Services, 9% Licensing/Permit Fees, 7% Public Health Realignment, and 69% General Fund. In some cases, 100% Pet Aid Special Revenue Fund.

This matter was Approved on the Consent Calendar.

LAND USE AND DEVELOPMENT - CONSENT ITEMS

12. [23-1802](#) Agriculture Department recommending the Board receive and file the El Dorado-Alpine Counties 2022 Agricultural Crop and Livestock Report.

FUNDING: General Fund/Unclaimed Gas Tax.

This matter was Approved on the Consent Calendar.

13. [22-0048](#) Department of Transportation recommending the Board approve and authorize the Chair to sign a Certificate of Acceptance for the U.S. Department of Transportation, Federal Highway Administration Highway Easement Deed, pertaining to the Ice House Road Pavement Rehabilitation Phase 2 Project, Capital Improvement Program 72191/36105023, for Ice House Road (County Road 147). This easement will formally provide access rights to the County and permit the County to perform maintenance, as necessary, across the subject County Road. (District V)

FUNDING: Federal Lands Access Program (85%) and Sacramento Municipal Utility District Upper American River Project Cooperative Agreement (15%).

This matter was Approved on the Consent Calendar.

14. [23-1214](#) Department of Transportation recommending the Board consider the following actions pertaining to the US 50/ Ponderosa Road Interchange - Durock Road Realignment, Capital Improvement Program number 36104008, and the US 50/ Ponderosa Road Interchange - North Shingle Road Realignment Project, Capital Improvement Program number 36104009:

1) Find in accordance with County Ordinance Code Chapter 3.13, Section 3.13.030 (B), Contracting Out, that it is appropriate to contract with Dokken Engineering for environmental update and design services; 2) Award Request for Proposal 23-925-02 to Dokken Engineering; and 3) Approve and authorize the Chair to sign Agreement for Services 7668 with Dokken Engineering in the amount of \$3,334,603.65 for a three (3) year term. (District 4)

FUNDING: Funding for both projects include the following: Traffic Impact Fees - Zone 1-7 (<1%), Traffic Impact Fees - Highway 50 (95%), Road Fund (<1%), and Regional Surface Transportation Program Federal Funds - Caltrans Local Assistance (4%). (Local and Federal Funds)

This matter was Approved on the Consent Calendar.

Supervisor Parlin recused herself from this matter.

15. [23-1700](#) Department of Transportation recommending the Board adopt and authorize the Chair to sign Resolution of Intention **162-2023** to set a public hearing of all interested parties for or against the dissolution of the Gilmore Vista Zone of Benefit 98122.

FUNDING: Gilmore Vista Zone of Benefit Special Taxes. (100%)

Resolution 162-2023 was Adopted upon Approval of the Consent Calendar.

16. [23-1903](#) Department of Transportation recommending the Board approve and authorize the Clerk of the Board to reduce Performance Bond SU1184163 pertaining to Bass Lake North, TM 14-1522 / PD 14-0010, from \$2,786,761.30 to \$431,609.50, representing 100% of the total remaining improvements. This amount guarantees against any defective work, labor done, or defective materials furnished. (District 1)

FUNDING: Developer Funded.

This matter was Approved on the Consent Calendar.

17. [23-1918](#) Department of Transportation, Maintenance and Operations Division, Fleet Services Unit, (Transportation) recommending the Board:
- 1) Find the purchase of seven (7) replacement vehicles are exempt from competitive bidding in accordance with Purchasing Ordinance 3.12.160, Section D, due to use of State of California competitively-bid Contracts 1-22-23-23;
 - 2) Authorize the Purchasing Agent to utilize the State of California Contract 1-22-23-23 for the acquisition of seven (7) fleet replacement mid-size SUVs for the Department of Transportation - Fleet Services Unit; and
 - 3) Authorize the Purchasing Agent to sign a purchase order to the awarded State vendor, Winner Chevrolet of Elk Grove, CA. in the amount of \$372,876 plus applicable delivery, fees and taxes (estimated at \$28,782.93) for a one time purchase following Board approval.

FUNDING: Fleet Internal Service Fund (100%).

This matter was Approved on the Consent Calendar.

18. [23-1443](#) Planning and Building Department, Planning Division, recommending the Board consider the following:
- 1) Approve and authorize the Chair to sign Amendment VII to Agreement 510 with ICF Jones and Stokes, Inc. for the provision of preparing environmental documents and planning consultation services for the proposed Lime Rock Valley Specific Plan, extending the term of the Agreement by two (2) years for a revised expiration date of November 12, 2025, with no changes to the scope of work or not-to-exceed amount; and
 - 2) Approve and authorize the Chair to sign Amendment VII to Agreement 516 with ICF Jones and Stokes, Inc. for the provision of preparing environmental documents and planning consultation services for the proposed Village of Marble Valley Specific Plan, extending the term of the Agreement by two (2) years for a revised expiration date of November 12, 2025, with no changes to the scope of work or not-to-exceed amount.

FUNDING: Applicant Funded.

Public Comment: K. Payne, S. Taylor, K. Nalewaja, L. Cauchon

A motion was made by Supervisor Parlin, seconded by Supervisor Hidahl to Approve this matter.

Yes: 4 - Hidahl, Thomas, Laine and Parlin

Noes: 1 - Turnboo

19. [23-1586](#) Planning and Building Department, Planning Division, Long Range Planning Unit, recommending the Board approve and authorize the Chair to sign Amendment III to Agreement 4511 with PlaceWorks, Inc. for assistance in the development of the County’s Housing Element Update Project and Permit Ready Accessory Dwelling Unit Plan Program, increasing the compensation amount by \$25,407 for a not-to-exceed amount of \$246,078 and augmenting the Scope of Work, with no changes to the term of the Agreement.

FUNDING: Building Permit Fee Revenue.

This matter was Approved on the Consent Calendar.

LAW AND JUSTICE - CONSENT ITEMS**20. [23-1820](#)**

District Attorney's Office recommending the Board consider the following:

- 1) Approve and authorize the acceptance of a grant award in the total amount of \$270,060 from the California Governor's Office of Emergency Services for the Violence Against Women Vertical Prosecution Program for the period of January 1, 2024 - December 31, 2024, based on the received Award Letter;
- 2) Approve and authorize the Board Chair to sign the Certification of Assurance of Compliance;
- 3) Authorize the District Attorney to execute the Grant Award Agreement and required documents, including any extensions or amendments thereof which would not increase Net County Cost, upon County Counsel review and approval; and
- 4) Approve and authorize the Board Chair to execute Agreement 7881 with The Center for Violence-Free Relationships for the period January 1, 2024 through December 31, 2024, in the not-to-exceed amount of \$79,864.

FUNDING: Services Training Officers Prosecutors (STOP) Violence Against Women Formula.

This matter was Approved on the Consent Calendar.

21. [23-1821](#)

Sheriff's Office recommending the Board:

- 1) Make findings, in accordance with County Ordinance 3.13.030(B), that specialty skills and qualifications not expressly identified in County classifications are involved in the performance of the work;
- 2) Make findings, in accordance with Procurement Policy, Section 3.4.2(b), that competition is precluded because of the existence of patent rights, copyrights, secret processes, control of the basis raw material(s) or similar circumstances, and no equivalent good is available; and
- 3) Approve and authorize the perpetual Software as a Service (SaaS) Agreement 8071 with Perimeter, Inc., for a not to exceed amount of \$50,000 for a term of one-year from final execution.

FUNDING: Homeland Security Grant FY 2021.

This matter was Approved on the Consent Calendar.

22. [23-1858](#)

Sheriff's Office recommending the Board approve and authorize the Sheriff to sign and execute Grant Agreement C23L0608 with the State of California, Department of Parks and Recreation, Division of Boating and Waterways, in the amount of \$18,675 for the purchase of various Boating Safety Equipment for patrolling various waterways within the County prior to September 30, 2024.

FUNDING: Division of Boating and Waterways Equipment Grant.

This matter was Approved on the Consent Calendar.

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)

23. [23-1720](#) Chief Administrative Office, Procurement and Contracts Division recommending the Board adopt and authorize the Chair to sign Resolution **163-2023** authorizing active service contracts that exceeded the purchasing agent authority in the year the contracts were executed as a result of a minor calculation error.

FUNDING: N/A

Public Comment: K. Nalewaja

A motion was made by Supervisor Hidahl, seconded by Supervisor Turnboo to Adopt Resolution 163-2023.

Yes: 5 - Hidahl, Thomas, Turnboo, Laine and Parlin

24. [23-1865](#) Clerk of the Board recommending the Board appoint a Member and an Alternate to the California State Association of Counties for 2024.

FUNDING: N/A

A motion was made by Supervisor Turnboo, seconded by Supervisor Thomas to appoint Supervisor Hidahl as the Member and Supervisor Laine as the Alternate to the California State Association of Counties.

Yes: 5 - Hidahl, Thomas, Turnboo, Laine and Parlin

9:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

25. [23-1856](#) Supervisor Parlin recommending the Board receive an update from Terry LeMoncheck of Arts & Culture El Dorado on the Poet Laureate program; and introduce the 2023-25 Poet Laureate Stephen Meadows of Georgetown CA.

FUNDING: N/A

Public Comment: K. Payne, L. Cauchon

The Board received an update from Terry LeMoncheck of Arts & Culture El Dorado on the Poet Laureate program; and introduce the 2023-25 Poet Laureate Stephen Meadows of Georgetown CA.

10:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

26. [23-1844](#) Clerk of the Board, on behalf of the Diamond Springs and El Dorado Community Advisory Committee, recommending the Board:
- 1) Receive and file an annual report from the Diamond Springs and El Dorado Community Advisory Committee; and
 - 2) Provide direction as needed to the Diamond Springs and El Dorado Community Advisory Committee concerning a work plan, issues to study or other areas pertaining to the committee.

FUNDING: N/A

This matter was Continued off Calendar upon Approval of the Consent Calendar.

1:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

OPEN FORUM

Public Comment: H. Krizel, J. Hihill, K. Nalewaja, K. Greenwood, L. Cauchon

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Board Chair may limit public comment during Open Forum.

1:15 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

27. [23-1672](#)

HEARING - Planning and Building Department recommending the Board:

- 1) Adopt and authorize the Chair to sign Ordinance **5185** entitled "Planning and Building Department Fee Schedule;"
- 2) Adopt and authorize the Chair to sign Resolution **164-2023** entitled "Planning and Building Department, Policies and Procedures," superseding prior Resolution 183-2019 and 184-2019, adopted by the Board on October 22, 2019 (File No. 19-0663, Item No.31), Resolution 050-2020, adopted by the Board on January 14, 2020 (File No. 19-1826, Item No. 24), and Resolution 089-2021 adopted by the Board on July 21, 2021 (File No. 21-0872, Item No. 26); and
- 3) Direct staff to establish two new special revenue funds for administration of the updated General Plan Fee and new Technology Improvement/Enhancement Fee.

FUNDING: Fees for Service.

Public Comment: K. Nalewaja

Supervisor Thomas opened the public hearing and upon hearing from staff and the public closed the hearing.

A motion was made by Supervisor Parlin, seconded by Supervisor Laine to Approve this matter and Adopt Ordinance 5185 and Resolution 164-2023 with the following changes:

- 1) In the Fee Schedule Ordinance 5185, remove the term "during business hours" and leave it solely as the hourly rate for the following divisions Long Range Planning, Storm Water Quality, Vacation Home Rentals, Airports and Cemeteries; and
- 2) In the Code Enforcement Appeals Section under Vacation Home Rental Appeals/Hearings include Ordinance 9.02.380 and 5.56.150 to read as follows: "See Ordinances 9.02.380, 5.56.140, and 5.56.150".

Yes: 5 - Hidahl, Thomas, Turnboo, Laine and Parlin

2:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)

28. [23-1855](#) **HEARING** - Planning and Building Department, Tahoe Planning and Stormwater Division, recommending the Board consider the following for Subdivision Map Amendment TM-C23-0001/ Whitehouse submitted by Melissa and Gary Whitehouse to amend recorded Subdivision Map D-007A to reduce an existing setback line from twenty (20) feet to ten (10) feet on property identified by Assessor’s Parcel Number 034-552-004, located on the south side of Mewuk Drive, approximately 459 feet southeast from the intersection with Nez Perce Drive, in the Meyers area:
1) Find Subdivision Map Amendment TM-C23-0001 to be Categorically Exempt pursuant to Section 15305, Minor Alterations in Land Use Limitations, of the California Environmental Quality Act (CEQA); and
2) Approve Subdivision Map Amendment TM-C23-0001 amending Subdivision Map D-007A, based on the Findings and subject to the Conditions of Approval as presented.

FUNDING: Developer Funded.

Public Comment: S. Taylor, E. Fett

Supervisor Thomas opened the public hearing and upon hearing from staff and the public closed the hearing.

A motion was made by Supervisor Laine, seconded by Supervisor Parlin to Approve this matter.

Yes: 5 - Hidahl, Thomas, Turnboo, Laine and Parlin

29. [23-1857](#)

HEARING - Planning and Building Department, Tahoe Planning and Stormwater Division, recommending the Board consider the following for Subdivision Map Amendment TM-C22-0002/Willsey submitted by Michael and Ingrid Willsey to amend recorded Subdivision Map E-072B to reduce an existing setback line from 25 (twenty-five) feet to 0 (zero) feet, on the property identified by Assessor’s Parcel Number 081-085-001 located on the south side of Crystal Air Drive, at the intersection with Coto Street, in the Meyers area:

- 1) Find that Subdivision Map Amendment TM-C22-0002 to be Categorical Exempt pursuant to Section 15305- Minor Alterations in Land Use Limitations of the California Environmental Quality Act (CEQA); and
- 2) Approve Subdivision Map Amendment TM-C22-0002 amending Subdivision Map E-072B, based on the Findings and subject to the Conditions of Approval as presented (Attachments C & D).

FUNDING: Property owner-funded recording of subdivision map amendment.

Public Comment: S. Taylor

Supervisor Thomas opened the public hearing and upon hearing from staff and the public closed the hearing.

A motion was made by Supervisor Laine, seconded by Supervisor Parlin to Approve this matter.

Yes: 5 - Hidahl, Thomas, Turnboo, Laine and Parlin

TO AND FROMS: This is an opportunity for Board Members to provide informational updates on matters of countywide concern. No action will be taken. (May be called at any time during the meeting)

Supervisor Parlin reported on the following:

- Elections Department open house.
- Manufactured homes visit.
- Rural Counties Representatives of California Environmental Services Joint Powers Authority meeting.
- Taxpayer's Association meeting.

Supervisor Turnboo reported on the following:

- El Dorado Hills meeting.
- Area Planning Agency Council meeting.
- Elections Department open house.
- Veteran's event in Cameron Park.
- Republican National Committee Women's luncheon.
- Pioneer Park event.
- Hotrod BBQ constituent event.

Supervisor Hidahl reported on the following:

- Elections Department open house.
- Pioneer Community Energy meeting.
- South East Connector Joint Powers Authority meeting.
- Veteran's event in Cameron Park.
- Gold Award for Girl Scouts.

Supervisor Thomas reported on the following:

- Water Agency water resource development meeting.
- State of the County Address at El Dorado County Chamber luncheon.
- Behavioral Health Commission meeting.
- Strategic Planning session with Youth and Families Commission.
- Save the Graves event.

Supervisor Laine reported on the following:

- South Lake Tahoe Basin Waste Joint Powers Authority meeting.

CAO UPDATE (May be called at any time during the meeting)

Tiffany Schmid, Chief Administrative Officer, reported on the following:

- No Board meeting next week.

ADJOURNED AT 2:34 P.M.

ADDENDUM

CLOSED SESSION

30. [23-1922](#) **Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1). Title: Thomas Eide v. Experian Information Solutions, Inc., et al. United States District Court for the Eastern District of California, Case No. 2:22-CV-01820-KJM-DB
Number of potential cases: (1). (Cont. 10/17/2023, Item 22)
No Action Reported.