



# County of El Dorado

## Minutes - Draft Board of Supervisors

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
530-621-5390  
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[www.edcgov.us/bos](http://www.edcgov.us/bos)

*Lori Parlin, Chair, District IV*  
*Wendy Thomas, First Vice Chair, District III*  
*John Hidahl, Second Vice Chair, District I*  
*George Turnboo, District II*  
*Sue Novasel, District V*

*Kim Dawson, Clerk of the Board of Supervisors*  
*Don Ashton, Chief Administrative Officer*  
*David Livingston, County Counsel*

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Tuesday, June 14, 2022

9:00 AM

<https://edcgov-us.zoom.us/j/88246291501>

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330 Fair Lane, Building A  
Placerville, CA 95667  
OR  
Live Streamed - [Click here to view](#)

**PUBLIC PARTICIPATION INSTRUCTIONS:** The Board of Supervisors meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom and YouTube.

Members of the public may address the Board in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 882 4629 1501 . Please note you will be able to join the live-stream 15 minutes prior to the posted meeting start time.

To observe the live stream of the Board of Supervisors meeting go to <https://us06web.zoom.us/j/88246291501>.

To observe the Board of Supervisors meetings via YouTube, click <https://www.youtube.com/channel/UCUMjDk3NUItZJrpw2CL7Zkg>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Monday before the meeting to ensure the Board of Supervisors has adequate time to review. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to the Board of Supervisors.

**Vision Statement**

**Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage**

**This institution is an equal opportunity provider and employer.**

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at:  
<http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us), preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on August 24, 2021, incorporated herein:

The Board wants all members of the public to feel welcome to speak, especially regarding controversial items. Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. If the three minutes are exceeded the speaker's microphone will be muted. Applause or other outbursts are not allowed in the Board Chambers.

During noticed public hearings only, individuals authorized by organizations to speak to organizational positions may request additional time, up to five minutes.

Public comment on certain agenda items designated and approved by the Board may be treated differently within specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-jurisdictional matters have additional flexibility depending on the nature of the issue. The Board Chair may limit public comment during Open Forum.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Board Chair may take the following actions:

- Step 1. Request the person adhere to Board guidelines. If the person refuses, the Board Chair may turn off the speaker's microphone.
- Step 2. If the disruption continues, the Board Chair may order a recess of the Board meeting.
- Step 3. If the disruption continues, the Board Chair may order the removal of the person from the Board meeting.

**9:00 A.M. - CALLED TO ORDER**

**Present:** 5 - Supervisor Novasel, Supervisor Hidahl, Supervisor Parlin, Supervisor Thomas and Supervisor Turnboo

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG**

Chaplain Betsy Vanderpool gave the Invocation.

Supervisor Novasel led the Pledge of Allegiance to the Flag.

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

*Public Comment: T. White, M. Lane, J. Connelly, K. Smith, L. Cauchon, B. Bradshaw, K. Greenwood, K. Payne, E. Nelson, T. Doyle*

**A motion was made by Supervisor Hidahl, seconded by Supervisor Novasel to Adopt the Agenda and Approve the Consent Calendar with the following change:  
Continue item 20 off calendar.**

**Yes:** 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

[22-1115](#) Consent Calendar (See Attachment)

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**CONSENT CALENDAR**

1. [22-1007](#) Clerk of the Board recommending the Board approve the Minutes of the regular meeting of May 24, 2022.

**This matter was Approved on the Consent Calendar.**

**GENERAL GOVERNMENT - CONSENT ITEMS**

2. [22-0911](#) Chief Administrative Office recommending the Board approve and authorize the Chief Administrative Officer to sign American Rescue Plan Act grant Agreement 6666 with the El Dorado County Fair Association in the amount of \$1,190,000.

**FUNDING:** American Rescue Plan Act State and Local Fiscal Recovery Funds.

**This matter was Approved on the Consent Calendar.**

3. [22-0862](#) Chief Administrative Office, Community Development Services Finance and Administration, recommending the Board approve the continuation of perpetual agreement 5620 with Intuit, Inc, for an annual subscription for Quickbooks in the amount of \$1,273 to create customer service bills for Airports and Utility billings.

**FUNDING:** General Fund, Road Fund, and Fees for Service.

**This matter was Approved on the Consent Calendar.**

4. [22-0420](#) Chief Administrative Office, Emergency Medical Services and Emergency Preparedness and Response Division, recommending the Board consider the following:
- 1) Make findings in accordance with County Ordinance Section 3.13.030 Contracting Out, that the ongoing aggregate of work to be performed is not sufficient to warrant the addition of permanent staff to provide these services;
  - 2) Approve and authorize the Chair to sign Agreement for Services 6455 with Mark Roberts for professional services associated with the Electronic Patient Care Report (ePCR) system. This agreement is for a three (3) year term beginning June 30, 2022, for a total not-to-exceed amount of \$108,000; and
  - 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 6455, including amendments which do not increase the maximum dollar amount or term of the Agreement, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** Ambulance Fees and CSA Tax Revenue.

**This matter was Approved on the Consent Calendar.**

5. [22-0714](#) Chief Administrative Office, Facilities Division, recommending the Board:
- 1) Authorize the Purchasing Agent to execute Agreement for Services 6548 with Pro-Line Cleaning Services, Inc. for a not-to-exceed amount of \$307,152 and a term of three years to provide routine janitorial services at the Public Safety Facility;
  - 2) Make findings pursuant to Ordinance Code, Section 3.13.030(a), El Dorado County Charter, Section 210(b)(6) and/or Government Code Section 31000 that such services provided by the Contractor are in the public's best interest, and the work can be more economically and feasibly performed by an independent contractor than County employees; and
  - 3) Authorize the Purchasing Agent, or designee, to execute any necessary amendments relating to Agreement for Services 6548, excluding term extensions and increases to the not-to-exceed amount, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** General Fund.

**This matter was Approved on the Consent Calendar.**

6. [22-0783](#) Chief Administrative Office, Facilities Division, recommending the Board:
- 1) Authorize the Purchasing Agent to execute Agreement for Services 6565 with Spencer Building Maintenance, Inc. for a not-to-exceed amount of \$1,400,000 and a term of three years to provide routine and as-needed janitorial services at specified County buildings;
  - 2) Make findings pursuant to Ordinance Code, Section 3.13.030(a), El Dorado County Charter, Section 210(b)(6) and/or Government Code Section 31000 that such services provided by Contractor are in the public's best interest, and the work can be more economically and feasibly performed by an independent contractor than County employees; and
  - 3) Authorize the Purchasing Agent, or designee, to execute any necessary amendments relating to Agreement for Services 6565, excluding term extensions and increases to the not-to-exceed amount, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** General Fund.

**This matter was Approved on the Consent Calendar.**

7. [22-0843](#) Chief Administrative Office, Facilities Division, recommending the Board consider the following:
- 1) Authorize the Purchasing Agent to sign Facility Use Agreement (FUA) No. 6560 with the El Dorado Disc Sports Foundation, a California non-profit organization, to allow for the use of the County parking lot at 1360 Johnson Blvd, South Lake Tahoe, CA 95667 for the purpose of allowing participants to park their vehicles during the third and final day (June 19, 2022) of the 2022 King of the Lake Disc Golf tournament to be hosted at the Bjiou Community Park;
  - 2) Make findings pursuant to Government Code 25526.6 that issuance of this Facility Use Agreement is in the public interest; and
  - 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Facility Use Agreement No. 6560 including amendments contingent upon approval by County Counsel and Risk Management.

**FUNDING:** N/A

**This matter was Approved on the Consent Calendar.**

8. [22-0899](#) Chief Administrative Office, Procurement and Contracts Division, recommending the Board declare a service weapon as surplus and approve the sale of the weapon to retired Sheriff's Deputy Jared Melton.

**FUNDING:** Funding received from the sale will be deposited into the General Fund.

**This matter was Approved on the Consent Calendar.**

9. [22-0921](#) Chief Administrative Office, Procurement and Contracts Division, presenting a list of County surplus property and recommending the Board so declare and authorize disposal of same in accordance with the procedures outlined in the County's Purchasing Ordinance, Chapter 3.12 and Section 3.12.220 thereof.

**FUNDING:** Various.

**This matter was Approved on the Consent Calendar.**

10. [22-0977](#) Chief Administrative Office recommending the Board:
- 1) Provide conceptual approval for the Procurement and Contracts Division to amend Chapter 3.12 of Title 3 of the County of El Dorado Ordinance Code, Procurement, pursuant to Board of Supervisors Policy A-3, Ordinances - New or Amended; and
  - 2) Direct staff to submit draft changes to the Ordinance and Policy C-17 to County Counsel for their review and return to the Board for further consideration.

**FUNDING:** N/A

**This matter was Approved on the Consent Calendar.**

11. **21-1415** Chief Administrative Office recommending the Board of Supervisors find that a Local Health Emergency continues to exist in El Dorado County as a result of the Caldor Fire. (Cont. 5/17/2022, Item 4)

**FUNDING:** N/A

**This matter was Approved on the Consent Calendar.**

12. [21-1728](#) Clerk of the Board recommending the Board of Supervisors, as a result of ongoing concerns related to COVID-19, approve findings pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual or hybrid Board of Supervisors meetings as authorized under Assembly Bill 361. (Cont. 5/17/2022, Item 9)

**FUNDING:** N/A

This matter was Approved on the Consent Calendar.

13. [22-0920](#) Clerk of the Board, based upon the recommendation of the El Dorado County Commission for Youth and Families, recommending the Board make the following reappointments to the El Dorado County Commission for Youth and Families for an additional year:
- 1) Reappoint Barry Harwell, Public Member, Term Expiration 6/30/20223; and
  - 2) Reappoint Terri Stratton, Public Member, Term Expiration 6/30/2023.

**FUNDING:** N/A

This matter was Approved on the Consent Calendar.

14. [22-0989](#) Human Resources Department recommending the Board:
- 1) Adopt and authorize the Chair to sign Resolution **085-2022** approving the negotiated Memorandum of Understanding (MOU) between the County of El Dorado and the El Dorado County Managers' Association representing employees in the Management Bargaining Unit;
  - 2) Authorize the Chair to sign said MOU, noting the MOU will be effective the first full pay period following Association ratification and Board of Supervisors adoption of the MOU; and
  - 3) Direct the Human Resources Department and the Auditor-Controller's Office to administer and implement the MOU provisions.

**FUNDING:** Various.

This matter was Approved and Resolution 085-2022 was Adopted upon Approval of the Consent Calendar.

15. [22-0387](#) Human Resources Department, Risk Management Division, recommending the Board approve and authorize Amendment I for the continuation of perpetual agreement 4527 with Ebix for insurance certificate collection and monitoring services adding an additional \$39,419 in compensation to the agreement for a revised not-to-exceed amount of \$75,819.

**FUNDING:** Risk Management - Risk Liability Fund.

This matter was Approved on the Consent Calendar.

16. [22-1010](#) Supervisor Parlin recommending the Board make the following appointment to the Coloma Lotus Advisory Committee Landowner/Resident Position  
Appoint Rusty Sage, Member - District 4, Term Expiration 6/25/2023.

**FUNDING:** N/A

**This matter was Approved on the Consent Calendar.**

17. [22-0910](#) Supervisor Parlin recommending the Board:
- 1) Approve and authorize the Chair to sign a Proclamation designating June 16-19, 2022, as "El Dorado County Fair Week" in the County of El Dorado;
  - 2) Encourage Board members and members of the community to attend the ribbon cutting ceremony for the opening of the El Dorado County Fair on Thursday, June 16, 2022, promptly at 11:45 a.m. at the El Dorado County Fairgrounds, Placerville Drive Gate, located at 100 Placerville Drive in Placerville; and
  - 3) Encourage Board members to attend the annual luncheon provided by the El Dorado County Fair Board of Directors immediately following the ribbon cutting ceremony.

**FUNDING:** N/A

**This matter was Approved on the Consent Calendar.**

18. [22-0991](#) Supervisor Parlin recommending the Board:
- 1) Find that a public benefit is derived from supporting the Kelsey Community Association's (KCA) efforts to replace the exterior siding and the rain gutters to prevent more deterioration of the 120-year-old Historic Kelsey Schoolhouse; and
  - 2) Approve and authorize the Chief Administrative Officer to sign a funding Agreement, consistent with the County's standard form and upon the approval of County Counsel, with the Kelsey Community Association authorizing payment of the \$5,000 community funding contribution in support of these efforts.

**FUNDING:** General Fund.

**This matter was Approved on the Consent Calendar.**

19. [22-1054](#) Supervisor Turnboo recommending the Board accept a donation of refrigerators from the Food Bank of El Dorado County. These refrigerators will be used by the County Library to support the Community Hubs program, in their effort to give away perishable food items to those in need.

**FUNDING:** N/A

**This matter was Approved on the Consent Calendar.**

20. [22-1060](#) Supervisor Turnboo recommending the Board remove Chris Cockrell's appointment to the Veteran Affairs Commission effective June 14th, 2022.

**FUNDING:** N/A

**This matter was Continued off Calendar upon Approval of the Consent Calendar.**

**HEALTH AND HUMAN SERVICES - CONSENT ITEMS****21. [22-0823](#)**

Health and Human Services Agency (HHSA) recommending the Board:

- 1) Approve and authorize the continuation of a perpetual Agreement 3446 with WellSky Human and Social Services Corporation for the provision of proprietary client case management and reporting software licensing, originally approved for a term of November 17, 2018, through November 16, 2022, to annually renew beginning November 17, 2022;
- 2) Authorize the Purchasing Agent to approve and post a change order to add \$54,463.50 in funds to Agreement 3446 to process associated payments for Fiscal Year 2022-23; and
- 3) Authorize the Director of HHSA to execute further documents relating to Agreement 3446, including amendments, as needed, that do not increase the maximum dollar amount or term of the Agreement, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** 2% State funds, 24% Federal funds, 48% General Fund, and 26% Donations and Fees.

**This matter was Approved on the Consent Calendar.**

**22. [22-0842](#)**

Health and Human Services Agency (HHSA) recommending the Board:

- 1) Approve and authorize the Chair to sign Memorandum of Understanding (MOU) 6294 with the County of Alpine, for the provision of a non-financial consortium agreement to carry out activities and objectives outlined in the Moving California Oral Health Forward 2022-2027 grant, for the term of five (5) years from July 1, 2022 through June 30, 2027; and
- 2) Authorize the Health and Human Services Agency Director, or designee, to execute further documents relating to MOU 6294, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** This is a non-financial Memorandum of Understanding (MOU).

**This matter was Approved on the Consent Calendar.**

23. [21-1989](#) Health and Human Services Agency (HHS) recommending the Board:
- 1) Approve and authorize the Chair to sign Funding In Agreement 6256 with Advocates for Human Potential, Inc. for the Crisis Care Mobile Units (CCMU) Program Planning Grant, for a retroactive term beginning September 15, 2021 through February 14, 2023 in the amount of \$200,000; and
  - 2) Authorize the HHS Director, or designee, to execute further documents or amendments that do not change the amount or term relating to Agreement 6256, contingent upon approval by County Counsel and Risk Management, and to further authorize the HHS Director or the HHS Chief Fiscal Officer to execute any required fiscal and programmatic reports.

**FUNDING:** 100% California Department of Health Care Services Crisis Care Mobile Unit Program Grant.

**This matter was Approved on the Consent Calendar.**

24. [22-0590](#) Health and Human Services Agency recommending the Board of Supervisors, acting as the Governing Board of the In-Home Supportive Services Public Authority (IHSS PA):
- 1) Make findings in accordance with County Ordinance 3.13.030 (B) that it is appropriate to contract with Jump Technology Services for the provision of IHSS PA provider portal and registry software services, provided under Agreement 6272 because “specialty skills and qualifications not expressly identified in classifications are involved in the performance of the work;”
  - 2) Approve and authorize the Chair to sign Agreement for Services 6272, for the provision of the software services, for the term of August 1, 2022, through July 31, 2024, with a maximum contractual obligation of \$16,480; and
  - 3) Authorize the Health and Human Services Agency Director, or designee, to execute further documents relating to Agreement for Services 6272, including amendments which do not increase the maximum dollar amount or term of the Agreement, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** 46% Federal, 45% State, and 9% County General Fund.

**This matter was Approved on the Consent Calendar.**

25. [22-0670](#) Health and Human Services Agency (HHS) recommending the Board adopt and authorize the Chair to sign Resolution **076-2022** to submit to the California Department of Housing and Community Development (HCD) to ratify the first amendment to the Community Development Block Grant - Coronavirus (CDBG-CV) grant awarded to the County of El Dorado (County) under Funding Agreement 20 CDBG-CV2-3-00154, to remove the City of Placerville (City) as a Party from said Agreement and allow the County to accept and administer the fully combined City and County funding allocation total of \$2,251,157.

**FUNDING:** Federal Funding administered by the State of California Department of Housing and Community Development, authorized pursuant to the Coronavirus Aid, Relief, and Economic Security (CARES) Act, signed into law March 27, 2020.

**Resolution 076-2022 was Adopted upon Approval of the Consent Calendar.**

26. [22-0922](#) Health and Human Services Agency (HHS) recommending the Board:
- 1) Make findings in accordance with County Ordinance 3.13.030 (B) that it is appropriate to contract with New Morning Youth and Family Services, Inc. for the provision of Specialty Mental Health Services (SMHS) for children and young adults provided under Amendment I to Agreement 5615 because “Specialty skills and qualifications not expressly identified in classifications are involved in the performance of the work;”
  - 2) Approve and authorize the Chair to sign Amendment I to Agreement for Services 5615 with New Morning Youth and Family Services, Inc., to retroactively shift the maximum annual contractual obligation funding between Traditional SMHS and Mental Health Services Act (MHSA) SMHS programs for Fiscal Year 2021-22, and to shift funding between these programs for Fiscal Years 2022-23 through 2023-24, with no change to the maximum obligation or term of the Agreement; and
  - 3) Authorize the HHS Director, or designee, to execute further documents relating to Agreement 5615, contingent upon approval by County Counsel and Risk Management, including amendments which do not increase the maximum dollar amount or term of the Agreement.

**FUNDING:** 50% Medi-Cal, 39% Mental Health Services Act (MHSA), and 11% Traditional.

**This matter was Approved on the Consent Calendar.**

27. [22-0855](#)

Health and Human Services Agency (HHS) recommending the Board:

- 1) Adopt and authorize the Chair to sign the name change Resolution **084-2022**, which removes Don Semon, prior Director of HHS, as the named authorized signer of amendments made to the Board approved Emergency Solutions Grant Coronavirus (ESG-CV) Standard Agreement No. 20-ESGCV1-00037, and delegates authority to the Director of HHS by title, to execute and administer said documents;
- 2) Accept and authorize the Director of HHS to sign Amendment 2 to ESG-CV Standard Agreement No. 20-ESGCV1-00037, administered by the California Department of Housing and Community Development (HCD), which extends the term of the Agreement from the original Board accepted term of September 30, 2022 to November 30, 2022, and which combines prior awarded Round 1 and Round 2 ESG-CV funding with a confirmed third award of \$500,000, for a total award of \$1,653,000, as accepted by the Board on November 10, 2020; and
- 3) Delegate authority to the Director of HHS, acting on behalf of HHS as the Administrative Entity for the El Dorado Opportunity Knocks Continuum of Care, to execute any future amendments, that do not increase the total award or term, contingent upon County Counsel and Risk Management approval, and subsequent administrative documents or required fiscal and programmatic reports.

**FUNDING:** 100% Federal Funding administered by the State of California Department of Housing and Community Development, Emergency Solutions Grant Program, as a result of the Coronavirus Aid, Relief, and Economic Stimulus Act enacted March 27, 2020.

**This matter was Approved and Resolution 084-2022 was Adopted upon Approval of the Consent Calendar.**

28. [22-0997](#)

Library Department recommending the Board approve the continuation of the following perpetual agreements for Fiscal Year 2022-23 for a total amount of \$43,250:

- 1) Agreement 3094 with OCLC, Inc. for ongoing online cataloging in the amount of \$10,500;
- 2) Agreement 2074 with TechLogic Corporation for maintenance and technical support for the automated materials handling system in the amount of \$15,000;
- 3) Agreement 5631 with CALIFA for high-speed broadband fiber network connection in the amount of \$8,000; and
- 4) Agreement 4985 with Lena Foundation for language development program in the amount of \$9,750.

**FUNDING:** 35% County Service Areas; 45% General Fund; and 20% Fees, Grants, and Other Revenues.

**This matter was Approved on the Consent Calendar.**

**LAND USE AND DEVELOPMENT - CONSENT ITEMS**

29. [22-0839](#) Air Quality Management District recommending the Board, acting as the Air Quality Management District Board of Directors, adopt and authorize the Chair to sign Resolution **083-2022** authorizing Air Pollution Control Officer (APCO) to:
- 1) Execute Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Shared Allocation Pool Master Agreement with the Placer County Air Pollution Control District (PCAPCD), authorizing the continuation of El Dorado County Air Quality Management District's (EDCAQMD) participation in the shared allocation pool for the California Air Resources Board's (CARB) FARMER program for projects in El Dorado County;
  - 2) Execute FARMER Shared Allocation Pool District CARB Fiscal Year (FY) 2021-22 Allocation Agreement with the Placer County Air Pollution Control District (PCAPCD), authorizing the EDCAQMD to receive funding from the FY 2021-22 allocation based on applications received by EDCAQMD and approved for funding by PCAPCD as the administrator of the Shared Allocation Pool;
  - 3) Execute funding agreements with approved grantees for projects in El Dorado County, pending approval from County Counsel and Risk Management;
  - 4) Implement and expend the funds in accordance with the FARMER Shared Allocation Pool Master Agreement and the FARMER Shared Allocation Pool District CARB FY 21-22 Allocation Agreement; and
  - 5) Execute any future grant contracts or agreements and funding agreements and other necessary actions to receive and expend additional FARMER funding through April 30, 2026.

**FUNDING:** Funding authorized by State Assembly Bills 134 and 109.

**This matter was Approved and Resolution 083-2022 was Adopted upon Approval of the Consent Calendar.**

30. [22-0795](#) Department of Transportation recommending the Board approve and authorize the Chair to sign a budget transfer request adjusting the Fiscal Year 2021-22 budget to allow for increased intrafund and interfund transfers from County Engineer and the Erosion Control Program to the Road Fund. (4/5 vote required)

**FUNDING:** Various Erosion Control Program projects funding sources such as Federal, State, and Local funding sources.

**This matter was Approved on the Consent Calendar.**

31. [22-0802](#) Department of Transportation recommending the Board consider the following:
- 1) Approve and authorize the Chair to sign the Notice of Acceptance with American Civil Constructors West Coast LLC, for the Road Safety Improvements at Various Locations Project, Capital Improvement Program project number 36105060, Contract 5415; and
  - 2) Approve and authorize the Clerk of the Board to release the Payment and Performance Bonds to the Surety upon notification from the Department of Transportation after the one-year guarantee period.

**FUNDING:** Highway Safety Improvement Program Funds (100%).  
(Federal Funds)

**This matter was Approved on the Consent Calendar.**

32. [22-0819](#) Department of Transportation recommending the Board:
- 1) Approve and authorize the Chair to sign a Budget Transfer adjusting the budget for Fiscal Year 2021-22, in the amount of \$281,000, to allow for the purchase of one (1) wheel loader for the Department of Transportation;
  - 2) Approve the addition of one (1) wheel loader to the Department of Transportation, Maintenance and Operations Fixed Asset List;
  - 3) Find that the purchase of one (1) wheel loader is exempt from competitive bidding in accordance with Purchasing Ordinance 3.12.16, Section D;
  - 4) Authorize the Purchasing Agent to utilize the Sourcewell competitively bid Contract 032119-JDC for the acquisition of one (1) wheel loader for the Department of Transportation, Maintenance and Operations Division; and
  - 5) Authorize the Purchasing Agent to sign a purchase order to the awarded Sourcewell vendor, Pape Machinery of Sacramento, CA, in the amount of \$261,975 plus applicable delivery, fees and taxes (estimated at \$19,000.19) for a one-time purchase for one (1) wheel loader following Board approval.

**FUNDING:** Road Fund (25%) and Insurance Claim Revenue (75%).

**This matter was Approved on the Consent Calendar.**

33. [22-0929](#) Department of Transportation recommending the Board consider the following pertaining to the Pioneer Trail/ US Highway 50 Intersection Safety Improvement Project, Capital Improvement Program project number 36104026:
- 1) Authorize the Department of Transportation to proceed with ordering a title report, certified appraisal, enter into negotiations with the owners or their designated representative, and commence with the acquisition process affecting a portion of APNs 034-270-041, 034-270-055, 034-270-056, and 034-401-025; and
  - 2) Appoint Rafael Martinez, Director of Transportation, or designee, as the real estate negotiator on behalf of the County for said parcels.

**FUNDING:** Tahoe Regional Planning Agency Air Quality Mitigation Funds.

**This matter was Approved on the Consent Calendar.**

34. [22-0957](#) Department of Transportation recommending the Board take the following actions pertaining to the Missouri Flat Road Phase 1 - Class I Trail Connection Project, Capital Improvement Program project number 36109012, Contract 6094, with a construction phase cost of \$333,913.75:
- 1) Award the Construction Contract to AM Development Inc. the lowest responsive, responsible bidder; and
  - 2) Approve and authorize the Chair to sign the Construction Contract, subject to review and approval by County Counsel and Risk Management.

**FUNDING:** Transportation Development Act Funds (9%) and Urban Surface Transportation Block Grant Program Funds (91%). (Federal and Local Funds)

**This matter was Approved on the Consent Calendar.**

35. [22-0874](#) Department of Transportation recommending the Board consider the following:
- 1) Approve the continuation of three (3) perpetual agreements:
    - a) Agreement 428-S0110 with the State of California Department of Transportation, to provide signal maintenance service budgeted for \$3,000;
    - b) Agreement 821-S0710 with Squarerigger, Inc., to provide annual software support and maintenance budgeted for \$4,200;
    - c) Agreement 427-M0810 for the Capital SouthEast Connector Joint Powers Authority, for the planning, design, and construction of the Elk Grove-Rancho Cordova El Dorado Connector, budgeted for \$55,000; and
  - 2) Authorize the Purchasing Agent to establish change orders to add funds to each agreement as necessary to process associated payments for Fiscal Year 2022-23.

**FUNDING:** Road Fund.

**This matter was Approved on the Consent Calendar.**

36. [22-0694](#) Department of Transportation recommending the Board consider the following:
- 1) Approve and authorize the Chair to sign Road Improvement Agreement 22-55016 for Beatty Drive on the Ridgeview Village Unit 9 project, TM 08-1477, between the County and the Developer, The New Home Company Northern California LLC; and
  - 2) Adopt and authorize the Chair to sign Resolution **074-2022** authorizing the temporary closure of a portion of Beatty Drive in El Dorado Hills for a period of one hundred-twenty (120) days for the purpose of the construction of road improvements, beginning no earlier than June 21, 2022.

**FUNDING:** Developer Funded.

**This matter was Approved and Resolution 074-2022 was Adopted upon Approval of the Consent Calendar.**

37. [22-0937](#) Department of Transportation recommending the Board consider the following pertaining to the 2022 DOT Maintenance Pavement Rehabilitation Projects, Contract 6533:
- 1) Approve and adopt the Contract Documents; and
  - 2) Authorize advertisement for bids.

**FUNDING:** Road Repair and Rehabilitation Act 2017 (SB1-RMRA) (90%), Developer Funds (10%). (No Federal Funds)

**This matter was Approved on the Consent Calendar.**

38. [22-1017](#) Department of Transportation recommending the Board:
- 1) Accept a donation in the amount of \$2,100 in Fiscal Year (FY) 2021-22; and an additional \$6,000 donation in FY 2022-23 from Timothy White on behalf of the residents of the Highland Village Lighting Zone of Benefit to continue to fund Zone operations;
  - 2) Approve and authorize the Chair to sign a Funding Agreement with Timothy White in the amount of \$8,100 for FY 2021-22 and FY 2022-23; and
  - 3) Approve and authorize the Chair to sign a Budget Transfer adjusting the Highlands Village Lighting Zone of Benefit 98507 budget for FY 2021-22 (4/5 vote required).

**FUNDING:** Donation.

**This matter was Approved on the Consent Calendar.**

39. [22-0942](#) Department of Transportation recommending the Board approve and authorize the Chair to sign a budget transfer adjusting the budget for Fiscal Year 2021-22 to allow for the transfer of additional revenues in the Road District Tax account to the Road Fund. (4/5 vote required)

**FUNDING:** Road District Tax Revenues.

**This matter was Approved on the Consent Calendar.**

40. [22-0566](#) Planning and Building Department, Economic Development Division, recommending the Board consider the following:
- 1) Approve and authorize the Chair to sign Funding Agreement 6493 with the Economic Development Corporation of El Dorado County (EDC2) for a funding contribution towards the development of a Destination Operating System provided by Zartico for use in marketing, community development, and sustainability efforts related to tourism, with a term of one (1) year and a not to exceed amount of \$9,000 for the first year implementation and services, with an optional additional \$9,000 and additional one (1) year term extension and a total not-to-exceed amount of \$18,000, contingent upon EDC2's successful renewal of an agreement with Zartico for a second year of service; and
  - 2) Authorize the Purchasing Agent, or designee, to execute any further documents determined necessary related to Funding Agreement 6493, including amendments which do not increase the not-to-exceed amount or term of the Agreement, contingent upon approval by County Counsel and Risk Management.

**FUNDING:** Transient Occupancy Tax funds.

**This matter was Approved on the Consent Calendar.**

41. [22-0845](#) Planning and Building Department, Planning Division, recommending the Board approve and authorize the Chair to sign a letter to the California Board of Forestry and Fire Protection appointing Karen L. Garner, Director of the Planning and Building Department, as El Dorado County's primary authorized designee and Robert Peters, Deputy Director of Planning, as El Dorado County's secondary authorized designee to review Timberland Conversion Permits (or equivalent) and Less Than 3 Acre Conversion Exemptions.

**FUNDING:** There is no funding associated with this action.

**This matter was Approved on the Consent Calendar.**

42. [22-0958](#) Planning and Building Department, Planning Division, submitting for approval of a Final Map for the Campobello Subdivision (TM05-1403R) for Campobello Unit One (TM-F21-0006), creating a total of 24 residential lots, two (2) private street lots, and three (3) miscellaneous lots, on property identified as Assessor's Parcel Numbers 119-380-001 and 119-380-002 (Attachment F, Exhibit A) located on the north side of Marble Valley Road, on both sides (east and west) of the intersection with Voltaire Drive in the El Dorado Hills area (Attachment F, Exhibit B), and recommending the Board consider the following:
- 1) Approve and authorize the Chair to sign the Agreement on Acceptance of Easement (Attachment A);
  - 2) Approve the Final Map (TM-F21-0006) for Campobello Unit One (Attachment F, Exhibit C); and
  - 3) Approve and authorize the Chair to sign the Agreement to Make Subdivision Improvements (Attachment C) (Supervisory District 2)

**FUNDING:** Developer-Funded

**This matter was Approved on the Consent Calendar.**

**LAW AND JUSTICE - CONSENT ITEMS**

43. [22-0315](#) Probation Department recommending the Board approve and authorize the Chair to sign Transitional Living Lease Agreement 6399 with Tim and Ellen Page for monthly rent for transitional housing for Probation clients, located at 2986 Coloma Street in Placerville, in the total amount of \$34,800, to commence July 1, 2022, and terminate on June 30, 2023.

**FUNDING:** AB143 Backfill (AB1869).

**This matter was Approved on the Consent Calendar.**

44. **21-1396** El Dorado County Sheriff's Office of Emergency Services recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of the extreme wildland fire known as the Caldor Fire. (Cont. 5/17/2022, Item 25)

**FUNDING:** N/A

**This matter was Approved on the Consent Calendar.**

45. [22-1019](#) Sheriff's Office recommending the Board authorize the Chair to sign Communications Vault Lease L-1810 with the State of California for the ten-year term from July 1, 2022, through June 30, 2032, for the lease of property at Pine Hill in the amount of \$104,540, and a one time \$5,000 Administration Lease Preparation fee, for the purpose of installing, operating and maintaining telecommunications equipment.

**FUNDING:** General Fund.

**This matter was Approved on the Consent Calendar.**

**END CONSENT CALENDAR**

**DEPARTMENT MATTERS (Items in this category may be called at any time)**46. [22-0969](#)

Chief Administrative Office recommending the Board:

1) Appoint the following Charter Review Committee Members, consisting of one representative and one alternate, if available at this time, per Supervisorial district:

- a. District 1: Richard Ross - Member, Rachel Michelin - Alternate
- b. District 2: Cherie Raffety - Member
- c. District 3: Jim Mitrison - Member, Mindy Jackson - Alternate
- d. District 4: Bill Carey - Member
- e. District 5: Jeanne Harper - Member

2) Provide direction on Charter topics for the Committee's review, discussion, and recommendation.

**FUNDING:** General Fund.*Public Comment: T. White, L. Cauchon, A. Nevis, K. Payne, K. Greenwood*

**A motion was made by Supervisor Novasel, seconded by Supervisor Thomas to Approve this matter and provide the following direction to staff:**

- 1) Consider any possible Grand Jury reports;
- 2) Examine an additional third term in office for Board members excluding current sitting Board members;
- 3) Examine staggered terms for Elected Department Heads;
- 4) Align the County Charter with County Ordinance with regards to the Civil Service Commission;
- 5) Examine increasing the number of Board members from five (5) to seven (7) members;
- 6) Examine term limits for Elected Department Heads and whether certain Elected Department Heads should be appointed rather than elected; and
- 7) Direct the Budget Ad Hoc Committee to review Proposition 172.

**Yes:** 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

**10:00 A.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**

47. **22-0401** Air Quality Management District (AQMD) recommending the Board, acting as the AQMD Board of Directors, hold a hearing on the Fiscal Year 2022-23 proposed budget for the El Dorado County AQMD and consider final adoption on June 28, 2022.

**FUNDING:** Permit revenues, State surcharge fees, Grants.

*Public Comment: K. Payne, K. Greenwood*

**Supervisor Parlin opened the public hearing and upon input from staff and the public closed the hearing.**

**A motion was made by Supervisor Novasel, seconded by Supervisor Parlin to Approve this matter and direct staff to return to the Board on June 28, 2022 for final adoption of the Air Quality Management District budget to include \$850,000 into "Designations of Fund Balance" in the Fiscal Year 2022/23 budget and a recommendation on how to spend the funds with a focus on examining the feasibility of solar covered parking at the Government Center.**

**Yes:** 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

**11:00 A.M. - TIME ALLOCATION (Item will not be heard prior to time stated)**

48. [22-0521](#) Department of Transportation recommending the Board:
- 1) Authorize the Chair to sign Resolution **086-2022** and adopt the 2022 Capital Improvement Program (CIP) as presented in Attachment A;
  - 2) Authorize the addition of one new project to the Airport program section of the 2022 CIP Book:
    - a) Install New Precision Approach Path Indicator (PAPI) Runway 5 and Remove Existing Visual Approach Slope Indicator (VASI), CIP 35401010;
  - 3) Authorize the addition of \$500,000 in Tribe Funds to the Ponderosa Road Bicycle and Pedestrian Improvements Project, CIP 36109009; and
  - 4) Remove Ice House Road Guardrail Safety Project, CIP 36105074, and include the scope of this project with the Ice House Road Rehabilitation Phase 2 Project, CIP 36105023.

**FUNDING:** Various Federal, State, and Local funding sources, including Traffic Impact Fee Program, Missouri Flat Area Master Circulation and Financing Plan, Road Fund, Tribe Funds, Accumulative Capital Outlay, Developer Advanced Funds, Sacramento Municipal Utility District, and/or General Fund.

*Public Comment: K. Payne, A. Nevis*

**A motion was made by Supervisor Hidahl, seconded by Supervisor Turnboo to Approve this matter and Adopt Resolution 086-2022.**

**Yes:** 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

**1:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)****OPEN FORUM**

*Public Comment: L. Cauchon, A. Carrozza, K. Smith, M. Lane, K. Greenwood, D. Wolfson, M. Rodriguez*

[22-1116](#)

OPEN FORUM (See Attachment)

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Board Chair may limit public comment during Open Forum.

**49.** [22-0761](#)

**HEARING** - Department of Transportation recommending the Board:

- 1) Conduct a public hearing to consider public comment on the Annual Written Report of Benefit Assessments/Service Charges for the Zones of Benefit within County Service Area 2 for road improvement and maintenance services; and
- 2) Adopt and authorize the Chair to sign Resolution **080-2022** confirming the Annual Written Report and authorizing the benefit/service charges to be collected in the same manner as the County's ad valorem real property taxes for Fiscal Year 2022-23, noting that the pre-existing benefit assessments/service charges have been in place and collected since before the effective date of Proposition 218, with no increases in the amounts and no change in the methodology for calculating said amounts.

**FUNDING:** County Service Area Benefit Assessments/Service Charges. (100%)

**Supervisor Parlin opened the public hearing and upon input from staff and the public closed the hearing.**

**A motion was made by Supervisor Parlin, seconded by Supervisor Turnboo to Approve this matter and Adopt Resolution 080-2022.**

**Yes:** 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

50. [22-0762](#)

**HEARING** - Department of Transportation and Environmental Management Department recommending the Board:

1) Conduct a public hearing to consider public comment on the Annual Written Report of Benefit Assessments/Service Charges for the Zones of Benefit within County Service Area 3 for vector control and snow removal services; and

2) Adopt and authorize the Chair to sign Resolution **081-2022** confirming the Annual Written Report and authorizing the benefit assessment/service charges to be collected in the same manner as the County's ad valorem real property taxes for Fiscal Year 2022-23, noting that the pre-existing benefit assessments/service charges have been in place and collected since before the effective date of Proposition 218, with no increases in the amounts and no change in the methodology for calculating said amounts.

**FUNDING:** County Service Area Benefit Assessments/Service Charges. (100%)

*Public Comment: L. Cauchon, K. Greenwood*

**Supervisor Parlin opened the public hearing and upon input from staff and the public closed the hearing.**

**A motion was made by Supervisor Novasel, seconded by Supervisor Hidahl to Approve this matter and Adopt Resolution 081-2022.**

**Yes:** 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

51. [22-0763](#)

**HEARING** - Department of Transportation recommending the Board:

- 1) Conduct a public hearing to consider public comment on the Annual Written Report of Benefit Assessments/Service Charges for the Zones of Benefit within County Service Area 9 for providing certain services, including road improvement and maintenance; drainage facility improvement and maintenance, landscape maintenance, street lighting, and/or wetland-related services; and
- 2) Adopt and authorize the Chair to sign Resolution **082-2022** confirming the Annual Written Report and authorizing the benefit assessments/service charges to be collected in the same manner as the County's ad valorem real property taxes for Fiscal Year 2022-23, noting that the pre-existing benefit assessments/service charges have been in place and collected since before the effective date of Proposition 218, with no increases in the amounts and no change in the methodology for calculating said amounts.

**FUNDING:** County Service Area Benefit Assessments/Service Charges. (100%)

**Supervisor Parlin opened the public hearing and upon input from staff and the public closed the hearing.**

**A motion was made by Supervisor Thomas, seconded by Supervisor Turnboo to Approve this matter and Adopt Resolution 082-2022.**

**Yes:** 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

52. [22-0756](#)

**HEARING** - Environmental Management Department recommending the Board:

- 1) Conduct a public hearing to consider public comment on the Annual Written Report of Waste Management Fees County Service Area 10; and
- 2) Adopt and authorize the Chair to sign Resolution **079-2022** confirming the Annual Written Report and authorizing the waste management fees to be collected in the same manner as the County's ad valorem real property taxes for Fiscal Year (FY) 2022-23, noting that the pre-existing benefit assessments/service charges have been in place and collected since prior to the effective date of Proposition 218, with no increases in the amounts and no change in the methodology for calculating said amounts.

**FUNDING:** County Service Area 10 Waste Management Fees.

*Public Comment: K. Payne, K. Greenwood*

**Supervisor Parlin opened the public hearing and upon input from staff and the public closed the hearing.**

**A motion was made by Supervisor Parlin, seconded by Supervisor Thomas to Approve this matter and Adopt Resolution 079-2022.**

Yes: 5 - Novasel, Hidahl, Parlin, Thomas and Turnboo

**TO AND FROMS: Board members may make a brief report on commission or committee meetings, or make a brief announcement on matters of countywide concern (May be called at any time during the meeting)**

Supervisor Hidahl reported on the following:  
Local Agency Formation Commission meeting.  
SouthEast Connector Joint Powers Authority.  
El Dorado Transit/Transportation meetings.  
Special Meeting Budget Hearing.  
El Dorado Hills Area Planning Advisory Committee meeting.  
El Dorado Hills children's fishing derby.  
Human Rights forum.  
El Dorado Hills Community Council meeting.

Supervisor Thomas reported on the following:  
Thanked Elections Department.  
Audit Committee meeting.  
Presentation on Office of Emergency Services.  
El Dorado County Opportunity Knocks meeting.  
Ranch Marketing meeting.  
Wagon Train event.  
Opening of the El Dorado County Fair.  
El Dorado County Transportation meeting.

Supervisor Novasel reported on the following:  
Tahoe Transportation District meeting.  
Wagon Train days.  
Fishing derbies.  
Institute of Local Government meetings.  
Human Rights forum.  
Flag day.

Supervisor Turnboo reported on the following:  
Local Agency Formation Commission meeting.  
Transit/Transportation meetings.  
Water Agency meeting.  
Biomass site visit.  
Constituent meetings.  
Crosswalk across Cameron Park Lake.

Supervisor Parlin reported on the following:  
Rural County Representative of California Ad Hoc meetings.  
Memorial Day proclamation.  
Sierra Nevada Conservancy meeting.  
Georgetown fishing derby.  
Ranch Marketing meeting.  
Chili Bar site visit.

**CAO UPDATE (May be called at any time during the meeting)**

Don Ashton, Chief Administrative Officer, reported on the following:  
Greater Sacramento Economic Development panel participation.  
South Lake Tahoe Chamber.  
El Dorado County Chamber speaking engagement.

[22-1106](#)

CAO Update (Caldor Fire Update - See Attachment)

**ADJOURNED AT 3:25 P.M. in honor of Tony Mansour.**

**CLOSED SESSION**

*Public Comment: K. Payne, K. Greenwood*

53. [22-1061](#) **Conference with Legal Counsel - Initiation of Litigation** pursuant to Government Code Section 54956.9(d)(4). Number of potential cases: (1). (Est. Time: 15 Min.)

**No Action Reported. All five Supervisors participated.**

54. [22-1015](#) **Conference with Legal Counsel - Existing Litigation** pursuant to Government Code Section 54956.9(d)(1). Title: Lakeside Park Association, Inc. v. Title Insurance and Guaranty Company, et al; El Dorado County Superior Court Case Number 22CV0393 Number of potential cases: (1 ). (Est. Time: 5 Min.)

**In the quiet title action titled Lakeside Park Association v. Title Insurance and Guaranty Company, on a 5-0 vote, the Board of Supervisors authorized the County Counsel's office to defend the action via the filing of an answer disclaiming any present County interest in the subject property.**

55. [22-1076](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources and/or designee. Employee organizations: El Dorado County Employees' Association, Local 1, AFSCME Council 57 representing employees in the Supervisory, Professional, and General Bargaining Units; Operating Engineers Local No. 3 representing employees in the Trades & Crafts and Corrections Bargaining Units; El Dorado County Criminal Attorneys' Association representing employees in the Criminal Attorney Unit; El Dorado County Managers' Association representing employees in the Management Unit; Deputy Sheriff's Association representing employees in the Law Enforcement Unit; El Dorado County Probation Officers Association representing employees in the Probation Bargaining Unit; and El Dorado County Law Enforcement Management Association representing employees in the Law Enforcement Sworn Management Unit. (Est. Time: 30 Min.)

**No Action Reported. All five Supervisors participated.**

56. [22-0975](#) **Pursuant to Government Code Section 54957- Public Employee Performance Evaluation.** Title: Chief Administrative Officer. (Est. Time: 15 Min.)

**No Action Reported. All five Supervisors participated.**

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.