



# County of El Dorado

## MEETING AGENDA

### Board of Supervisors

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
[www.edcgov.us/bos](http://www.edcgov.us/bos)

*Wendy Thomas, Chair, District III*  
*John Hidahl, First Vice Chair, District I*  
*George Turnboo, Second Vice Chair, District II*  
*Lori Parlin, District IV*  
*Brooke Laine, District V*

*Kim Dawson, Clerk of the Board of Supervisors*  
*Tiffany Schmid, Chief Administrative Officer*  
*David Livingston, County Counsel*

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Tuesday, September 19, 2023

9:00 AM

<https://edcgov-us.zoom.us/j/84805111044>

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330 Fair Lane, Building A Placerville, CA

OR Live Streamed - [Click here to view](#)

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person. Except for a noticed teleconference meeting, the Board reserves the right to conduct the meeting without remote access if there is a malfunction.

**PUBLIC PARTICIPATION INSTRUCTIONS:** The Board of Supervisors meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom and YouTube.

Members of the public may address the Board in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 848 0511 1044. Please note you will be able to join the live-stream 15 minutes prior to the posted meeting start time. To observe the live stream of the Board of Supervisors meeting go to <https://us06web.zoom.us/j/84805111044>.

To observe the Board of Supervisors meetings via YouTube, click <https://www.youtube.com/channel/UCUMjDk3NUItZJrpw2CL7Zkg>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Monday before the meeting to ensure the Board of Supervisors has adequate time to review. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to the Board of Supervisors.

**Vision Statement**

**Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage**

**This institution is an equal opportunity provider and employer.**

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<http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us), preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on August 24, 2021, incorporated herein:

The Board wants all members of the public to feel welcome to speak, especially regarding controversial items. Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. If the three minutes are exceeded the speaker's microphone will be muted. Applause or other outbursts are not allowed in the Board Chambers.

During noticed public hearings only, individuals authorized by organizations to speak to organizational positions may request additional time, up to five minutes.

Public comment on certain agenda items designated and approved by the Board may be treated differently within specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending on the nature of the issue. The Board Chair may limit public comment during Open Forum.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Board Chair may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Board Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Board Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Board Chair may order the removal of the person from the Board meeting.

**9:00 A.M. - CALL TO ORDER****INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**CONSENT CALENDAR**

1. [23-1746](#) Clerk of the Board recommending the Board Approve the Minutes from the regular meeting on September 12, 2023.

**GENERAL GOVERNMENT - CONSENT ITEMS**

2. [23-1541](#) Chief Administrative Office recommending the Board approve the Board of Supervisors Response to the 2022-23 Grand Jury Final Report with revisions as directed on September 12, 2023, and submit it to the Presiding Judge. (Cont. 9/12/2023, Item 30)

**FUNDING:** N/A

3. [23-1726](#) Chief Administrative Office recommending the Board:
  - 1) Make findings in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(e) that the work is with or among other governmental entities or agencies;
  - 2) Approve and authorize the Chair to sign Funding Out Agreement 7939 with the El Dorado County Office of Education, that outlines their partnership to support to the El Dorado County Commission for Youth and Families, in the amount of \$100,000, effective upon execution through June 30, 2025;
  - 3) Authorize the Purchasing Agent to execute amendments relating to this Agreement, contingent upon approval by County Counsel and Risk Management, which does not increase the maximum dollar amount or term of the Agreement; and
  - 4) Authorize the Chief Administrative Officer, to execute programmatic, administrative, and fiscal documents relating to Funding Out Agreement 7939.

**FUNDING:** 100% American Rescue Plan Act Funding.

4. [23-1684](#) Human Resources Department recommending the Board:
  - 1) Approve and adopt revisions to Board of Supervisors Policy E-12: Teleworking & Telecommuting; and
  - 2) Grant the Director of Human Resources the authority to make changes to the Policy that are either non-substantive or necessary to accord with changes to relevant statutes or regulations.

**FUNDING:** N/A

5. [23-1590](#) Information Technologies Department recommending the Board:
- 1) Make findings in accordance with Procurement Policy C-17, Section 3.4 (4), that the purchase with ePlus Technology Inc. is exempt from Competitive Bidding due to a competitively bid agreement being utilized;
  - 2) Authorize the use of competitively bid Utah NASPO ValuePoint Master Agreement AR3229 and California Participating Addendum 7-20-70-47-06 between Palo Alto Networks, Inc. and the State of Utah as the lead public agency for the competitively bid services for the renewal of Palo Alto Firewall support services for the County's firewall infrastructure;
  - 3) Approve and authorize the Purchasing Agent to issue a Purchase Order to ePlus Technology Inc. in the amount of \$396,345.90 for the purchase of Palo Alto Firewall Support for the period of October 6, 2023, through June 10, 2025; and
  - 4) Approve and authorize the Director of Information Technologies or Assistant Director of Information Technologies to sign Quote 23013379 and subsequent purchase documents that do not extend the term of the services or increase the amount of the purchase order.

**FUNDING:** General Fund, with partial cost recovery in future years through the A-87 Cost Plan.

6. [23-1591](#) Information Technologies Department recommending the Board:
- 1) Make findings in accordance with Procurement Policy C-17, Section 3.4 (4), that the agreement with Dell is exempt from Competitive Bidding due to a competitively bid agreement being utilized;
  - 2) Make findings in accordance with El Dorado County Ordinance Code, Chapter 3.13.030 (B) that specialty skills and qualifications not expressly identified in County classifications are involved in the performance of the work; and
  - 3) Approve the continued use of Contract 83 with Dell through October 31, 2023, for the purchase of hardware licensing, maintenance, and support, in accordance with National Association of State Procurement Officials (NASPO) Agreement MNWNC-108 Amendment VI.

**FUNDING:** General Fund.

7. [23-1707](#)

Supervisor Hidahl and Supervisor Thomas recommending the Board:

- 1) Find that a public benefit is derived from supporting funding towards the Boy Scouts of America AdventureFest Recruitment event, which is being put on by troops 645 and 454 from El Dorado Hills and 460 B and 460 G from Diamond Springs; and
- 2) Approve and authorize the Chief Administrative Officer to sign a funding agreement, consistent with the County's standard form and upon the approval of County Counsel, authorize payment of the \$2,500 community funding contribution to the BSA Troop 645.

**FUNDING:** General Fund.

**HEALTH AND HUMAN SERVICES - CONSENT ITEMS**

8. [23-1608](#) Library Department recommending the Board approve and authorize the Chair to sign amendment renewal quote 31004619000100 extending the library software license and maintenance services with SirsiDynix Corporation in the amount of \$75,025.93 for a term of one year from February 1, 2024 through January 31, 2025.

**FUNDING:** General Fund and Library Taxes.



**LAND USE AND DEVELOPMENT - CONSENT ITEMS**

9. [23-1491](#) Department of Transportation recommending the Board approve and authorize the Chair to sign Road Improvement Agreement 22-55028 for the Offsite Road Improvements for Black Rice Road for Benefit of Diamond Village Apartments, PD 17-0002, between the County and the Developer, Diamond Village Apartments, LP. (District 3)

**FUNDING:** Developer Funded.

10. [23-1510](#) Department of Transportation recommending the Board:
- 1) Approve an increase of \$100,000 for a new not-to-exceed amount of \$199,000 with Quality Chain Corporation under Agreement 7177;
  - 2) Authorize the Purchasing Agent to issue a purchase contract change order in the amount of \$100,000 following Board approval; and
  - 3) Authorize the Purchasing Agent to increase the purchase contract on an "as needed" basis during the term of the contract as long as funding is available within the requesting department's budget.

**FUNDING:** Road Fund. (100%)

11. [23-1647](#) Department of Transportation, Maintenance and Operations Division, Fleet Services Unit, (Transportation) recommending the Board:
- 1) Reduce the cost of two (2) mid-size SUVs on the Fiscal Year 2023-24 Fixed Asset list from \$40,000 to \$29,900;
  - 2) Increase the cost of five (5) 1 ton pickups on the Fiscal Year 2023-24 Fixed Asset list from \$65,000 to \$66,400;
  - 3) Increase the cost of two (2) mid-size SUVs on the Fiscal Year 2023-24 Fixed Asset list from \$40,000 to \$46,600;
  - 4) Find the purchase of eleven (11) replacement vehicles are exempt from competitive bidding in accordance with Purchasing Ordinance 3.12.160, Section D, due to use of State of California competitively-bid Contracts 1-22-23-23 and 1-22-23-20;
  - 5) Authorize the Purchasing Agent to utilize the State of California Contract 1-22-23-23 for the acquisition of four (4) fleet replacement mid-size SUVs for the Department of Transportation - Fleet Services Unit;
  - 6) Authorize the Purchasing Agent to utilize the State of California Contract 1-22-23-20 for the acquisition of seven (7) fleet replacement trucks for the Department of Transportation - Fleet Services Unit;
  - 7) Authorize the Purchasing Agent to sign a purchase order to the awarded State vendor, Winner Chevrolet of Elk Grove, CA. in the amount of \$464,989 plus applicable delivery, fees and taxes (estimated at \$35,960.92) for a one time purchase following Board approval; and
  - 8) Authorize the Purchasing Agent to sign a purchase order to the awarded State vendor, Elk Grove Auto of Elk Grove, CA. in the amount of \$86,410 plus applicable delivery, fees and taxes (estimated at \$6,764.56) for a one time purchase following Board approval.

**FUNDING:** Fleet Internal Service Fund (100%).

12. [23-1131](#) Planning and Building Department, Cemeteries Division, recommending the Board provide conceptual approval for revisions to County Ordinance Code § 8.20, Title 8, Health and Safety, Cemeteries Ordinance.

**FUNDING:** N/A

**LAW AND JUSTICE - CONSENT ITEMS**

13. [23-1448](#) District Attorney's Office recommending the Board consider the following:
- 1) Approve the use of Department of Justice Asset Forfeiture Funds for: (a) Science-Based Interview training sessions provided by Tailored Training Programs, LLC in the amount of \$84,600 and (b) Professional Development Consulting Services provided by Nick Warner Consulting in the amount of \$10,000 for Fiscal Year 2023-24; and
  - 2) Approve and authorize the Board Chair to execute Agreement 7930 with Tailored Training Programs, LLC in the amount of \$84,600, for a three-year period.

**FUNDING:** Department of Justice Asset Forfeiture Funds.

14. [23-1688](#) Sheriff's Office and District Attorney's Office recommending the Board approve and authorize staff to electronically submit, on behalf of the Chair, the Fiscal Year 2022-23 Equitable Sharing Agreement and Certification for Federal Asset Forfeiture with the United States Department of Justice and United States Department of the Treasury.

**FUNDING:** Equitable Sharing (Asset Forfeiture).

15. [23-1673](#)

Sheriff's Office recommending the Board:

- 1) Approve and authorize the Chair to accept an award in the amount of \$187,500 for the Hazard Mitigation Grant Program (HMGP) Post Fire from the Federal Emergency Management Agency (FEMA), Subrecipient Management Costs award of \$9,080, and Prepare CA Match program award of \$62,500;
- 2) Authorize the Sheriff and the Chief Fiscal Officer to execute on behalf of El Dorado County contracts, extensions, amendments, and subsequent contracts with FEMA for the grant;
- 3) Make findings that the provision of services to coordinate, facilitate, and prepare an update to the El Dorado County Multi-Jurisdictional Local Hazard Mitigation Plan (MJLHMP) provided by the Contractor are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the provision of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(B);
- 4) Award Request for Proposal (RFP) 23-990-071 for the El Dorado County MJLHMP to the low qualified bidder, WSP USA Environment & Infrastructure, Inc.;
- 5) Approve and authorize the Chair to sign Agreement 7976 with WSP USA Environment & Infrastructure, Inc., to coordinate, facilitate, and prepare an update to the 2019 El Dorado County MJLHMP, with the term of 3 years effective upon final execution, and a not-to-exceed amount of \$142,068; and
- 6) Authorize the Purchasing Agent to increase the purchase agreement on an "as-needed" basis during the awarded period as long as funding is available within the requesting department's budget.

**FUNDING:** FEMA HMGP funds and Prepare CA Match program.

**16. [23-1670](#)**

Sheriff's Office recommending the Board:

- 1) Make findings that the provision of management of inmate communication services in the Placerville and South Lake Tahoe Jails provided by the Contractor are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the provision of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(B);
- 2) Approve and authorize the Chair to sign Amendment III to Agreement 4379 with Praeses exercising the right to an additional four year term of January 15, 2024 to January 14, 2028 and increasing the compensation amount by \$180,000 for a total not-to-exceed amount of \$360,000, to provide management of inmate communication services at the Placerville and South Lake Tahoe Jails; and
- 3) Authorize the Purchasing Agent to sign any amendments to the contract that do not affect the total dollar amount or term of the contract contingent upon review and approval by County Counsel and Risk Management.

**FUNDING:** \$0 net county cost impact, revenue contract.

**17. [23-0523](#)**

El Dorado County Sheriff's Office of Emergency Services recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of the February and March 2023 Storms. (Cont. 8/22/2023, Item 17)

**FUNDING:** N/A

**END CONSENT CALENDAR**

**DEPARTMENT MATTERS (Items in this category may be called at any time)**

18. [23-1763](#) Supervisor Hidahl recommending the Board rescind the Proclamation In Declaration of American Christian Heritage Month which was approved by the Board on July 18, 2023.

**FUNDING:** N/A

19. [23-1488](#) Human Resources Department recommending the Board adopt and authorize the Chair to sign Resolution **137-2023** updating the Board's Compensation Philosophy for County employees. (Cont. 9/12/2023, Item 8)

**FUNDING:** N/A

20. [23-1749](#) Chief Administrative Office recommending the Board:
- 1) Adopt and authorize the Chair to sign Resolution **141-2023**, amending the Authorized Personnel Allocation Resolution 088-2023 to add 1.0 Full Time Equivalent (FTE) Administrative Analyst I/II to the Sheriff's Office of Emergency Services (OES); and
  - 2) Authorize the Chief Administrative Officer to negotiate a Memorandum of Understanding with El Dorado Hills County Water District (El Dorado Hills Fire Department) for the assignment of 1.0 FTE Battalion Chief to serve as a dedicated fire liaison to the County's OES for a period of four years, in an amount not-to-exceed \$850,000.

**FUNDING:** General Fund.

**9:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

21. [23-1725](#) Chief Administrative Office recommending the Board consider recommended changes to the County of El Dorado Budget for Fiscal Year 2023-24 and direct staff to return on September 26, 2023, with a Budget Resolution, Budget Amendment, and corresponding Personnel Allocation Changes Resolution based on discussion and direction received during this item.

**FUNDING:** Various; Countywide Budget Consideration.

**1:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)****OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Board Chair may limit public comment during Open Forum.

**1:30 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

22. [23-1118](#) Planning and Building Department, Code Enforcement Division, recommending the Board:
- 1) Establish a Code Enforcement Amnesty Program in El Dorado County for certain types of code cases; and
  - 2) Direct staff to return to the Board within 90 days of the completion of the first year of the Code Enforcement Amnesty Program to provide an update and fiscal analysis. (Cont. 7/25/2023, Item 29)

**FUNDING:** Fee Revenue.

**2:30 P.M.- TIME ALLOCATION (Items will not be heard prior to the time stated)**

23. [23-1724](#) Chief Administrative Office, on behalf of the Charter Review Committee, recommending the Board receive and file a Report summarizing the Charter Review Committee's recommendations regarding the El Dorado County Charter and provide direction to staff on which recommendations to pursue and return to the Board at a future date with the requested information or proposed ballot measure(s).

**FUNDING:** N/A

**TO AND FROMS:** Board members may make a brief report on commission or committee meetings, or make a brief announcement on matters of countywide concern (May be called at any time during the meeting)

**CAO UPDATE (May be called at any time during the meeting)**

**ADJOURNMENT**