



# County of El Dorado

## MEETING AGENDA

### Board of Supervisors

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
[www.edcgov.us/bos](http://www.edcgov.us/bos)

*Wendy Thomas, Chair, District III*  
*John Hidahl, First Vice Chair, District I*  
*George Turnboo, Second Vice Chair, District II*  
*Lori Parlin, District IV*  
*Brooke Laine, District V*

*Kim Dawson, Clerk of the Board of Supervisors*  
*Tiffany Schmid, Chief Administrative Officer*  
*David Livingston, County Counsel*

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Tuesday, October 17, 2023

9:00 AM

<https://edcgov-us.zoom.us/j/82872007952>

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330 Fair Lane, Building A Placerville, CA

OR Live Streamed - [Click here to view](#)

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person. Except for a noticed teleconference meeting, the Board reserves the right to conduct the meeting without remote access if there is a malfunction.

**PUBLIC PARTICIPATION INSTRUCTIONS:** The Board of Supervisors meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom and YouTube.

Members of the public may address the Board in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 828 7200 7952. Please note you will be able to join the live-stream 15 minutes prior to the posted meeting start time. To observe the live stream of the Board of Supervisors meeting go to <https://edcgov-us.zoom.us/j/82872007952>.

To observe the Board of Supervisors meetings via YouTube, click <https://www.youtube.com/channel/UCUMjDk3NUItZJrpw2CL7Zkg>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Monday before the meeting to ensure the Board of Supervisors has adequate time to review. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to the Board of Supervisors.

**Vision Statement**

**Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage**

**This institution is an equal opportunity provider and employer.**

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at:  
<http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us), preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on August 24, 2021, incorporated herein:

The Board wants all members of the public to feel welcome to speak, especially regarding controversial items. Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. If the three minutes are exceeded the speaker's microphone will be muted. Applause or other outbursts are not allowed in the Board Chambers.

During noticed public hearings only, individuals authorized by organizations to speak to organizational positions may request additional time, up to five minutes.

Public comment on certain agenda items designated and approved by the Board may be treated differently within specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending on the nature of the issue. The Board Chair may limit public comment during Open Forum.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Board Chair may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Board Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Board Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Board Chair may order the removal of the person from the Board meeting.

**9:00 A.M. - CALL TO ORDER****INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**CONSENT CALENDAR**

1. [23-1911](#) Clerk of the Board recommending the Board Approve the Minutes from the regular meeting on October 10, 2023.

**GENERAL GOVERNMENT - CONSENT ITEMS**

2. [23-1750](#) Chief Administrative Office, Procurement and Contracts Division, presenting a list of County surplus property and recommending the Board so declare and authorize disposal of same in accordance with the County's Procurement Policy C-17, Section 6.0 Surplus Property, thereof.

**FUNDING:** Various.

3. [23-1861](#) Human Resources Department recommending the Board:
  - 1) Adopt and authorize the Chair to sign Resolution **158-2023** approving the negotiated Memorandum of Understanding (MOU) between the County of El Dorado Operating Engineers Local No. 3, representing the Corrections Bargaining Unit;
  - 2) Authorize the Chair to sign said MOU, noting the MOU will be effective the first full pay period following Association ratification and Board of Supervisors adoption of the MOU; and
  - 3) Direct the Human Resources Department and the Auditor-Controller's Office to administer and implement the MOU provisions.

**FUNDING:** General Fund.

4. [23-1849](#) Human Resources Department, Risk Management Division, recommending the Board approve modifications to Board Policy K-1 - Injury Illness and Prevention Program.

**FUNDING:** N/A

5. [23-1250](#)

Information Technologies Department recommending the Board:

- 1) Make findings in accordance with Procurement Policy C-17, Section 3.4 (4), that the agreement with Insight Public Sector, Inc. is exempt from Competitive Bidding due to a competitively bid agreement being utilized;
- 2) Authorize the County to utilize competitively bid Agreement 23-6692-03 between Insight Public Sector, Inc. and Cobb County Georgia, as the lead agency, for the purchase of Amazon cloud storage solutions;
- 3) Authorize the Purchasing Agent to execute Agreement 7808 with Insight Public Sector, Inc., under Agreement 23-6692-03 between Insight Public Sector, Inc. and Cobb County, for the use of Amazon cloud storage solutions effective November 1, 2023, through April 30, 2026, in the amount of \$165,000; and
- 4) Authorize the Purchasing Agent to execute any necessary amendments relating to Agreement 7808, excluding term extensions and increases to the not-to-exceed amount, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** General Fund with partial recovery from the Countywide Cost Allocation Plan.

**HEALTH AND HUMAN SERVICES - CONSENT ITEMS**

6. [23-1605](#) Health and Human Services Agency (HHS) recommending the Board:
- 1) Authorize the HHS Director to apply for and accept the California Governor's Office of Emergency Services (Cal OES) 2023-2024 County Victim Services (XC) grant, in the amount of \$161,022, which requires an in-kind match in the amount of \$40,256, which will be met by the subrecipient receiving these subawarded funds via volunteer hours, for the term of January 1, 2024, to December 31, 2024;
  - 2) Delegate authority to the HHS Director to serve as the official designee for the XC Program grant administered by Cal OES;
  - 3) Approve and authorize the HHS Director to sign the Subaward Face Sheet, Grant Subaward Certification of Assurance of Compliance, and Federal Fund Grant Subaward Assurances forms for submission to Cal OES;
  - 4) Authorize the Board Chair to sign the XC Program Grant Subaward Certification of Assurance of Compliance form for submission to Cal OES;
  - 5) Authorize the HHS Director, or HHS Chief Assistant Director, to execute the resulting funding agreement and future amendments, which do not increase the funding amount, contingent upon County Counsel and Risk Management approval, and subsequent administrative documents or required fiscal or programmatic reports; and
  - 6) Authorize the HHS Director to negotiate and enter into a subaward agreement, including any amendments thereto, for the XC Program funding with CASA El Dorado (CASA), contingent upon County Counsel and Risk Management approval.

**FUNDING:** 100% XC federal funds totaling \$161,022 and a required match in the amount of \$40,256, to be provided by CASA through in-kind volunteer hours.

7. [23-1651](#) Health and Human Services Agency (HHS) recommending the Board:
- 1) Approve the Veterans Affairs Commission recommendation for utilization of the Fiscal Year 2023-24 Transient Occupancy Tax (TOT) allocation to the Veterans Affairs Commission;
  - 2) Approve and authorize the HHS Director, or HHS Chief Assistant Director, to execute agreements to distribute the Fiscal Year 2023-24 TOT funds as recommended by the Veterans Affairs Commission on July 13, 2023, contingent upon approval of County Counsel and Risk Management; and
  - 3) Authorize the HHS Director, or HHS Chief Assistant Director, to execute further documents relating to the agreements, contingent upon County Counsel and Risk Management approval, including amendments that do not increase the maximum dollar amount or term of the agreements.

**FUNDING:** 100% Transient Occupancy Tax.

**LAND USE AND DEVELOPMENT - CONSENT ITEMS**

8. [23-1806](#) El Dorado County Air Quality Management District (AQMD) recommending the Board, acting as the AQMD Board of Directors:
- 1) Approve and authorize the Chair to sign Resolution **157-2023**, approving the 2015 Sacramento Regional 8-Hour Ozone Attainment and Reasonable Further Progress Plan (Plan);
  - 2) Find that adoption of the Plan is exempt from the California Environmental Quality Act under 14 California Code of Regulations §§ 15061(b)(3) and 15308; and
  - 3) Direct staff to forward the Plan to the California Air Resources Board (CARB) for transmittal to the U.S. Environmental Protection Agency (USEPA) as a revision to the State Implementation Plan.

**FUNDING:** N/A

9. [23-0811](#) Planning and Building Department, Airports Division, recommending the Board:
- 1) Approve and authorize the Chair to sign a Memorandum of Understanding with the State of California, Department of Forestry and Fire Protection for use of the Placerville and Georgetown Airports in the event of major disasters and emergencies related to fires in El Dorado County and other nearby counties; and
  - 2) Delegate authority to the Planning and Building Department Director to execute an Agreement for Emergency Use of Facilities, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** Placerville and Georgetown Airport Enterprise Funds - Fee Revenue.



**LAW AND JUSTICE - CONSENT ITEMS****10. [23-1824](#)**

Sheriff's Office recommending the Board:

- 1) Award Request for Proposal 23-725-063 for the purchase of fixed modulation internet protocol transport microwave system to the low qualified bidder, Alpha Omega Wireless, Inc;
- 2) Authorize the Purchasing Agent to issue a purchase order in the amount of \$150,302.45 plus applicable taxes and fees; and
- 3) Authorize the Purchasing Agent to increase the purchase order on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

**FUNDING:** General Fund.

**11. [23-1828](#)**

Sheriff's Office recommending the Board:

- 1) Approve and authorize the Purchasing Agent to sign Amendment II to Lease Agreement 5984 with WFC Cameron Park, LLC., for the Sheriff's Substation located at 3332 Coach Lane, Cameron Park, CA 95682, amending the following:
  - a) Extend Section 1.5, Term by three years for a new term of February 1, 2024, through January 31, 2027;
  - b) Increase Section 1.6, Rent to the monthly amount starting at \$2,500, increasing by \$125 at the end of each 12-month term, for a total amount of \$94,500;
  - c) Update Section 41, Lease Administration;
  - d) Add Section 43: Electronic Signatures; and
  - e) Add Section 44: Levine Act and add Exhibit D, "California Levine Act Statement" to Section 1.10; and
- 2) Authorize the Purchasing Agent to execute further documents related to future lease agreement Options to Extend and Amendments contingent upon approval by County Counsel and Risk Management.

**FUNDING:** General Fund.

**12. [23-1882](#)**

Sheriff's Office recommending the Board:

- 1) Approve and authorize the Chair to sign Resolution **160-2023** authorizing the Sheriff or Undersheriff to execute any documents relating to the registration of Sheriff-owned aircraft; and
- 2) Ratify the Undersheriff's signature on the Federal Aviation Administration Aircraft Registration Application for the newly purchased helicopter.

**FUNDING:** General Fund.

**END CONSENT CALENDAR**

**DEPARTMENT MATTERS (Items in this category may be called at any time)****13. [23-1894](#)**

Supervisor Turnboo recommending the Board:

- 1) Direct staff to review Butte County's "Title 25 Limited Density Owner-Built Rural Dwellings" and Butte County's Ordinance 4146 to determine if or how it can be adopted by El Dorado County, and return to the Board within 45 days with their findings; and
- 2) Pursuant to Board Policy A-3, "Ordinances - New or Amended," authorize staff to prepare a draft ordinance adopting regulations for dwellings consistent with Title 25 of the California Code of Regulations, Housing and Community Development.

**FUNDING:** N/A

**14. [23-1652](#)**

Health and Human Services Agency (HHS) recommending the Board, acting as the Governing Board of the El Dorado County Public Housing Authority (PHA):

- 1) Award eight proposals identified as qualified by the evaluation panel, received in response to Request for Proposal (RFP) Number 23-952-029, for dedicated project-based housing units for PHA referred clients eligible to receive housing vouchers, for a total award of 50 Project Based Vouchers (PBV), six of which are existing housing units and 44 of which are new construction housing units to be developed in the County, with the following specified number and type of PBVs by successful Proposers:
  - a) Award 15 PBVs to Jamboree Housing Corporation, for assignment to new construction apartment units being developed in the County's Western Slope (212 Armory Drive, Placerville, CA 95667);
  - b) Award 10 PBVs to Middletown Apartments Limited Partnership (LP), for assignment to new construction apartment units being developed in the County's Western Slope (Southeast corner of Cold Springs Road, Placerville, CA 95667);
  - c) Award seven PBVs to The Related Companies of California, Limited Liability Corporation (LLC) (TRCC), for the Sugar Pine Village Phase 1B development, for assignment to new construction apartment units being developed in the County's Eastern Slope (1860 Lake Tahoe Boulevard, South Lake Tahoe, CA 96150);
  - d) Award seven PBVs to TRCC, for the Sugar Pine Village Phase 2B development, for assignment to new construction apartment units being developed in the County's Eastern Slope (1860 Lake Tahoe Boulevard, South Lake Tahoe, CA 96150);
  - e) Award two PBVs to TRCC, for the Sugar Pine Village 2A (Phase 3) development, for assignment to new apartment construction units being developed in the County's Eastern Slope (1860 Lake Tahoe Boulevard, South Lake Tahoe, CA 96150);
  - f) Award three PBVs to Mallard Apartments LP, for assignment to new construction apartment units being developed in the County's Western Slope (Southwest Corner of Mallard Lane and McIntosh Drive, Placerville, CA 95667);
  - g) Award three PBVs to Tahoe Coalition for the Homeless (TCH), for existing apartment units in the Bird's Nest property located in the County's Eastern Slope (2215 Lake Tahoe Boulevard, South Lake Tahoe, CA 96150); and
  - h) Award three PBVs to TCH, for existing apartment units in the Red Lodge property located in the County's Eastern Slope (1137 Emerald Bay Road, South Lake Tahoe, CA 96150).
- 2) Authorize HHS to negotiate and enter into the six Agreements for the 44 PBVs awarded through this RFP for new construction units, with the selected Proposers utilizing the "Agreement to Enter into a Housing Assistance Payment (AHAP)" contract template attached, provided by the United States Department of Housing and Urban Development (HUD) for

new construction units, which has been approved by County Counsel, and has no compensation:

a) Authorize HHSA to negotiate an AHAP with the Jamboree Housing Corporation, for the 15 new project-based construction units, consistent with United States Department of Housing and Urban Development (HUD) requirements;

b) Authorize HHSA to negotiate an AHAP with Middletown Apartments LP, for the 10 new project-based construction units, consistent with HUD requirements;

c) Authorize HHSA to negotiate an AHAP with TRCC, for the seven new project-based for the Sugar Pine Village Phase 1B construction units, consistent with HUD requirements;

d) Authorize HHSA to negotiate an AHAP with TRCC, for the seven new project-based for the Sugar Pine Village Phase 2B construction units, consistent with HUD requirements;

e) Authorize HHSA to negotiate an AHAP with TRCC, for the two new project-based Sugar Pine Village 2A (Phase 3) construction units, consistent with HUD requirements;

f) Authorize HHSA to negotiate an AHAP with Mallard Apartments LP, for the three new project-based construction units, consistent with HUD requirements;

3) Authorize HHSA to negotiate and enter into two Agreements for the six PBVs awarded through this RFP for existing housing units, with TCH, utilizing the "Housing Assistance Payment (HAP)" contract template attached, provided by HUD for existing housing units, which has been approved by County Counsel, for a term upon execution for up to 20 years:

a) Authorize HHSA to negotiate an AHAP with TCH, for the three existing project-based units in the Bird's Nest property in South Lake Tahoe, consistent with HUD requirements;

b) Authorize HHSA to negotiate an AHAP with TCH, for the three existing project-based units in the Red Lodge property in South Lake Tahoe, consistent with HUD requirements;

4) Authorize HHSA to enter into the six "Housing Assistance Payment (HAP)" contracts with the Proposers for the new construction units, contingent upon completion of the units and PHA acceptance of the units, indicating the units have been completed in accordance with the agreement and all evidence of completion has been submitted to HUD/PHA, with the Proposers listed in Item 2 above;

5) Delegate authority to the Purchasing Agent to execute the finalized agreements resulting from items 2-4 above, for a term upon execution for up to 20 years, consistent with the templates required by HUD for the AHAP contract for new construction units and HAP contract for either completed new construction units or existing housing units (as applicable based on housing type), and to execute amendments relating to these Agreements, which do not increase the term of the Agreements, contingent upon approval by County Counsel and Risk Management; and

6) Authorize the HHSA Director, or the Chief Assistant Director, to execute programmatic, administrative, and fiscal documents relating to these Agreements.

**FUNDING:** 100% Federal HUD funded project-based housing subsidies. The PBVs act as subsidies to property owners for rent costs, supplementing the difference between a qualifying individual's income and established fair market rents for the housing units.

15. [23-1372](#)

Chief Administrative Office, Parks Division, recommending the Board approve the Introduction (First Reading) of Ordinance **5184**, County Skate and Bike Park Ordinance, amending rules for Skate Parks and Bike Parks, waive full reading of the Ordinance, read by title only, and continue this matter to the next regular meeting of the Board of Supervisors for Final Passage (Second Reading). (Cont. 10/10/2023, Item 27)

**FUNDING:** N/A

16. [23-1817](#)

Planning and Building Department, Commercial Cannabis Division, recommending the Board approve and authorize the Chair to sign a Resolution of Intention **161-2023** (Attachment A) to commence the revision process to Sections 130.41.100, 130.41.200, and 3.22 of the Cannabis Ordinances.

**FUNDING:** General Fund.

**9:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

17. [23-1901](#)

Supervisor Thomas recommending the Board:

- 1) Approve and authorize the Chair to sign a Proclamation recognizing October 23, 2023, as Deputy Brian "Ish" Ishmael Day; and
- 2) Authorize an exception to Board of Supervisors Policy F-4-Lowering of Flags, to honor the ultimate sacrifice given of Deputy Brian Ishmael by lowering our County Flag each year on October 23rd.

**FUNDING:** N/A

18. [23-1815](#) **HEARING** - Sheriff's Office recommending the Board approve and authorize the Chair to sign Resolution **159-2023** which conditionally approves the application of Randy Yapple, for a license to relocate a cardroom to 3909 Park Dr., Ste. 200, El Dorado Hills, CA 95762, pursuant to County Ordinance 9.45 Cardrooms. The Sheriff's Office has found that the approval of this license will not substantially aggravate crime or make law enforcement unduly difficult; is not detrimental to the public peace, health, safety, or welfare; and will not result in the violation of applicable zoning, fire, building, or other applicable laws and regulations.

**FUNDING:** N/A

19. [23-1594](#) Probation Department recommending the Board:
- 1) Recognize Cheri White, Accountant II, on her retirement from El Dorado County after over 24 years of service; and
  - 2) Approve and authorize the Chair to sign a Proclamation recognizing Cheri's dedication to public service and to congratulate her on her retirement.

**FUNDING:** N/A

**10:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

20. [23-1765](#) Library Department, on behalf of the El Dorado County Historical Museum Commission, recommending the Board receive and file an annual report from the Historical Museum Commission.

**FUNDING:** N/A

**1:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)****OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Board Chair may limit public comment during Open Forum.

**1:15 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)****21. [23-1773](#)**

Chief Administrative Office recommending the Board:

- 1) Receive a presentation on the draft 2024 El Dorado County Strategic Plan;
- 2) Provide direction to staff on any changes to the draft Strategic Plan update and direct staff to bring back a final strategic plan for approval no later than January 2024; and
- 3) Provide direction to staff on the frequency of status updates related to the Strategic Plan goals and priorities, noting that per the County Charter, the Board shall at least annually, prior to the end of the first quarter of the calendar year, review the adopted goals and modify them as necessary.

**FUNDING:** N/A

**TO AND FROMS:** This is an opportunity for Board Members to provide informational updates on matters of countywide concern. No action will be taken. (May be called at any time during the meeting)

**CAO UPDATE (May be called at any time during the meeting)**

**ADJOURNMENT**

**CLOSED SESSION**

**22. [23-1922](#)**

**Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1). Title: Thomas Eide v. Experian Information Solutions, Inc., et al. United States District Court for the Eastern District of California, Case No. 2:22-CV-01820-KJM-DB Number of potential cases: (1).