



County of El Dorado

MEETING AGENDA

Board of Supervisors

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
www.edcgov.us/bos

John Hidahl, Chair, District I
Lori Parlin, First Vice Chair, District IV
Wendy Thomas, Second Vice Chair, District III
George Turnboo, District II
Sue Novasel, District V

Kim Dawson, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
David Livingston, County Counsel

Tuesday, August 24, 2021

9:00 AM

<https://zoom.us/j/94309199577>

330 Fair Lane, Placerville, CA or live-streamed

PUBLIC PARTICIPATION INSTRUCTIONS: In accordance with new guidance from the California Department of Public Health, the meeting will be open to the public. The meeting will continue to be live-streamed via Zoom and YouTube.

Members of the public may address the Board in-person or via Zoom to make a public comment. Seating is limited and available on a first-come, first-served basis. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 943 0919 9577. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Board of Supervisors meeting go to <https://zoom.us/j/94309199577>.

To observe the Board of Supervisors meetings via YouTube, click <https://www.youtube.com/channel/UCUMjDk3NUItZJrpw2CL7Zkg>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded. If you choose not to observe the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to the Board of Supervisors.

The Clerk of the Board is here to assist you, please call 530-621-5390 if you need any assistance with the above directions to access the meeting or if you would like to participate in the meeting from a conference room at the Government Center in Bldg. A

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

This institution is an equal opportunity provider and employer.

Live Web Streaming and archiving of most Board of Supervisors meeting videos, all meeting agendas, supplemental materials and meeting minutes are available on the internet at: <http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us, preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on March 16, 2021, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. During noticed public hearings, individuals authorized by organizations to speak to organizational positions may request additional time, up to five minutes.

Public comment on certain agenda items designated and approved by the Board may be treated differently within specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-jurisdictional matters have additional flexibility depending on the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

- Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.
- Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.
- Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALL TO ORDER**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

CONSENT CALENDAR

1. [21-1361](#) Clerk of the Board recommending the Board Approve the Minutes from the regular meeting on August 10, 2021.

GENERAL GOVERNMENT - CONSENT ITEMS

2. [21-1197](#) Chief Administrative Office, Emergency Medical Services and Emergency Preparedness and Response Division, recommending the Board consider the following:
 - 1) Make a finding that the work requires specialty skills and qualifications not expressly identified in County classification are involved in the performance of the work per Ordinance 5116, Title 3, Chapter 3.13, Section 3.13.030; and
 - 2) Approve and authorize the Chair to execute agreement 5873 with California Tahoe Emergency Services Operations Authority for advanced life support ambulance operations services within County Service Area 3 (CSA 3) for the period beginning September 1, 2021 through August 31, 2031, with an option to exercise a five (5) year extension.

FUNDING: CSA 3 - Ambulance service fees and benefit assessment revenue.

3. [21-1228](#) Chief Administrative Office, Parks Division, recommending the Board consider the following pertaining to the Old Depot Bike Park:
 - 1) Approve and adopt the Plans and Contract Documents and authorize the Chair to sign the Plans; and
 - 2) Authorize advertisement for construction bids.

FUNDING: California State Parks Statewide Parks Program Grant (Prop 68).

4. [21-1337](#) Chief Administrative Office recommending the Board approve a step increase from Step 2 to Step 3 for Kimberly Dawson, Clerk of the Board of Supervisors, increasing her salary from \$7,846.80 to \$8,238.53 per month, effective August 28, 2021.

FUNDING: General Fund

5. [21-1341](#) Clerk of the Board, based upon the recommendation of the El Dorado County Early Care and Education Planning Council, recommending the Board change the designation of Leslie Amato from Provider Representative to Community Representative - Joint Appointment.

FUNDING: N/A

6. [21-1363](#) Clerk of the Board in collaboration with the Chief Administrative Office recommending the Board approve the revisions to the Board Protocols in the El Dorado County Board of Supervisors Governance Handbook as directed at the July 16, 2021, Good Governance Workshop.

FUNDING: N/A

7. [21-1325](#) Human Resources Department recommending the Board approve and adopt the revised Chief Administrative Office department-specific class specification of Emergency Medical Services Specialist.

FUNDING: N/A

8. [21-1260](#) Human Resources Department recommending the Board:
- 1) Adopt and authorize the Chair to sign Resolution **103-2021** to approve, due to an upward reclassification, the deletion of 1.0 FTE Sr. Administrative Analyst allocation and addition of 1.0 FTE Administrative Analyst Supervisor allocation in the Health and Human Services Agency; and
 - 2) Waive the requirement for filling the Administrative Analyst Supervisor position through a competitive examination process, allowing the current incumbent to be appointed to the position as provided for in Section 507.1.2 of the Personnel Rules.

FUNDING: Funded through Health and Human Services Agency Programs via the Indirect Cost Rate.

9. [21-1251](#) Information Technologies recommending the Board:
- 1) Approve Amendment II to Contract 3301 with Insight Public Sector for Microsoft Enterprise licenses and support, extending the service period from September 1, 2021 to August 31, 2024, and increasing compensation by \$2,100,000;
 - 2) Approve the continued use piggyback agreement PSA-0001526 through the County of Riverside with Insight Public Sector; and
 - 3) Execute Amendment II to Contract 3301.

FUNDING: General Fund.

10. [21-1022](#) Treasurer-Tax Collector recommending the Board approve the El Dorado County 2021 Investment Policy with modifications, revisions and additions to the "Investments" section.

FUNDING: N/A

11. [21-1074](#) Supervisor Thomas, member of the Abandoned Vehicle Abatement Service Joint Powers Authority, recommending the Board adopt and authorize the Chair to sign Resolution **103-2021** extending the sunset date to maintain the Abandoned Vehicle Abatement fee with the California Department of Motor Vehicles, which provides for the statutorily authorized one-dollar (\$1.00) vehicle registration fee. (4/5 vote required)

HEALTH AND HUMAN SERVICES - CONSENT ITEMS**12. [21-1179](#)**

Health and Human Services Agency (HHS) recommending the Board:

- 1) Make findings in accordance with County Ordinance 3.13.030 (E) that the work to be performed under Agreement 5860 with the California Mental Health Services Authority (CalMHSA) is in the public's best interest and another governmental entity or agency is involved in the performance of the work;
- 2) Approve and authorize the Chair to sign Agreement 5860 with CalMHSA to participate in the Statewide Prevention and Early Intervention Program for a maximum obligation of \$58,252.80, with a retroactive term of July 1, 2021 through June 30, 2022; and
- 3) Authorize the HHS Director, or designee, to execute further documents relating to Agreement 5860, contingent upon County Counsel and Risk Management concurrence, including amendments which do not increase the maximum dollar amount or term of the Agreement.

FUNDING: 100% Mental Health Services Act specifically the Prevention and Early Intervention Program.

13. [21-1185](#)

Health and Human Services Agency (HHS) recommending the Board:

- 1) Authorize the submission of a grant application to the California Governor's Office of Emergency Services for the County Victim Services Program for Fiscal Years 2021-22 and 2022-23, for an estimated grant funding amount of \$159,395;
- 2) Approve and authorize the Chair and the HHS Director to sign the Certification of Assurance of Compliance, and approve and authorize the Director of HHS to also sign the Grant Subaward Face Sheet, as required by the grant;
- 3) Delegate authority to the HHS Director to accept a funding award, if awarded, with all match being met by the subcontractor, contingent upon County Counsel and Risk Management approval, and authorize the HHS Director, or designee, to execute and administer any subsequent administrative documents relating to said award, including required fiscal and programmatic reports; and
- 4) If awarded, authorize the HHS Director to negotiate and enter into a subaward agreement, including any amendments thereto, for the County Victim Services Program funding with CASA of El Dorado.

FUNDING: Total estimated allocation of \$159,395 in Victims of Crime Act federal funds; with a total required match in the amount of \$25,720, which will be provided by CASA of El Dorado through in-kind volunteer hours.

14. [21-1189](#)

Health and Human Services Agency (HHS) recommending the Board:

- 1) Make findings in accordance with County Ordinance 3.13.030 (b) that it is appropriate to contract with Bell Data Systems, Inc. for the provision of Homeless Management Information Systems software and related services provided under Agreement 5585, as there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work;
- 2) Approve and authorize the Chair to sign Perpetual Agreement for Services 5585 with Bell Data Systems, Inc., in the amount of \$13,000, effective for a one-year term beginning November 1, 2021 and automatically renewing thereafter for one year periods with a potential five percent (5%) annual increase until terminated by one of the parties; and
- 3) Authorize the HHS Director or their designee to execute further documents relating to Agreement for Services 5585, contingent upon County Counsel and Risk Management concurrence, including amendments which do not increase the maximum dollar amount or the term of the Agreement.

FUNDING: 100% U.S. Housing and Urban Development Grant.

15. [21-1204](#)

Health and Human Services Agency (HHS) recommending the Board:

- 1) Make findings in accordance with County Ordinance 3.13.030 that it is appropriate to contract with Pro-Line Cleaning Services, Inc. for the provision of janitorial services, for the Health and Human Services Agency facilities located at 3047 Briw Road and 3057 Briw Road Placerville, California, under Agreement 5780 because (A) the provision of these services are more economically and feasibly performed by outside independent Contractors at these facilities;
- 2) Approve and authorize the Chair to sign Agreement for Services 5780 with Pro-Line Cleaning Services, Inc., in the amount of \$275,844, for the term of three (3) years from September 1, 2021 through August 31, 2024; and
- 3) Authorize the Director of HHS, or designee, to execute further documents relating to Agreement 5780, contingent upon approval by County Counsel and Risk Management, including amendments which do not increase the maximum dollar amount or term of the Agreement.

FUNDING: 21% Reimbursed by the Indirect Cost Rate through HHS Programs, 20% Federal, 10% State, 11% Realignment, and 38% General Fund.

16. [21-1226](#) Health and Human Services Agency (HHSA) recommending the Board:
- 1) Ratify the execution of Agreement 3245 with CharityLogic, Inc., for the provision of the County's 2-1-1 Information and Referral iCarol Subscription, with an initial term of three (3) years, September 6, 2018 through September 5, 2021, in the amount of \$41,470, which automatically renews for successive one (1) year periods at the end of the initial three (3) year term, subject to CharityLogic's then-current price structure;
 - 2) Authorize the Health and Human Services Agency to pay CharityLogic, Inc., under the existing terms of Perpetual Agreement 3245, in the annual amount of \$13,578.24 for a one year-period beginning September 6, 2021; and
 - 3) Authorize the HHSA Director or their designee to execute further documents relating to Agreement 3245, contingent upon County Counsel and Risk Management concurrence, including amendments which do not increase the maximum dollar amount.

FUNDING: General Fund.

17. [21-1254](#) Health and Human Services Agency (HHSA) recommending the Board:
- 1) Award Request for Qualifications 21-952-038, to the response identified as most appropriate by the evaluation panel, Volunteers of America-Northern California/Northern Nevada (VOA-NCNN), to provide operations and case management services at a homeless interim housing site, contingent on the County's purchase of an as yet-to-be determined interim housing site; and
 - 2) Authorize HHSA to negotiate a three (3) year Agreement for Services, that will be brought back to the Board for approval, with VOA-NCNN in an estimated annual amount of \$326,112.45, for fiscal years 2021-22, 2022-23, and 2023-24.

FUNDING: 100% State and Federal Homeless Grants.

18. [21-1265](#) Health and Human Services Agency recommending the Board adopt and authorize the Chair to sign a Proclamation recognizing August 2021 as "Breastfeeding Awareness Month" in the County of El Dorado.

FUNDING: N/A

19. [21-1278](#)

Health and Human Services Agency (HHSA) recommending the Board:

- 1) Approve and authorize the Chair to sign non-financial Business Associate Agreement (BAA) 5879 with Zoom to ensure that the video communication services they provide to HHSA's clients are HIPAA compliant, for a term to begin upon final execution and continue until terminated;
- 2) Authorize the HHSA Director, or designee, to execute further documents including amendments, contingent upon County Counsel and Risk Management concurrence, relating to BAA 5879; and
- 3) Authorize and direct the Chief Administrative Office Procurement and Contracts Division to accept Zoom's Deputy General Counsel, Commercial, DocuSign signature as binding on BAA 5879.

FUNDING: N/A

LAND USE AND DEVELOPMENT - CONSENT ITEMS

20. [21-1291](#) Planning and Building, Cemeteries Division, County Cemetery Director recommending the Board make the following appointment to the Cemetery Advisory Committee:
Appoint Nichole Jordan, Archaeologist Representative (Vacant), Term Expiration 08/24/2023.

FUNDING: N/A

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)**9:30 A.M. TIME ALLOCATION (Items will not be heard prior to time stated)**

21. [21-1319](#) Broadband Ad Hoc Committee, in coordination with the Chief Administrative Office and Planning and Building, Economic Development Division, recommending the Board:
- 1) Receive and file a presentation and report from NEO Connect focusing on Broadband planning efforts and a breakdown of Broadband grant funding sources which include with American Rescue Plan Act funds, the Infrastructure Bill and/or State funds and what the associated costs would be; and
 - 2) Consider allocating \$10 million of American Rescue Plan Act funds either at this time or in the future for Broadband projects, and direct staff to continue to pursue other funding opportunities.

FUNDING: American Rescue Plan Act, Transient Occupancy Tax.

11:00 A.M. TIME ALLOCATION (Items will not be heard prior to time stated)

22. [21-1262](#) Planning and Building Department recommending the Board:
- 1) Approve the **Introduction** (First Reading) of Ordinance **5146** amending Title 5 - County Business Taxes, Licenses and Regulations of the El Dorado County Ordinance Code, Chapter 5.56 - Vacation Home Rentals, adding Section 5.56.056 - Vacation Home Rental Clustering; and
 - 2) Waive the full reading of the Ordinance, read by title only and continue this matter to August 31, 2021, for **Final Passage** (Second Reading).

FUNDING: N/A

1:00 P.M. - TIME ALLOCATION (Items will not be heard prior to the time stated)**OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The total amount of time reserved for Open Forum is 20 Minutes.

2:00 P.M. TIME ALLOCATION (Items will not be heard prior to the time stated)

23. [21-1306](#) **HEARING** - Auditor-Controller recommending the Board authorize the disbursement of the excess proceeds from the sale of tax-defaulted property as provided in Attachment B and authorize the Auditor to notify all valid claimants of the Board's action(s).

FUNDING: N/A

ITEMS TO/FROM SUPERVISORS (May be called at any time during the meeting)

CAO UPDATE (May be called at any time during the meeting)

ADJOURNMENT

CLOSED SESSION

- 24. [21-1357](#) Pursuant to Government Code Section 54957- Public Employee Discipline/Dismissal/Release (Est. Time: 20 Min.)

- 25. [21-1364](#) Pursuant to Government Code Section 54957- Public Employee Performance Evaluation. Title: Director of Human Resources. (Est. Time: 15 Min.)

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.