



# County of El Dorado

## MEETING AGENDA

### Board of Supervisors

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
FAX 530-622-3645  
[www.edcgov.us/bos](http://www.edcgov.us/bos)

*Wendy Thomas, Chair, District III*  
*John Hidahl, First Vice Chair, District I*  
*George Turnboo, Second Vice Chair, District II*  
*Lori Parlin, District IV*  
*Brooke Laine, District V*

*Kim Dawson, Clerk of the Board of Supervisors*  
*Tiffany Schmid, Chief Administrative Officer*  
*David Livingston, County Counsel*

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Tuesday, August 22, 2023

9:00 AM

<https://edcgov-us.zoom.us/j/89525311525>

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330 Fair Lane, Building A Placerville, CA

OR Live Streamed - [Click here to view](#)

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person. Except for a noticed teleconference meeting, the Board reserves the right to conduct the meeting without remote access if there is a malfunction.

**PUBLIC PARTICIPATION INSTRUCTIONS:** The Board of Supervisors meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom and YouTube.

Members of the public may address the Board in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 895 2531 1525. Please note you will be able to join the live-stream 15 minutes prior to the posted meeting start time. To observe the live stream of the Board of Supervisors meeting go to <https://us06web.zoom.us/j/89525311525>.

To observe the Board of Supervisors meetings via YouTube, click <https://www.youtube.com/channel/UCUMjDk3NUItZJrpw2CL7Zkg>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Monday before the meeting to ensure the Board of Supervisors has adequate time to review. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to the Board of Supervisors.

**Vision Statement**

**Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage**

**This institution is an equal opportunity provider and employer.**

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at:  
<http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us), preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on August 24, 2021, incorporated herein:

The Board wants all members of the public to feel welcome to speak, especially regarding controversial items. Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. If the three minutes are exceeded the speaker's microphone will be muted. Applause or other outbursts are not allowed in the Board Chambers.

During noticed public hearings only, individuals authorized by organizations to speak to organizational positions may request additional time, up to five minutes.

Public comment on certain agenda items designated and approved by the Board may be treated differently within specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending on the nature of the issue. The Board Chair may limit public comment during Open Forum.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Board Chair may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Board Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Board Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Board Chair may order the removal of the person from the Board meeting.

**9:00 A.M. - CALL TO ORDER****INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**CONSENT CALENDAR**

1. [23-1592](#) Clerk of the Board recommending the Board Approve the Minutes from the regular meeting on August 15, 2023.

**GENERAL GOVERNMENT - CONSENT ITEMS**

2. [23-1105](#) Auditor-Controller recommending the Board approve the attached budget transfer that recognizes long-term debt proceeds along with an equal increase in capital expenditure appropriations to comply with the requirements of Governmental Accounting Standards Board Statements 87 and 96. (4/5 vote required).

**FUNDING:** The budget transfer affects several funds and departments, but does not increase costs.

3. [23-1569](#) Chief Administrative Office recommending the Board:
  - 1) Approve the use of the Transient Occupancy Tax Subrecipient Agreement templates (Attachments A & B) for Board-approved uses of Discretionary Transient Occupancy Tax in Fiscal Year 2023-24;
  - 2) Authorize the Chief Administrative Officer to execute Subrecipient Agreements with entities approved for Discretionary Transient Occupancy Tax funds by prior or future Board direction during Fiscal Year 2023-24; and
  - 3) Authorize the Chief Administrative Officer to execute amendments to Transient Occupancy Tax subrecipient agreements, contingent upon approval by County Counsel and Risk Management, that do not increase compensation beyond Board-approved allocation amounts.

**FUNDING:** Discretionary Transient Occupancy Tax.

4. [23-0976](#) Chief Administrative Office, Facilities Division, recommending the Board consider the following:
- 1) Make findings pursuant to Section 3.13.030 (C) of the El Dorado County Ordinance Chapter 13, Contracting Out, that due to the limited timeframes and temporary nature of the work, the ongoing aggregate of work to be performed is not sufficient to warrant addition of permanent staff;
  - 2) Authorize the Purchasing Agent to sign Agreement for Services 7785 with AMG Management Group LLC, for a not-to-exceed amount of \$450,000 and an 18-month term to provide ongoing facility project management services regarding Senate Bill 844 Adult Local Criminal Justice Facility Financing Placerville Jail Expansion Project; and
  - 3) Authorize the Purchasing Agent to execute any necessary amendments relating to Agreement for Services 7785, excluding term extensions and increases to the not-to-exceed amount, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** Senate Bill 844 funding.

5. [23-1498](#) Clerk of the Board, based upon the recommendation of the Building Industry Advisory Committee, recommending the Board:  
Appoint Gregory Horsfall, Building Industry Advisory Committee, Member at Large, Term Expiration 01/01/2026.

**FUNDING:** N/A

6. [23-1554](#) Human Resources Department recommending the Board approve and authorize the Chair to sign Resolution **129-2023** to adopt a new salary scale for the Snow Removal Worker - Extra Help classification to comply with Section 6, item 601 of the Salary and Benefits Resolution for unrepresented employees.

**FUNDING:** Road Fund.

7. [23-1484](#) Information Technologies Department recommending the Board:
- 1) Authorize the use of competitively bid Agreement 23-6692-03 between Insight Public Sector, Inc. and Cobb County Georgia, as the lead agency, for Adobe Sign Licenses; and
  - 2) Approve and authorize the Purchasing Agent to issue a purchase order to reseller Insight Public Sector, Inc., under Agreement 23-66292-03 between Insight Public Sector, Inc. and Cobb County, in the amount of \$106,046.67, for the renewal of Adobe Sign Licenses for three (3) years.

**FUNDING:** General Fund, with partial cost recovery in future years through the A-87 Cost Plan.

**HEALTH AND HUMAN SERVICES - CONSENT ITEMS**

8. [23-0525](#) Health and Human Services Agency (HHS) recommending the Board:
- 1) Adopt and authorize the Chair to sign Resolution **127-2023**, which authorizes the HHS Director, or Deputy Director of Social Services, to execute the CalWORKs Subsidized Employment Program boilerplate agreements, including amendments thereto, and superseding Resolution 042-2015; and
  - 2) Approve the use of the two (2) CalWORKs Subsidized Employment Program boilerplate agreements on an “as requested” basis in order to allow eligible HHS clients who are participating in the CalWORKs program, the opportunity to gain paid work experience to improve their employability in the open job market; said boilerplate agreements include:
    - a) CalWORKs Subsidized Employment Program Agreement boilerplate; and
    - b) CalWORKs Subsidized Employment Program Amendment boilerplate.

**FUNDING:** CalWORKs Expanded Subsidized Employment annual allocation, Federal Temporary Assistance to Needy Families and State General Fund.

**LAND USE AND DEVELOPMENT - CONSENT ITEMS**

9. [23-1508](#) Environmental Management Department recommending the Board retroactively accept the donation of a MX-908-c portable mass spectrometer, valued at \$106,663.81, from the Certified Unified Program Agencies (CUPA) Forum Environmental Protection Trust Fund.
- FUNDING:** CUPA Forum Environmental Protection Trust Fund.
10. [23-0801](#) Department of Transportation recommending the Board approve Final Passage (Second Reading) of Ordinance **5181** updating County Ordinance 5094, to incorporate text changes clarifying Director of Transportation and Deputy Director of Engineering authorities and the exemption of this Ordinance from the California Environmental Quality Act. (Cont. 7/18/2023, Item 51)
- FUNDING:** N/A
11. [23-1185](#) Department of Transportation recommending the Board consider the following:
- 1) Accept the subdivision improvements for Hawk View - Unit 2, TM 00-1371-R/TM 00-1371-E, as complete;
  - 2) Reduce Performance Bond SU1157090 from \$1,899,385.00 to \$219,688.30, which is ten percent of the total cost of the subdivision improvements. This amount guarantees against any defective work, labor done, or defective materials furnished, which is to be released after one year if no claims are made;
  - 3) Hold Laborers & Materialmens Bond SU1157090 in the amount of \$1,098,441.50 for six months to guarantee payments to persons furnishing labor, materials, or equipment;  
and
  - 4) Authorize the Clerk of the Board to release the respective Bonds after the required time periods upon written request by Transportation.  
(Supervisory District 1)
- FUNDING:** Developer Funded.



12. [23-1336](#) Department of Transportation recommending the Board consider the following:
- 1) Approve and authorize the Chair to sign the Notice of Acceptance with North Star Construction & Engineering, Inc. for the Oflyng Water Quality Project, Capital Improvement Project number 36107016, Contract 3962; and
  - 2) Approve and authorize the Clerk of the Board to release the Payment and Performance Bonds to the Surety upon notification from the Department of Transportation after the one-year guarantee period. (Supervisory District V)
- FUNDING:** United States Forest Service (82% - Federal), State Water Resource Control Board (4% - State), and Tahoe Regional Planning Agency - Water Quality Mitigation (14% - Local).
13. [23-1371](#) Department of Transportation recommending the Board approve and authorize the Chair to sign Second Amendment to Agreement for Services 4976 with SWCA Environmental Consultants, extending the term for one (1) additional year, with no changes to the compensation of \$132,118.94, rate schedule, or scope of work of the agreement.
- FUNDING:** Road Fund.
14. [23-1496](#) Department of Transportation, Maintenance and Operations Division, recommending the Board:
- 1) Approve and authorize the Chair to sign the Notice of Acceptance with Granite Construction Company for the 2023 DOT Road Maintenance Pavement Rehabilitation Projects, Contract 7495; and
  - 2) Approve and authorize the Clerk of the Board to release the Payment and Performance Bonds to the Surety upon notification from the Department of Transportation after the one-year guarantee period.
- FUNDING:** General Fund (69%), Measure S Transient Occupancy Tax (21%), Road Repair and Rehabilitation Act 2017 (SB1-RMRA) (7%) and Local Discretionary Transient Occupancy Tax (3%).

15. [23-1434](#) Planning and Building Department, Airports Division, recommending the Board approve and authorize the Chair to sign County of El Dorado Airport Ground Lease 2063, between the County and Lessee, Thomas J. and Diane M. Helldorfer, for a privately-owned hangar located on Space SP-17 at the Placerville Airport, representing use of 812 square feet of Airport ground, with commencement rental fee due of \$792 that requires a rental fee to be paid at commencement of the lease and paid annually thereafter in accordance with fees established by the Board Resolution in effect at the time payment is due (currently Board Resolution 183-2019 approved by the Board on October 22, 2019, Item 31, Legistar 19-0663), and upon Board execution, a lease term of ten years. (4/5 vote required)

**FUNDING:** Placerville Airport Enterprise Fund - Fee Revenue.

16. [23-1519](#) Planning and Building Department, Planning Division, submitting for approval of the Final Map (TM-F23-0002) for the Carson Creek Village 11A Subdivision (TM20-0001), creating a total of 113 residential lots, 13 lettered lots for the use of landscaping and open space, Lot 410 for use as a Community Facility site, and one (1) transportation corridor lot, on property identified as Assessor Parcel Numbers 117-570-017, 117-680-004, and 117-680-007 located on the south side of the intersection between Investment Boulevard and Pismo Drive in the El Dorado Hills Community Region (Attachment E, Exhibits A and B), and recommending the Board:
- 1) Approve the Final Map (TM-F23-0002) for Carson Creek Village 11A Subdivision (Attachment E, Exhibit C); and
  - 2) Approve and authorize the Chair to sign the Agreement to Make Subdivision Improvements (Attachment B) (Supervisory District 2).

**FUNDING:** Developer-Funded.

**LAW AND JUSTICE - CONSENT ITEMS**

17. [23-0523](#) El Dorado County Sheriff's Office of Emergency Services recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of the February and March 2023 Storms. (Cont. 7/25/2023, Item 27)

**FUNDING:** N/A

18. [23-0090](#) El Dorado County Sheriff's Office of Emergency Services recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of the December 2022 Storms. (Cont. 7/25/2023, Item 28)

**FUNDING:** N/A

19. [23-1499](#) Sheriff's Office recommending the Board approve and authorize the Chair to sign the revenue generating Agreement for Supplemental Law Enforcement Services with El Dorado Union High School District effective upon execution through June 30, 2024.

**FUNDING:** Revenue generating agreement.

20. [23-1464](#) Sheriff's Office recommending the Board approve and authorize the continuation of the perpetual Support Services portion of Agreement 5330 with Sun Ridge Systems Inc., in the amount of \$116,748 for a term from August 26, 2023, to August 25, 2024, for annual software maintenance support services associated with the purchase of a records management system (RIMS) in 2020.

**FUNDING:** General Fund.

21. [23-1505](#) Sheriff's Office recommending the Board adopt and authorize the Chair to sign Resolution **128-2023** amending the Authorized Personnel Allocation Resolution to:
- 1) Add one (1.0) Full Time Equivalent (FTE) Administrative Analyst I/II allocation; and
  - 2) Delete one (1.0) FTE Sheriff's Training Coordinator allocation in the Sheriff's Office.

**FUNDING:** General Fund.

**END CONSENT CALENDAR**

**DEPARTMENT MATTERS (Items in this category may be called at any time)****22. [23-0736](#)**

Planning and Building Department, Airports Division, recommending the Board:

- 1) Approve the Introduction (First Reading) of Ordinance **5182** to amend Section 3.08.021 of the El Dorado County Ordinance Code to add the delegation of signature authority on Temporary Use Agreements, airport ground leases, and County-owned hangar leases to the County of El Dorado Director of Planning and Building and to add the delegation of signature authority on airport tie-down agreements to the County of El Dorado Airport Operations Supervisor; and
- 2) Waive full reading, read by title only and continue this matter to September 12, 2023 for Final Passage (Second Reading).

**FUNDING:** Placerville and Georgetown Airport Enterprise Funds - Fee Revenue.

**9:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

23. [23-1486](#) Planning and Building Department, Economic Development Division, recommending the Board:
- 1) Receive and file a presentation from the County's broadband Consultant, NEO Connect, focusing on past, current, and upcoming broadband planning efforts, a California Public Utilities Commission Federal Funding Account grant program for last-mile broadband infrastructure projects, and information related to securing Public Private Partnerships with Internet Service Providers;
  - 2) Direct staff to pursue the California Public Utilities Commission Federal Funding Account grant program for last-mile broadband infrastructure projects and approve the use of American Rescue Plan Act funds for the purpose of grant fund matching, if deemed necessary; and
  - 3) Delegate authority to the Planning and Building Department Director, or designee, to execute the California Public Utilities Commission Federal Funding Account grant, if applicable, and any grant-related documents necessary to secure grant funds and implement the approved grant including, but not limited to, requests for payment, reports, and amendments that do not require a County match, contingent upon approval by County Counsel and Risk Management,.

**FUNDING:** California Public Utilities Commission Federal Funding and/or American Rescue Plan Act funds.

**10:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

24. [23-1522](#) Agriculture Department, on behalf of Fish and Wildlife Commission, recommending the Board receive a presentation from the Fish and Wildlife Commission Annual Report for 2022.

**FUNDING:** General Fund, Court Fines and Penalties.

**1:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)****OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Board Chair may limit public comment during Open Forum.

25. [23-1489](#) Planning and Building Department, Code Enforcement Division, recommending the Board:
- 1) Receive a presentation on the Code Enforcement Strategic Plan for 2023 - 2025; and
  - 2) Adopt and authorize the Chair to sign Resolution **126-2023** to approve the addition of 2.0 FTE Code Enforcement Officer I/II allocations and 1.0 FTE Code Enforcement Supervisor allocation. (Cont. 8/15/2023, Item 40)

**FUNDING:** Discretionary Transient Occupancy Tax (General Fund).

**TO AND FROMS:** Board members may make a brief report on commission or committee meetings, or make a brief announcement on matters of countywide concern (May be called at any time during the meeting)

**CAO UPDATE** (May be called at any time during the meeting)

**ADJOURNMENT**

**CLOSED SESSION**

26. [23-1423](#)      **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources and/or designee. Employee organizations: El Dorado County Employees' Association, Local 1, AFSCME Council 57 representing employees in the Supervisory, Professional, and General Bargaining Units; Operating Engineers Local No. 3 representing employees in the Trades & Crafts and Corrections Bargaining Units; El Dorado County Criminal Attorneys' Association representing employees in the Criminal Attorney Unit; El Dorado County Managers' Association representing employees in the Management Unit; Deputy Sheriff's Association representing employees in the Law Enforcement Unit; El Dorado County Probation Officers Association representing employees in the Probation Bargaining Unit; and El Dorado County Law Enforcement Management Association representing employees in the Law Enforcement Sworn Management Unit. (Est. Time: 45 Min.)
27. [23-1572](#)      **Pursuant to Government Code Section 54956.8 - Conference with Real Property Negotiator:**  
**Property:** No physical address, APN: 325-240-011  
**County Negotiators:** Tiffany Schmid, Chief Administrative Officer or designee  
**Negotiating Parties:** State of California or designee  
**Under Negotiation:** price and terms of payment for sale. (Est. Time: 10 Min.)
28. [23-1573](#)      **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: (1). (Est. Time: 10 Min.)
29. [23-1570](#)      **Pursuant to Government Code Section 54957- Public Employee Performance Evaluation.** Title: Clerk of the Board of Supervisors. (Est. Time: 15 Min.)