



County of El Dorado

Board of Supervisors
Department
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Minutes - Draft Board of Supervisors

Sue Novasel, Chair, District V
Brian K. Veerkamp, First Vice Chair, District III
John Hidahl, Second Vice Chair, District I
Shiva Frentzen, District II
Lori Parlin, District IV

Kim Dawson, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
David Livingston, County Counsel

Tuesday, December 10, 2019

9:00 AM

330 Fair Lane, Placerville, CA

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

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The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

- Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.
- Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.
- Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALLED TO ORDER

Present: 5 - Supervisor Veerkamp, Supervisor Frentzen, Supervisor Novasel, Supervisor Hidahl and Supervisor Parlin

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

**Pastor Craig Klatt of the Camino Adventist Church gave the Invocation.
Supervisor Veerkamp led the Pledge of Allegiance to the Flag.**

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Public Comment: K. Payne, M. Lane, J. Gainsborough, R. Adams

A motion was made by Supervisor Frentzen, seconded by Supervisor Veerkamp to Adopt the Agenda and Approve the Consent Calendar with the following changes:

Supervisor Veerkamp noted on item 3 that a policy discussion needs to occur regarding annexations and property tax distribution.

Pull items 24 and 29 for discussion.

Supervisor Parlin registered a No vote on item 24.

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

[19-1854](#) Adoption of the Agenda and Approval of the Consent Calendar (See Attachment)

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

OPEN FORUM

Public Comment: H. LeVasseur, J. Gainsborough, M. Lane

[19-1853](#) OPEN FORUM (See Attachment)

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

CONSENT CALENDAR

- 1. [19-1765](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of November 19, 2019.

This matter was Approved on the Consent Calendar.

GENERAL GOVERNMENT - CONSENT ITEMS

- 2. [16-0305](#) Chief Administrative Office recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of unprecedented tree mortality due to drought conditions and related bark beetle infestations. (Cont. 11/19/19, Item 3)

This matter was Approved on the Consent Calendar.

- 3. [19-1677](#) Chief Administrative Office recommending the Board adopt and authorize the Chair to sign Resolution **213-2019** accepting the exchange of property tax increments for the annexation of one parcel (APN 089-010-075) into the El Dorado County Fire Protection District service area, Local Agency Formation Commission Project 2019-04.

FUNDING: N/A

Resolution 213-2019 was Adopted upon Approval of the Consent Calendar. Supervisor Veerkamp noted that a policy discussion needs to occur regarding annexations and property tax distribution.

- 4. [19-1686](#) Chief Administrative Office recommending the Board receive, review, and file annual reports for the Fiscal Year ending June 30, 2019, as required under the Mitigation Fee Act (Cal. Gov. Code §66000 et seq.) related to the development impact mitigation fee collected by the County for the benefit of various Special Districts.

FUNDING: Fees collected on behalf of Special Districts; no county funding.

This matter was Approved on the Consent Calendar.

- 5. [19-1760](#) Chief Administrative Office recommending the Board approve and ratify the signature of the Chief Administrative Officer on agreements 4486 and 4487, License Agreements with Pacific Gas and Electric (PG&E) related to the use of County property by PG&E for Community Resource Centers.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

- 6. [19-1673](#) Chief Administrative Office recommending the Board:
 - 1) Approve and authorize the Chair to sign Agreement 4432 with Wittman Enterprises, LLC to provide ambulance billing services on behalf of El Dorado County;
 - 2) Approve the Treasurer/Tax Collector to establish a zero balance bank account to accept ambulance billing payments.

FUNDING: Ambulance Service Fees.

This matter was Approved on the Consent Calendar.

- 7. [19-1823](#) Chief Administrative Office recommending the Board appoint the Director of Human Resources as its designated representative to negotiate the salary, compensation in the form of fringe benefits, and other related terms and conditions of employment with the candidate for Director of Library Services in accordance with Government Code section 54957.6.

FUNDING: This item requires no funding.

This matter was Approved on the Consent Calendar.

- 8. [19-1493](#) Chief Administrative Office, Facilities Division, recommending the Board consider the following:
 - 1) Make findings pursuant to Article II, Section 210b(6) of the El Dorado County Charter that the ongoing aggregate of the work to be performed is not sufficient to warrant the addition of permanent staff; and
 - 2) Authorize the Purchasing Agent to sign Agreement for Services 4495 with AMG Management Group LLC, pending Risk Management approval, for a not-to-exceed amount of \$169,000 and a one year term to provide ongoing facility project management and real estate due diligence services regarding Senate Bill 844 Adult Local Criminal Justice Facility Financing Placerville Jail Expansion Project and Senate Bill 81 Local Youthful Offender Rehabilitative Financing Program New Placerville Juvenile Hall Facility Project.

FUNDING: Senate Bills 844 and 81 grant funding.

This matter was Approved on the Consent Calendar.

9. [19-1775](#) Chief Administrative Office, Facilities Division, recommending the Board:
- 1) Approve the attached revised Facilities Workplan; and
 - 2) Approve the attached budget transfer decreasing General Fund Contingency, Accumulative Capital Outlay (ACO) Contingency, HLP Trust Contingency, and Pioneer Park Contingency and increasing appropriations in the ACO fund to account for carryforward funding from FY 2018-19 for a variety of Capital Projects. (4/5 vote required)

FUNDING: General Fund, ACO Fund, HLP Fees, Pioneer Park Fees.

This matter was Approved on the Consent Calendar.

10. [19-1494](#) Chief Administrative Office, Parks Division, recommending the Board take the following actions to address the sanitation issues on the Rubicon Trail:
- 1) Approve the acceptance of the following donations with gratitude:
 - a) \$4,000 from the Rock Zombies, 4 by 4 Club;
 - b) \$5,030 from Steaks n Stories (Tim & Heidi Green);
 - c) \$13,543 from Marlin and Christine Czajkowski;
 - d) \$5,000 from the Rubicon Trail Foundation; and
 - e) F550 truck from Sacramento Municipal Utility District; and
 - 2) Authorize Vickie Sanders, Parks Manager, to sign the attached donation agreement provided by Sacramento Municipal Utility District to accept the Ford F550 truck;
 - 3) Approve the addition of (1) Ford F550 Pumper Truck and (1) Septic Pumper Trailer to the Board-approved Fiscal Year 2019-20 fixed asset list;
 - 4) Approve the attached budget transfer recognizing donations as revenue, increasing appropriations to fund the improvements to the truck, and carry over the funding for the pumper trailer from FY 2018-19; and
 - 5) Approve the carry-over of (1) Septic Pumper Trailer fixed asset to the Board-approved fixed asset list for Fiscal Year 2019-20.

FUNDING: Donations and State Off-Highway Vehicle (Green Sticker).

This matter was Approved on the Consent Calendar.

11. [19-1727](#) Clerk of the Board, based upon the recommendation of the El Dorado County Early Care and Education Planning Council, recommending the Board appoint Diana Lozano, Community Representative, Term Expiration 12/10/2023 to the El Dorado County Early Care and Education Planning Council.

This matter was Approved on the Consent Calendar.

12. [19-1725](#) Election Department recommending the Board adopt and authorize the Chair to sign Resolution **211-2019** consolidating local jurisdiction elections with the upcoming March 3, 2020 Primary Election.

FUNDING: N/A

Resolution 211-2019 was Adopted upon Approval of the Consent Calendar.

13. [19-1753](#) Human Resources Department recommending the Board approve and adopt the:
- 1) Agriculture, Weights & Measures department-specific class specification: Wildlife Specialist;
 - 2) Chief Administrative Office department-specific class specification: Airport Technician I/II; and
 - 3) Health and Human Services Agency department-specific class specifications: Animal Shelter Supervisor and Energy/Weatherization Technician I/II.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

14. [19-1751](#) Human Resources Department recommending the Board:
- 1) Approve and adopt Board of Supervisors Policy E-6 - Volunteer Policy (Attachment A); and
 - 2) Grant the Director of Human Resources the authority to make any minor or technical changes necessary to documents relating to this Volunteer Policy (Attachments B-G in this item and any others that may be created in the future), with County Counsel and Risk Management approval.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

15. [19-1654](#) Human Resources Department recommending the Board approve and authorize the Chair to sign Resolution **209-2019** to replace Resolution 385-85 relating to self-insurance and claim adjustment procedures.

FUNDING: N/A

Resolution 209-2019 was Adopted upon Approval of the Consent Calendar.

16. **19-1198** Supervisor Hidahl and the Veterans Affairs Commission recommending the Board approve the **Final Passage** (Second Reading) of Ordinance **5113** to repeal County Ordinance Code Article VIII. *Veterans Affairs Commission*, Chapter 2.20.510 et. seq. pursuant to Board direction on June 25, 2019. (Cont. 11/19/19, Item 32)

Staff recommending this matter be Continued to January 7, 2020.

This matter was Continued to January 7, 2020 upon Approval of the Consent Calendar.

17. [19-1828](#) Supervisors Hidahl and Veerkamp recommending the Board reconsider the action taken on November 19, 2019 (Legistar 19-1198) regarding Resolution 196-2019 adopting new bylaws for the Veterans Affairs Commission, and the approval of an ordinance to repeal County Ordinance Code Article VIII Veterans Affairs Commission.

FUNDING: N/A

This matter was Approved on the Consent Calendar.

18. [19-1764](#) Supervisor Parlin recommending the Board:
- 1) Find that a public benefit is derived from supporting the Gold Trail Grange's effort to seal and insulate the main meeting hall ceiling; and
 - 2) Approve and authorize the Chief Administrative Officer to sign a funding Agreement, consistent with the County's standard form and upon the approval of County Counsel, with the Gold Trail Grange authorizing payment of the \$5,000 community funding contribution in support of these efforts.

FUNDING: Community Funding.

This matter was Approved on the Consent Calendar.

HEALTH AND HUMAN SERVICES - CONSENT ITEMS

19. [19-1652](#) Child Support Services recommending the Board approve and authorize the continuation of perpetual agreement 3270 with SurveyMonkey, for a subscription amount of \$37 per month, for a website membership subscription.

FUNDING: State/Federal Funding.

This matter was Approved on the Consent Calendar.

20. [19-0543](#) Health and Human Services Agency recommending the Board adopt and authorize the Chair to sign Resolution **212-2019**, transferring responsibility of the currently established imprest cash account for the Emergency Medical Services in the amount of \$100 from the Health and Human Services Agency to the Chief Administrative Office.

FUNDING: General Fund.

Resolution 212-2019 was Adopted upon Approval of the Consent Calendar.

21. [19-1195](#) Health and Human Services Agency, Veterans Affairs program recommending the Board:
- 1) Approve and authorize the Chair to sign the California Department of Veterans Affairs “County Subvention Program Certificate of Compliance” and the “Medi-Cal Cost Avoidance Program Certificate of Compliance” for Fiscal Year 2019-2020 for the participation in each of these programs;
 - 2) Authorize the County Veterans Service Officer to actively participate in the promotion of the California Veterans License Plate program under California Military and Veterans Code Section 972.1: and
 - 3) Authorize the use of special interest license plate fees, in accordance with California Military and Veterans Code Section 972.2, which are deposited in a special revenue fund for extra help staffing in the Veterans Program.

FUNDING: State & Federal Funding \$70,937 State subvention funding \$57,100, Federal matching funds \$4,143, and Special Revenue funds \$9,694.

This matter was Approved on the Consent Calendar.

22. [19-1676](#)

Health and Human Services Agency recommending the Board:

1) Approve and authorize the Chair to sign non-financial Standard Agreement 18-95241 (County Agreement 4408) and the accompanying Certification Form CCC 04/2017 with the California Department of Health Care Services that establishes terms and conditions for the provision of mental health services, with a retroactive effective date of July 1, 2018 through June 30, 2021;

2) Authorize the Health and Human Services Agency Director, or designee, to execute further documents relating to Standard Agreement 18-95241, if any, provided that the amendments do not eliminate the funding streams, do not change the term, and contingent upon approval by County Counsel and Risk Management; and

3) Authorize the Health and Human Services Agency Director, or designee, to continue to administer Agreement 18-95241 and execute any subsequent documents relating to said Agreement, including programmatic reports.

FUNDING: There is no funding included in this Agreement; however, it establishes the requirements to receive funding from various mental health funding sources.

This matter was Approved on the Consent Calendar.

23. [19-1763](#)

Health and Human Services Agency recommending the Board recognize Cathy Dunbar upon her retirement from the County of El Dorado Health and Human Services Agency, and approve the Chair to sign a Proclamation recognizing Cathy's service and dedication to clients of the Public Health Division of the Health and Human Services Agency.

This matter was Approved on the Consent Calendar.

24. [19-1595](#) Health and Human Services Agency recommending the Board:
- 1) Approve and authorize the Chair to sign Agreement for Services 4413 with Arts and Culture El Dorado, for the provision of the Mental Health Services Act/Prevention and Early Intervention, “Expressive Therapies” project, for the term upon execution through June 30, 2020, with a maximum contractual obligation of \$100,000; and
 - 2) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 4413, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: 100% State Funding: Mental Health Services Act.

Public Comment: T. Kayes, J. Gainsborough, R. Adams

A motion was made by Supervisor Hidahl, seconded by Supervisor Veerkamp to Approve this matter.

Supervisor Parlin registered a No vote based on her concerns with the agency which the County is contracting.

Yes: 4 - Veerkamp, Frentzen, Novasel and Hidahl

Noes: 1 - Parlin

25. [19-1726](#) Health and Human Services Agency recommending the Board recognize Michelle McCann Hardie upon her retirement from the County of El Dorado Health and Human Services Agency, and approve the Chair to sign a Proclamation recognizing Michelle’s service and dedication to the families in the Public Health Division of the Health and Human Services Agency.

This matter was Approved on the Consent Calendar.

26. [19-1735](#) Health and Human Services Agency (HHSA) recommending the Board, acting as the governing body for the Public Housing Authority:
- 1) Authorize the submission of a funding application to the US Department of Housing and Urban Development, Office of Public and Indian Housing, for the Family Unification Program;
 - 2) Delegate authority to the Director of Health and Human Services to sign the Family Unification Program funding application as the Housing Authority Representative; and
 - 3) Direct HHSA to return to the Board with the agreement and related Budget Amendment, if awarded.

FUNDING: Federal Funding.

This matter was Approved on the Consent Calendar.

LAND USE AND DEVELOPMENT - CONSENT ITEMS

27. [19-1608](#)

Department of Transportation recommending the Board:

- 1) Approve the addition of one (1) air compressor trailer to the Department of Transportation's FY 2019-20 Fixed Asset List totaling \$22,500; and
- 2) Approve the \$22,500 price decrease on the Fixed Asset List for the paving machine bringing the revised budget from \$280,076.08 to \$257,576.08.

FUNDING: Road Repair and Accountability Act of 2017 (SB1-RMRA).
(State Funding)

This matter was Approved on the Consent Calendar.

28. [19-1057](#)

Department of Transportation recommending the Board:

- 1) Approve and authorize the Chair to sign a Budget Transfer adjusting the Fleet and Code Enforcement budgets for Fiscal Year 2019-20 to accommodate three (3) replacement additions and one (1) new vehicle;
- 2) Authorize the Purchasing Agent to utilize the State of California competitively bid contract 1-18-23-23A, 1-18-23-20D and 1-18-23-23D, for the acquisition of one (1) Ford Transit, one (1) Chevrolet Equinox, one (1) Chevrolet Colorado, and one (1) Chevrolet Traverse for the Department of Transportation, Fleet Services Unit;
- 3) Authorize the Purchasing Agent to sign a purchase order to the awarded state vendor, Elk Grove Auto/Winner Chevrolet of Elk Grove, CA. in the amount of \$78,221.44 plus applicable delivery, fees and taxes (estimated at \$6,147.33) for a one time purchase for one (1) Chevrolet Equinox, one (1) Chevrolet Colorado and one (1) Chevrolet Traverse following Board approval;
- 4) Authorize the Purchasing Agent to sign a purchase order to the awarded state vendor, Downtown Ford of Sacramento, CA. in the amount of \$35,251.00 plus applicable delivery, fees and taxes (estimated at \$2,664.45) for a one time purchase for one (1) Ford Transit following Board approval; and
- 5) Make findings that these purchases are exempt from competitive bidding in accordance with Purchasing Ordinance 3.1.16, Section D. (4/5 Vote required to approve the budget amendment)

FUNDING: Fleet Internal Service Fund.

This matter was Approved on the Consent Calendar.

29. [19-1342](#)

Department of Transportation recommending the Board:

- 1) Adopt and authorize the Chair to sign Resolution **215-2019**, thereby amending the FY 2019-20 Authorized Personnel Allocation Resolution for the Department of Transportation, deleting one vacant 1.0 FTE Associate Land Surveyor position;
- 2) Approve the addition of one (1) unmanned aerial vehicle to the Fiscal Year 2019-20 Fixed Asset List totaling \$34,000;
- 3) Approve additional funds to cover the costs of training, computer equipment and software, and other accessories for the unmanned aerial vehicle in the amount of \$19,400, to the Fiscal Year 2019-20 organization code 3620200; and
- 4) Approve and authorize the Chair to sign a budget transfer adjusting the budget for Fiscal Year 2019-20 to allow for the purchase of the unmanned aerial vehicle and related expenses (4/5 vote required).

FUNDING: Road Fund.

Public Comment: M. Lane, T. Kayes

A motion was made by Supervisor Hidahl, seconded by Supervisor Veerkamp to Approve this matter and Adopt Resolution 215-2019.

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

30. [19-1730](#)

Department of Transportation recommending the Board consider the following for the Industrial Drive/Missouri Flat Road Signalization Project, CIP 73366/36105053:

- 1) Authorize Department of Transportation staff to continue with the interim phase, final design, and construction for the project; and
- 2) Delegate to the Director of Transportation the ability to:
 - a) Approve and adopt the Plans and Contract Documents and sign the Plans;
 - b) Authorize advertisement for construction bids;
 - c) Award the Construction Contract to the lowest responsive, responsible bidder;
 - d) Approve and sign the Construction Contract, subject to final review and approval by County Counsel and Risk Management; and
 - e) Authorize the Director of Transportation to sign an Escrow Agreement, if requested by the Contractor and in accordance with Public Contract Code Section 22300, for the purpose of holding Contract retention funds.

FUNDING: General Fund/Discretionary - Accumulative Capital Outlay (ACO) (36%), Sheriff Discretionary (52%) and Tribe Funds (12%). (Local Funds)

This matter was Approved upon the Consent Calendar.

31. [19-0998](#)

Department of Transportation recommending the Board consider the following pertaining to the Henningsen Lotus Park & Latrobe Railroad Storm Damage Repairs Project, CIP 99455/36209026 & 99454/36209025, Contract 4025:

- 1) Approve and adopt the Plans and Contract Documents and authorize the Chair to sign the Plans; and
- 2) Authorize advertisement for construction bids.

FUNDING: Local and state discretionary funding initially (100%). Department of Transportation staff working with the Federal Emergency Management Agency and the California Office of Emergency Services to obtain reimbursement. Latrobe Project: Local funds coming from Parks Project Savings in the Accumulative Outlay Fund, SPTC JPA, and Ponderosa Quimby Fund; HLP Project: Local funds coming from HLP Trust fund. (Local, State, and Federal Funds)

This matter was Approved on the Consent Calendar.

32. [19-1617](#)

Planning and Building Department, Long Range Planning, recommending the Board:

- 1) Find that the use of Ecological Preserve Endowment Funds to pay for the preparation of the Immediate Needs Assessment and Management Plan, as well to pay for the first year operations and management tasks for the three properties, is consistent with the El Dorado County General Plan, pursuant to Government Code Section 65402 and Chapter 130.71 (Ecological Preserve Fee) of the County Ordinance Code;
- 2) Authorize the Director of Planning and Building to allocate Ecological Preserve Endowment Funds to pay for the preparation of an Immediate Needs Assessment (to define first year estimated operations and management costs) and a Management Plan for three properties previously acquired by the County to be added to the Pine Hill Preserve, Cameron Park Unit:
 - a) Detmold property (APN 070-261-082);
 - b) Scariot-DeWolf property (APN 109-230-012); and
 - c) Carriage Hills property (APNs: 070-261-077,-079,-080, and -081); and
- 3) Authorize the Planning and Building Director to allocate Ecological Preserve Endowment Funds in the not-to-exceed amount of \$194,000 to perform any specialized cleanup and maintenance work included in the first year operations and management program that might be required by the Immediate Needs Assessment.

FUNDING: Ecological Preserve Endowment Fund.

This matter was Approved on the Consent Calendar.

33. [19-1754](#) Planning and Building Department recommending the Board approve and authorize the Chair to execute agreement 4314 for the provision of imagery services with Planet Labs, Inc., which will be used for geographic information systems to provide updated satellite imagery of the County for the primary use of identifying illegal cannabis cultivation, in an amount not to exceed \$491,827 for the period of three years upon final execution by both parties.

FUNDING: Commercial Cannabis Tax. (General Fund)

This matter was Approved on the Consent Calendar.

34. [19-1731](#) Planning and Building Department and Human Resources Department recommending the Board:
- 1) Adopt and authorize the Chair to sign Resolution **214-2019**, amending the Fiscal Year 2019-20 Authorized Personnel Allocation Resolution to:
 - a) Add one Senior Planner (1.0 FTE) position to the Planning and Building Department, Economic Development Division;
 - b) Add two Development Technician (2.0 FTE) positions to the Planning and Building Department, Planning Division;
 - c) Add one Senior Office Assistant (1.0 FTE) position to the Planning and Building Department, Planning Division; and
 - d) Add one Office Assistant I/II (1.0 FTE) position to the Planning and Building Department, Planning Division;
 - 2) Direct that the above changes be added to the Fiscal Year 2019-20 Position Allocation Schedule;
 - 3) Provide authorization to the Director of Human Resources to make, if needed, any technical corrections to the authorized personnel allocations for the Planning and Building Department;
 - 4) Authorize an increase in revenues and appropriations in the Planning and Building Department's Fiscal Year 2019-20 Budget for extra help, overtime and the cost for the Facilities Division to create new office spaces for the new positions;
 - 5) Approve and authorize the Chair to sign the attached budget transfer form adjusting the budget for Fiscal Year 2019-20 in the amount of \$389,000 to accommodate projected expenditures for the Planning and Building Department and allow the corresponding General Funds to be transferred to the Planning and Building Department index. (4/5 vote required)

FUNDING: Permit Revenue, Transient Occupancy Tax, and General Fund.

This matter was Approved and Resolution 214-2019 was Adopted upon Approval of the Consent Calendar.

35. [19-1549](#)

Planning and Building Department recommending the Board approve the following agreements for on-call land use planning services for Commercial Cannabis:

- 1) Make findings that it is more feasible and economical to engage outside consultants to assist the County with Commercial Cannabis current planning and land use entitlement services on an as needed basis in accordance with Section 3.13.030 - Procedure of Chapter 3.13 (Contracting out) of Title 3 (Revenue and Finance), in the County Code of Ordinances;
- 2) Award Request for Proposal 19-961-082 for the provision of on-call commercial cannabis current planning activities and land use entitlement services, to Helix Environmental and MIG, which will be used and paid by commercial cannabis applicants;
- 3) Authorize the Planning and Building Department to negotiate a 3-year Agreement for Services with Helix Environmental in an amount not to exceed \$200,000;
- 4) Authorize the Planning and Building Department to negotiate a 3-year Agreement for Services with MIG in an amount not to exceed \$200,000;
- 5) Authorize the Purchasing Agent to execute said Agreements, contingent upon County Counsel and Risk Management review, including minor revisions as required; and
- 6) Authorize the Chair to execute an amendment to the Fiscal Year 2019-20 Adopted Budget, increasing expenses and revenues by \$100,000 for the first year of the Agreement and budgeting cannabis fee revenue sufficient to cover the first year cost (4/5 vote required).

FUNDING: Commercial Cannabis fees.

This matter was Approved on the Consent Calendar.

36. [19-1742](#)

Surveyor's Office recommending the Board: Adopt and authorize the Chair to sign Resolution **231-2019** for Abandonment of Easement 19-0004; to abandon a portion of a public utility easement on Lot 12, as shown on the final map of The Promontory Village No. 2, recorded in Book I of Subdivisions at Page 135, identified as Assessor's Parcel Number 124-120-012 in the community of El Dorado Hills, Supervisorial District 1.

FUNDING: Application Fees. (General Fund)

Resolution 231-2019 was Adopted upon Approval of the Consent Calendar.

LAW AND JUSTICE - CONSENT ITEMS

37. [19-1573](#) District Attorney and Sheriff's Office recommending the Board approve and authorize the Chair to sign the Certifications and Assurances for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program Fiscal Year 2019 application in order to accept the grant award.

FUNDING: Justice Assistance Grant Program.

This matter was Approved on the Consent Calendar.

38. [19-1605](#) Probation Department recommending the Board:
1) Approve and authorize the Chair to sign Amendment II to Agreement for Services 3073 with SCRAM of California, for the Electronic Monitoring Program (home detention as a custody alternative) to increase the amount of the contract by \$25,000 for a total not to exceed amount of \$340,000 for the term of June 19, 2018 through December 31, 2019; and
2) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 3073, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: Public Safety Realignment (AB 109).

This matter was Approved on the Consent Calendar.

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)

- 39. 19-1734** Chief Administrative Office recommending the Board:
1) Approve the **Introduction** (First Reading) of Ordinance **5116** amending Title 3 - Revenue and Finance Ordinance of the El Dorado County Ordinance Code, Chapter 3.13 - Contracting Out; and
2) Waive the full reading of the Ordinance, read by title only and continue this matter to December 17, 2019, for **Final Passage** (Second Reading).
(Est. Time: 10 Min.)

FUNDING: N/A

A motion was made by Supervisor Frentzen, seconded by Supervisor Parlin to Continue Ordinance 5116 to December 17, 2019 for Final Passage (Second Reading).

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

- 40. [19-1759](#)** Clerk of the Board recommending the Board appoint a Member and an Alternate to the California State Association of Counties for 2020. (Est. Time: 5 Min.)

Public Comment: T. Kayes

A motion was made by Supervisor Frentzen, seconded by Supervisor Veerkamp to appoint Supervisor Hidahl as the Member and Supervisor Novasel as the Alternate to the California State Association of Counties for 2020.

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

11:00 A.M. - TIME ALLOCATION

- 41. [19-1741](#)** Health and Human Services Agency recommending the Board, acting as the Governing Board of the In-Home Supportive Services Public Authority:
1) Receive a presentation by members of the In-Home Supportive Services Advisory Committee; and
2) Receive and file the Fiscal Year 2018-2019 In-Home Supportive Services Public Authority and Advisory Committee Annual Report. (Est. Time: 10 Min.)

FUNDING: 24% State funding, 54% Federal, and 22% County General Fund.

Received and Filed.

42. 19-1513

Environmental Management Department recommending the Board consider the following:

- 1) Consider the **Introduction** (First Reading) of Ordinance **5115** amending in its entirety Chapter 8.39, Well Standards, Ordinance No. 4110, of the El Dorado County Ordinance Code pertaining to Well Construction and Water Supply Standards; and
- 2) Waive full reading of and continue Ordinance **5115** to December 17, 2019 for **Final Passage** (Second Reading). (Est. Time: 10 Min.)

FUNDING: General Fund / Environmental Health Permit fees (no change to current cost or revenue).

Public Comment: T. Kayes, J. Gainsborough

A motion was made by Supervisor Hidahl, seconded by Supervisor Veerkamp to Approve this matter and Continue Ordinance 5115 to December 17, 2019 for Final Passage (Second Reading).

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

43. 19-1514

Environmental Management Department recommending the Board consider the following:

- 1) Consider the **Introduction** (First Reading) of Ordinance **5114** amending in its entirety Chapter 8.38 - Hazardous Materials, Ordinance No. 4101 of the El Dorado County Ordinance Code pertaining to Hazardous Materials, thereby repealing in their entirety both Chapter 8.40 - Underground Storage Tanks, and Chapter 8.41 - Fuel Containing MTBE, and consolidating Chapter 8.40 into the revised Chapter 8.38; and
- 2) Waive full reading of and continue Ordinance **5114** to December 17, 2019 for **Final Passage** (Second Reading). (Est. Time: 10 Min.)

FUNDING: General Fund / Hazardous Materials Permit fees (no change to current cost or revenue).

Public Comment: T. Kayes

A motion was made by Supervisor Veerkamp, seconded by Supervisor Frentzen to Approve this matter and Continue Ordinance 5114 to December 17, 2019 for Final Passage (Second Reading).

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

2:00 P.M. - TIME ALLOCATION

44. [19-1755](#) HEARING - To consider the recommendation of the Planning Commission on amending the General Plan Economic Development Element with the removal of Policy 10.1.6.4; and the Planning Commission recommending the Board take the following actions:
- 1) Determine that pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15378(b)(4), there is no evidence that the proposed amendment to remove language specific to how Transient Occupancy Tax is spent qualifies this action as a "project" and therefore is exempt from CEQA review;
 - 2) Approve General Plan Amendment to remove Economic Development Policy 10.1.6.4 which states, "The majority of transient occupancy tax generated revenue shall be directed toward the promotion of tourism, entertainment, business and leisure travel in El Dorado County."; and
 - 3) Adopt and authorize the Chair to sign Resolution **216-2019** for said General Plan Amendment.

Public Comment: J. Mesena, L. Brent-Bumb, J. McDuggle, J. Poimiroo, K. Greenwood, T. Kayes

Supervisor Novasel opened the public hearing and upon conclusion of public comment and staff input, closed the hearing.

A motion was made by Supervisor Veerkamp, seconded by Supervisor Frentzen to Approve this matter and Adopt Resolution 216-2019.

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

45. [19-1818](#) Chief Administrative Office recommending the Board consider and approve new budget policy pertaining to distribution of annual Transient Occupancy Tax revenues, pursuant to prior Board direction, and pending approval of actions recommended with Legistar Item 19-1755. (Est. Time: 20 Min.)

FUNDING: Transient Occupancy Tax. (General Fund)

Public Comment: L. Brent-Bumb, J. McDuggle, J. Masena, T. Russo, K. Greenwood, D. Reynolds

A motion was made by Supervisor Frentzen, seconded by Supervisor Novasel to Approve this matter including changing language from "tourism promotion" to "tourism and promotion" in the text of the item.

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

46. [19-1714](#)

HEARING - To consider a request submitted by Joe Harn appealing the Planning Commission's October 24, 2019 approval of Planned Development PD18-0005/Tentative Subdivision Map TM18-1536/Serrano Village J7 to allow a Development Plan for the proposed subdivision; a Tentative Subdivision Map creating 65 single family residential lots and six landscape lots; and Design Waivers of the El Dorado County Design and Improvement Standard Manual road improvement standards on property identified by Assessor's Parcel Number 123-040-011, consisting of 9.86 acres, in the El Dorado Hills area; and staff recommending the Board take the following actions:

- 1) Find that the project is Statutorily Exempt pursuant to Section 15182 of the California Environmental Quality Act Guidelines; and
- 2) Deny the appeal, thereby upholding the Planning Commission's October 24, 2019, approval of Planned Development PD18-0005/Tentative Subdivision Map TM18-1536 based on the Findings (Attachment B) and subject to the Conditions of Approval (Attachment C). (Supervisory District 1) (Est. Time: 30 Min.)

Public Comment: J. Davey, A. Priest, D. Simon, T. Kayes, R. Freddean, K. Loewen, K. Greenwood

Supervisor Novasel opened the public hearing and upon conclusion of public comment and staff input, closed the hearing.

A motion was made by Supervisor Veerkamp, seconded by Supervisor Novasel to deny the Appeal.

No vote was taken on this motion.

A motion was made by Supervisor Hidahl, seconded by Supervisor Frentzen to Continue this matter to February 4, 2020 and direct staff to work with the developer regarding solutions for the following list in their priority:

- 1) Park construction;
- 2) Turn pocket issues; and
- 3) Sidewalk.

Yes: 4 - Frentzen, Novasel, Hidahl and Parlin

Noes: 1 - Veerkamp

3:00 P.M. - TIME ALLOCATION

47. [19-1702](#) Department of Transportation recommending the Board take the following actions related to the Mosquito Road Bridge at South Fork American River Project, CIP 77126/36105028:
- 1) Receive a presentation regarding the latest project development including design alternative details for the replacement of the Mosquito Road Bridge;
 - 2) Direct staff to continue with final design utilizing the recommended design detail alternative;
 - 3) Adopt the Addendum to the Final Environmental Impact Report certified by the Board on August 8, 2017 for the project; and
 - 4) Approve the project as revised in the Addendum to the certified Environmental Impact Report. (Est. Time: 45 Min.)

FUNDING: Highway Bridge Program Funds. (100% Federal Funds)

Public Comment: K. Weiland, B. Michael, T. Kayes, R. Speak

A motion was made by Supervisor Parlin, seconded by Supervisor Veerkamp to Approve this matter.

Yes: 5 - Veerkamp, Frentzen, Novasel, Hidahl and Parlin

ITEMS TO/FROM SUPERVISORS

Supervisor Hidahl reported on the following:

- Cemetery Advisory Committee.
- Community and Economic Development Advisory Committee meeting.
- El Dorado Transit Audit review.
- Two by Two with Folsom.
- Community Council meeting.
- Behavioral Health Commission meeting.
- Fish and Wildlife Commission meeting.
- Transit/Transportation meeting.
- Monthly Planning and Building staff meeting.

Supervisor Frentzen reported on the following:

- Cameron Park Rotary speaker.
- Aukum/Fairplay Fire Safe Council speaker.
- Memorial service for Ken Strangfeld.
- Local Agency Formation Commission meeting.
- Broadband Committee meeting.
- AQUA conference.

Supervisor Veerkamp reported on the following:

- Hangtown 100 event.
- Fair Board Two by Two.
- Sacramento Area Council of Governments Board meeting.
- Folsom Two by Two.
- Good Day Sacramento.
- Placerville tree lighting.
- SMUD representatives meeting.
- Welcome Back event for Rob Schroeder.
- 2nd grader event.
- Harvest Season review meeting.
- South Lake Tahoe Two by Two meeting.
- Forest Health Task force meeting.
- Rural County Representative of California meeting.
- Holiday reception.
- CalFire Chiefs discussion.

Supervisor Parlin reported on the following:

- Local Insurance representatives meeting.
- Policy Makers dinner.
- Barry Smith - State Parks meeting.
- Town Hall meeting.
- Human Rights Commission meeting.
- Veterans Affairs Commissioner meeting.
- Auburn State Recreation meeting.
- Dollar General developer meeting.
- Community and Economic Development Advisory Committee representative meeting.
- Hangtown Christmas parade committee.

Supervisor Novasel reported on the following:

- California State Association of Counties conference.
- South Lake Tahoe Two by Two.

CAO UPDATE

Don Ashton, Chief Administrative Officer, reported on the following:
South Lake Tahoe City Manager resigning.
Valley Clean Energy meeting.
Pioneer Energy meeting.

ADJOURNED AT 6:40 P.M.

CLOSED SESSION

- 48. [19-1713](#) **Pursuant to Government Code Section 54957- Public Employee Performance Evaluation.** Title: Clerk of the Board of Supervisors. (Est. Time: 15 Min.)
No Action Reported. All five Supervisors participated.

- 49. [19-1766](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources and/or designee. Employee organizations: Operating Engineers Local No. 3 representing employees in the Trades & Crafts Bargaining Unit; El Dorado County Probation Officers Association; and El Dorado County Deputy County Counsel Association. (Est. Time: 20 Min.)
No Action Reported. All five Supervisors participated.

- 50. [19-1729](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources and/or designee. Employee organizations: El Dorado County Employees' Association representing employees in the Supervisory, Professional, and General Bargaining Units; Operating Engineers Local No. 3 representing employees in the Trades & Crafts and Corrections Bargaining Units; El Dorado County Probation Officers Association; El Dorado County Deputy Sheriff's Association representing employees in the Law Enforcement Unit; El Dorado County Law Enforcement Management Association; El Dorado County Deputy County Counsel Association; El Dorado County Criminal Attorneys' Association; and El Dorado County Managers' Association (Est. Time: 15 Min.)
No Action Reported. All five Supervisors participated.

- 51. [19-1791](#) **Pursuant to Government Code Section 54957- Public Employment.** Title: Director of Library Services Recruitment. (Est. Time: 15 Min.)
No Action Reported. All five Supervisors participated.