



# County of El Dorado

Planning and Building  
Department  
2850 Fairlane Court  
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## Minutes - Draft Planning Commission

*Jon Vegna, Chair, District 1*  
*James Williams, First Vice-Chair, District 4*  
*Jeff Hansen, Second Vice-Chair, District 3*  
*Gary Miller, Member, District 2*  
*Amanda Ross, Member, District 5*

*Julie Saylor, Clerk of the Planning Commission*  
*Tiffany Schmid, Executive Secretary*  
*Breann Moebius, Deputy County Counsel*

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Thursday, December 10, 2020

8:30 AM

**VIRTUALLY - See Agenda  
for Details to View and  
Participate**

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County of El Dorado Public Meeting Protocol In Response to Coronavirus COVID-19: To comply with social distancing requirements and the stay at home order from Governor Gavin Newsom, the Meeting Room will be closed to members of the public and all public participation will be handled remotely.

**PUBLIC PARTICIPATION INSTRUCTIONS: WATCH LIVE STREAM:** To observe the live stream of the Planning Commission meeting go to <https://zoom.us/j/96718557010> or **PHONE IN:** 1-530-621-7603 or 1-530-621-7610, Webinar ID 967 1855 7010

**PUBLIC COMMENT PARTICIPATION:** Speakers will be limited to 3 minutes or as otherwise provided by the Commission Chair. By participating in this meeting you acknowledge that you are being recorded. While speaking, please reduce any background noise to ensure that your comments can be heard. When you hear the item called that you wish to comment on, please follow the following instructions accordingly. **ONLINE LIVE STREAM:** When you hear the item called that you wish to comment on, press the "raise a hand" button. **PHONE IN:** When you hear the item called that you wish to comment on, press \*9 to indicate a desire to make a comment. The clerk will call you by the last three digits of your phone number when it is your turn to comment.

If you choose not to observe the Planning Commission meeting but wish to make a comment on a specific agenda item, please submit your comment via email prior to the Planning Commission meeting. Please submit your comments to the Clerk of the Planning Commission at [planning@edcgov.us](mailto:planning@edcgov.us). Planning Services cannot guarantee that any public comment received the day of the Commission meeting will be delivered to the Commission prior to any action. The Clerk and Planning staff is here to assist you, please call 530-621-5355 if you need any assistance with the above directions to access the meeting.

The regular call in number will not be available for use. Please follow the phone-in instructions listed under the Public Participation Instructions in this agenda.

Planning Commission audio recordings, Agendas, Staff Reports, Supplemental Materials and Minutes are available on the internet at:  
<http://eldorado.legistar.com/Calendar.aspx>

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. If you require accommodation, please contact the Clerk to the Planning Commission at 530-621-5355 or via e-mail, [planning@edcgov.us](mailto:planning@edcgov.us).

All Planning Commission hearings are recorded. An audio recording of this meeting will be published to the website. Please note that due to technology limitations, the link will be labeled as "Video" although only audio will play. The meeting is not video recorded\*\*\*.

\*\*\*The Planning Commission meeting of December 10, 2020 will be recorded via Zoom Webinar and available for Live Web Streaming on the internet at: <https://zoom.us/j/96718557010>

The Planning Commission is concerned that written information submitted to the Planning Commission the day of the Commission meeting may not receive the attention it deserves. Planning Services cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For purposes of the Brown Act, Section 54954.2(a), the numbered items on this agenda give a brief description of each item to be discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

Staff materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for inspection during normal business hours in Planning Services located at 2850 Fairlane Court, Placerville, CA. Such documents are also available on the Commission's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

## PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Commission Chair.

Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Matters not on the agenda may be addressed by the general public during Public Forum/Public Comment. Comments during Public Forum/Public Comment are limited to three minutes per person. The Commission reserves the right to waive said rules by a majority vote. Public Forum/Public Comment is for comment only. No action will be taken on these items unless they are scheduled on a future agenda.

Public testimony will be received on each agenda item as it is called. Individuals will have three minutes to address the Commission. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Commission, time to speak by any individual may be extended.

Upon completion of public comment on an agenda item, the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Chair of the Commission may take the following actions:

Step 1. Request the person adhere to the Commission guidelines. If the person refuses, the Chair may ask the Clerk to turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Commission meeting.

8:30 A.M.

**CALL TO ORDER / ROLL CALL**

Meeting was called to order at 8:30 AM by Chair Vegna, with all Commissioners present. All Commissioners attended by remote attendance.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**ADOPTION OF AGENDA AND APPROVAL OF THE CONSENT CALENDAR**

(All items on the Consent Calendar are to be approved by one motion unless a Commission member requests separate action on a specific item.)

*Public Comment: J. D'Amico*

A motion was made by Commissioner Williams, seconded by Commissioner Miller, to Adopt the Agenda and Approve the Consent Calendar. Votes were by roll call.

Yes: 5 - Commissioner Vegna, Commissioner Williams, Commissioner Hansen, Commissioner Miller and Commissioner Ross

**CONSENT CALENDAR**

1. [20-1572](#) Clerk of the Planning Commission recommending the Commission approve the MINUTES of the regular meeting of November 12, 2020.

Item was Approved on the Consent Calendar.

**END OF CONSENT CALENDAR**

**DEPARTMENTAL REPORTS AND COMMUNICATIONS (Planning and Building, Transportation, County Counsel)**

Breann Moebius, Deputy County Counsel, provided the Commission an update on the Bass Lake North project appeal heard by the Board of Supervisors on December 8, 2020. Commissioner Williams thanked staff for processing the appeal application.

**COMMISSIONERS' REPORTS**

Commissioner Hansen advised the Commission that this will be his last meeting after 5 years and expressed his enjoyment of being a member of the Commission and working with the Commission and staff. Commissioner Hansen thanked the Clerk of the Planning Commission, Julie Saylor and Char Tim. Commissioner Hansen extended his thanks to County Counsel, Dave Livingston and Deputy County Counsel, Breann Moebius and expressed his appreciation to County Counsel and noted the quality of representation received from County Counsel's office is outstanding. Commissioner Hansen requested the Commission, on behalf of the citizens of District 3, to be as welcoming to his successor as they were to him.

**PUBLIC FORUM / PUBLIC COMMENT**

*Public Comment: C. Felton, L. Geery*

**AGENDA ITEMS**

**2. [20-1573](#)**

Hearing to consider the Shinn Ranch project (Tentative Subdivision Map Time Extension TM-E20-0003) to request for one, one-year time extension to the approved Shinn Ranch Tentative Subdivision Map (TM07-1441) resulting in a new expiration date of December 4, 2022, on property identified by Assessor’s Parcel Numbers 331-620-030, 331-620-032, 331-620-004, 331-620-005, 331-620-013, 331-070-001, 092-510-018, and 319-260-089, consisting of 182.90 acres, in the El Dorado area, submitted by Silverado Homes; and staff recommending the Planning Commission take the following actions:

- 1) Find the Shinn Ranch Tentative Subdivision Map Time Extension TM-E20-0003 consistent with the Mitigated Negative Declaration adopted for the approved tentative map pursuant to Section 15162 of the California Environmental Quality Act (CEQA) Guidelines (Subsequent Environmental Impact Report (EIR)s and Negative Declarations); and,
- 2) Approve Shinn Ranch Tentative Subdivision Map Time Extension (TM-E20-0003) granting one, one-year time extension to the approved Tentative Map TM07-1441 (Shinn Ranch), resulting in a new expiration date of December 4, 2022, based on the findings and subject to the original Conditions of Approval as presented.

(Supervisory District 3)

*Public Comment: R. Allgeier*

**Chair Vegna opened the hearing and upon conclusion of public comment and staff input, closed the hearing.**

**A motion was made by Commissioner Hansen, seconded by Commissioner Williams, to continue this item off calendar.**

**Votes were by roll call.**

**Yes:** 5 - Commissioner Vegna, Commissioner Williams, Commissioner Hansen, Commissioner Miller and Commissioner Ross

3. [20-1574](#)

Hearing to consider the Better Place Forest project (Conditional Use Permit CUP19-0013/Planned Development PD19-0006)\*\* to request a 48-acre memorial conservation forest and scattering grounds with associated site improvements including a 250-foot paved access driveway, 16 parking spaces, a 711 square foot visitor center, a 571 square foot accessory structure and walking trails on property identified by Assessor’s Parcel Numbers 101-240-045, 101-220-002, and 101-220-003, consisting of 48 acres, in the Pollock Pines area, submitted by Better Place Forests; and staff recommending the Planning Commission take the following actions:

- 1) Find the project Exempt from CEQA pursuant to Sections 15303 and 15304 of the CEQA Guidelines (New Construction or Conversion of Small Structures, Minor Alterations to Land);
- 2) Approve Conditional Use Permit CUP19-0013 for the proposed memorial conservation forest and scattering grounds based on the Findings and subject to the Conditions of Approval as presented; and,
- 3) Approve Planned Development PD19-0006 establishing an official development plan for the proposed memorial conservation forest and scattering grounds based on the Findings and subject to the Conditions of Approval as presented.

(Supervisory District 5)

*Public Comment: B. Leary, L. Brent-Bumb, L. Richmond, J. Leddy, G. Helm*

**Chair Vegna opened the hearing and upon conclusion of public comment and staff input, closed the hearing.**

**A motion was made by Commissioner Williams, seconded by Commissioner Miller, to Approve staff’s recommended actions with the following changes:**

- 1) Incorporate recommended edits as provided in Staff Memo dated December 7, 2020;
- 2) **Revise Condition of Approval No. 7 as provided by the applicant during the hearing to read: Prior to issuance of a building or grading permit, the applicant shall complete required connections to offsite public water facilities under Blair Road, a County-maintained roadway, to the west of the project site and complete required onsite improvements to the satisfaction of the District, including dedication of easements and demonstration of required fire flow as needed, as detailed in EID Facility Improvement Letter No. 3159FIL, dated October 28, 2019 (Exhibit O) and in the El Dorado County Fire District Fire Flow Letter, dated March 3, 2020; and,**
- 3) **Revise staff report project description and Condition of Approval No. 1 as provided by the applicant during the hearing noting ...The facility would operate primarily by appointment... and removing the wording limitation of immediate family members to ...Spreading ceremony group sizes would be limited to a maximum of 30 persons at one time...**

**Votes were by roll call.**

**Yes:** 5 - Commissioner Vegna, Commissioner Williams, Commissioner Hansen, Commissioner Miller and Commissioner Ross

4. [20-1575](#) **WORKSHOP** - Planning and Building Department, Planning Division, providing a review and comment only public workshop on the Dorado Oaks project (Z19-0005/PD19-0005/TM18-1538) consisting of a Rezone, Planned Development and Tentative Subdivision Map for a 381 lot subdivision in the Diamond Springs area. The workshop includes a presentation by the applicant team. (Supervisory District 3) (No formal action will be taken by the Planning Commission)

*Public Comment: M. Taylor*

**No Action Taken.**

## **ADJOURNMENT**

**Meeting was adjourned at 11:32 AM by Chair Vegna.**

All persons interested are invited to participate remotely (following instructions listed under the Public Participation Instructions in this agenda) and be heard or to write their comments to the Planning Commission. If you challenge the application in court, you may be limited to raising only those items you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to, the public hearing. Any written correspondence should be directed to Planning Services; 2850 Fairlane Court; Placerville, CA 95667.

\*A negative declaration has been prepared for this project and may be reviewed and/or obtained in Planning Services, 2850 Fairlane Court, Placerville, CA 95667, during normal business hours. A negative declaration is a document filed to satisfy CEQA (California Environmental Quality Act). This document states that there are no significant environmental effects resulting from the project, or that conditions have been proposed which would mitigate or reduce potential negative effects to an insignificant level.

\*\*This project is exempt from the California Environmental Quality Act (CEQA) pursuant to the above referenced section, and it is not subject to any further environmental review.