



# County of El Dorado

Board of Supervisors  
Department  
330 Fair Lane, Building A  
Placerville, California  
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## Minutes - Draft Board of Supervisors

*Sue Novasel, Chair, District V*  
*Brian K. Veerkamp, First Vice Chair, District III*  
*John Hidahl, Second Vice Chair, District I*  
*Shiva Frentzen, District II*  
*Lori Parlin, District IV*

*Kim Dawson, Clerk of the Board of Supervisors*  
*Don Ashton, Chief Administrative Officer*  
*David Livingston, County Counsel*

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Tuesday, October 22, 2019

9:00 AM

330 Fair Lane, Placerville, CA

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### ADDENDUM

There has been a change to the title in item 27.

Item 36 is hereby added to the Consent Calendar.

### Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources  
and historical heritage**

**This institution is an equal opportunity provider and employer.**

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The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

## **PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

- Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.
- Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.
- Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

**9:01 A.M. - CALLED TO ORDER**

**Present:** 4 - Supervisor Veerkamp, Supervisor Frentzen, Supervisor Hidahl and Supervisor Parlin

**Absent:** 1 - Supervisor Novasel

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG**

Chaplain Betsy Vanderpool of the Sierra Chaplaincy gave the Invocation.  
Supervisor Frentzen led the Pledge of Allegiance to the Flag.

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

*Public Comment: J. Gainsborough, D. Delmonte*

**A motion was made by Supervisor Hidahl, seconded by Supervisor Frentzen to Adopt the Agenda and Approve the Consent Calendar with the following change:**

**Continue items 6, 27 and 28 to November 5, 2019.**

**Yes:** 4 - Veerkamp, Frentzen, Hidahl and Parlin

**Absent:** 1 - Novasel

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

**OPEN FORUM**

*Public Comment: M. Humphrey, T. McDoggle, T. Kayes, K. Payne, J. Gainsborough, R. Wonder*

[19-1618](#) OPEN FORUM (See Attachment)

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

**CONSENT CALENDAR**

- 1. [19-1548](#) Clerk of the Board recommending the Board approve the Minutes from the regular meeting of October 15, 2019.

**This matter was Approved on the Consent Calendar.**

**GENERAL GOVERNMENT - CONSENT ITEMS**

- 2. **16-0305** Chief Administrative Office recommending the Board find that a state of emergency continues to exist in El Dorado County as a result of unprecedented tree mortality due to drought conditions and related bark beetle infestations. (Cont. 10/15/19, Item 2)

**This matter was Approved on the Consent Calendar.**

- 3. [19-1273](#) Chief Administrative Office recommending the Board adopt and authorize the Chair to sign Resolution **152-2019** accepting the exchange of property tax increments for the annexation of one parcel (APN 006-011-022) into the El Dorado Irrigation District service area, Local Agency Formation Commission Project 2019-05. (Cont. 9/17/19, Item 3)

**FUNDING:** N/A

**Resolution 152-2019 was Adopted upon Approval of the Consent Calendar.**

- 4. [19-1484](#) Chief Administrative Office recommending the Board approve revisions to the County Travel, Meal and Lodging Policy (Board Policy D-1).

**FUNDING:** N/A

**This matter was Approved on the Consent Calendar.**

- 5. [19-1448](#) Chief Administrative Office, Procurement and Contracts Division, presenting a list of County surplus property and recommending the Board so declare and authorize disposal of same in accordance with the procedures outlined in the County's Purchasing Ordinance, Chapter 3.12 and Section 3.12.220 thereof.

**FUNDING:** Various.

**This matter was Approved on the Consent Calendar.**

6. **19-1564** Elections Department and Human Resources Department recommending the Board approve and authorize the Chair to sign Resolution **181-2019** to authorize Human Resources to initiate a layoff for an Elections Technician I/II incumbent, occupying position 2767, in the Elections Department in order to comply with the requirements of Personnel Rule 1108, Nepotism.

**FUNDING:** General Fund.

**This matter was Continued to November 5, 2019 upon Approval of the Consent Calendar.**

7. [19-1500](#) Human Resources Department recommending the Board adopt and authorize the Chair to sign Resolution **174-2019** to add 0.50 FTE Assistant Director of Human Resources - Limited Term allocation for one (1) year.

**FUNDING:** General Fund.

**Resolutoin 174-2019 was Adopted upon Approval of the Consent Calendar.**

8. [19-1502](#) Human Resources Department recommending the Board adopt and authorize the Chair to sign Resolution **175-2019** to approve, due to lateral reclassification, the deletion of 1.0 FTE Department Analyst I/II and the addition of 1.0 FTE Administrative Analyst in the Department of Transportation, where the competitive recruitment and selection process is being waived by the Director of Human Resources at the request of the appointing authority in accordance with Personnel Rule 507.1.1.

**FUNDING:** N/A

**Resolution 175-2019 was Adopted upon Approval of the Consent Calendar.**

9. [19-1488](#) Human Resources Department and Chief Administrative Office recommending the Board consider the following:
- 1) Adopt and authorize the Chair to sign Resolution **180-2019** to accomplish the following:
    - a) Establish the job classification specification, salary range, and bargaining unit for the new classification of Medical Billing Technician;
    - b) Amend the Personnel Allocation to add 1.0 FTE Medical Billing Technician position and 1.0 FTE Administrative Analyst I/II position in the Chief Administrative Office; and
    - c) Abolish the Sr. Medical Billing Assistant and Medical Billing Supervisor classifications.
  - 2) Authorize the establishment of a new org code in the EMS and Emergency Preparedness Division for Ambulance Billing;
  - 3) Approve a budget transfer increasing revenues and appropriations in the new Ambulance Billing org. (4/5 vote required to approve budget transfer)

**FUNDING:** Ambulance Billing Revenue in County Service Areas 3 and 7.

**This matter was Approved and Resolution 180-2019 was Adopted upon Approval of the Consent Calendar.**

10. [19-1510](#) Supervisor Novasel recommending the Board approve and authorize the Chair to sign a Proclamation recognizing Henry Brzezinski, Manager of Animal Services, as the recipient of the National Animal Care & Control Association 2019 Animal Care and Control Employee of the Year Award.

**This matter was Approved on the Consent Calendar.**

11. [19-1512](#) Supervisor Novasel recommending the Board approve and authorize the Chief Administrative Officer to sign amendment I to Funding Agreement 4018 with the El Dorado Community Foundation, on behalf of Tahoe Home Connection, authorizing the expanded scope of the agreement with no change to the \$1,500 payment amount.

**FUNDING:** General Fund.

**This matter was Approved on the Consent Calendar.**

**HEALTH AND HUMAN SERVICES - CONSENT ITEMS**

**12. [19-1282](#)**

Health and Human Services Agency recommending the Board:

- 1) Approve and authorize the Chair to sign Agreement for Services 4271 with Sierra Child and Family Services, Inc., for the provision of student outreach and engagement centers and mental health supports, in the amount of \$436,000, for the term upon execution through June, 30 2021;
- 2) Make findings in accordance with County Ordinance 3.13.030 that it is more economical and feasible to contract with Sierra Child and Family Services, Inc., for services provided under this Agreement 4271 because the County does not have the necessary staff or facilities to perform the services; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 4271, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** 100% State Funding: Mental Health Services Act Funding.

**This matter was Approved on the Consent Calendar.**

**13. [19-1317](#)**

Health and Human Services Agency recommending the Board consider the following:

- 1) Approve and authorize the Chair to sign Funding out Agreement 4244 with The Center for Common Concerns, Inc. (DBA HomeBase), for the provision of a Strategic Planning Document and first-year Implementation Plan to the El Dorado County Opportunity Knocks Continuum of Care, in the amount of \$55,000, for a one-year term effective upon execution; and
- 2) Authorize the Purchasing Agent, or designee, to execute further documents relating to funding Agreement 4244, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** 100% California Emergency Solutions and Housing Program Grant funding.

**This matter was Approved on the Consent Calendar.**

14. [19-1369](#) Health and Human Services Agency recommending the Board:  
1) Approve and authorize the Chair to sign non-financial Agreement 4279 with Unite USA, Inc., doing business as Unite Us, Inc., for the provision of software access allowing client referrals across a network of organizations, for a perpetual term to commence upon execution; and  
2) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement 4279, including amendments which do not change the amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

**FUNDING:** Non-Financial.

**This matter was Approved on the Consent Calendar.**

15. [19-1478](#) Library Department recommending the Board adopt and authorize the Chair to sign Resolution **178-2019**, amending the Authorized Personnel Allocation #105-2019 to delete 1.0 FTE vacant Senior Library Assistant from the Library personnel allocation.

**FUNDING:** N/A

**Resolution 178-2019 was Adopted upon Approval of the Consent Calendar.**

**LAND USE AND DEVELOPMENT - CONSENT ITEMS****16. [19-1322](#)**

Department of Transportation recommending the Board:

- 1) Approve the addition of two (2) Morbark chippers to the Department of Transportation's FY 2019-20 Fixed Asset List totaling \$99,621.46;
- 2) Approve the \$78,697.54 price decrease on the Fixed Asset List for the highflow skidsteer bringing the revised budget from \$161,664 to \$82,966.46;
- 3) Approve the \$20,923.92 price decrease on the Fixed Asset List for the paving machine bringing the revised budget from \$301,000 to \$280,076.08;
- 4) Make findings that the purchase of two (2) Morbark chippers and one (1) aerial bucket truck are exempt from competitive bidding in accordance with Purchasing Ordinance 3.12.160, Section D;
- 5) Authorize the Purchasing Agent to utilize the Sourcewell, formally known as National Joint Powers Alliance (NJPA), competitively bid Contract 062117-MBI for the acquisition of two (2) Morbark chippers for the Department of Transportation, Maintenance and Operations Division;
- 6) Authorize the Purchasing Agent to sign a purchase order to the awarded Sourcewell vendor, Morbark of Winn, Michigan in the amount of \$88,775.26 plus applicable delivery, fees and taxes (estimated at \$10,846.20) for a one time purchase for two (2) Morbark chippers following Board approval;
- 7) Authorize the Purchasing Agent to utilize the Sourcewell, formally known as NJPA, competitively bid Contract 012418-ALT for the acquisition of one (1) aerial bucket truck for the Department of Transportation, Maintenance and Operations Division; and
- 8) Authorize the Purchasing Agent to sign a purchase order to the awarded Sourcewell vendor, Altec Industries of Dixon, CA in the amount of \$139,594.00 plus applicable delivery, fees and taxes (estimated at \$10,221.00) for a one time purchase for one (1) aerial bucket truck following Board approval.

**FUNDING:** Road Fund (State) and SB1- RMRA (State).

**This matter was Approved on the Consent Calendar.**

17. [19-1349](#) Department of Transportation recommending the Board adopt and authorize the Chair to sign Resolution **176-2019** setting for election a measure to consider a special tax increase to provide road improvement and maintenance services in the Lynx Trail Road Zone of Benefit 30 within County Service Area 9; noting that the measure will be submitted to the zone electorate on the ballots distributed for the Presidential Primary Election to be held March 3, 2020. (Supervisor District: 3)

**FUNDING:** County Service Area Zone of Benefit Special Taxes.

**Resolution 176-2019 was Adopted upon Approval of the Consent Calendar.**

18. [19-1370](#) Department of Transportation recommending the Board:
- 1) Make findings that the purchase of one (1) Larue Loader-Mount Portable Snow Blower is exempt from competitive bidding in accordance with Purchasing Ordinance 3.12.160, Section D;
  - 2) Authorize the Purchasing Agent to utilize the Sourcewell, formally known as National Joint Powers Alliance, competitively bid contract 080818-JAL for the acquisition of one (1) Larue Loader-Mount Portable Snow Blower; and
  - 3) Authorize the Purchasing Agent to sign a purchase order to the awarded Sourcewell vendor, Snoquip Inc. of West Sacramento, CA in the amount of \$185,815.25 plus applicable fees and taxes (estimated at \$13,471.61) for a one time purchase for one (1) Larue Loader-Mount Portable Snow Blower following Board approval.

**FUNDING:** County Service Area 3.

**This matter was Approved on the Consent Calendar.**

19. [19-1413](#) Department of Transportation recommending the Board adopt and authorize the Chair to sign Resolution **177-2019** setting for election a measure to consider a special tax increase to provide road improvement and maintenance services in the Gilmore Vista Road Zone of Benefit 22 within County Service Area 9; noting that the measure will be submitted to the zone electorate on the ballots distributed for the Presidential Primary Election to be held March 3, 2020. (Supervisor District: 3)

**FUNDING:** County Service Area Zone of Benefit Special Taxes.

**Resolution 177-2019 was Adopted upon Approval of the Consent Calendar.**

20. [19-1511](#) Department of Transportation recommending the Board adopt and authorize the Chair to sign Resolution **179-2019** setting for election a measure to consider a special tax increase to provide road improvement and maintenance services in the Fernwood Cothrin Ranch Road Zone of Benefit 14 within County Service Area 9; noting that the measure will be submitted to the zone electorate on the ballots distributed for the Presidential Primary Election to be held March 3, 2020. (Supervisor District: 2)

**FUNDING:** County Service Area Zone of Benefit Special Taxes.

**Resolution 179-2019 was Adopted upon Approval of the Consent Calendar.**

21. [19-1523](#) Department of Transportation recommending the Board consider the following:
- 1) Make findings that it is more feasible and economical to engage an outside consultant to provide staff assistance in developing the Major Update to the Traffic Impact Mitigation (TIM) Fee Program and the Capital Improvement Program (CIP);
  - 2) Authorize the Chair to sign Agreement 4324 with DKS Associates, Inc. for a three (3) year term in an amount not to exceed \$300,000. The agreement will provide staff assistance in developing the Major Update to the TIM Fee Program and CIP as directed by the Board on September 17, 2019; and
  - 3) Approve and authorize the Chair to sign a budget transfer adjusting the budget for Fiscal Year 2019-20 to allow for the transfer of TIM funds to Transportation Engineering to fund the consultant contract. (4/5 vote required)

**FUNDING:** Traffic Impact Mitigation Fees.

**This matter was Approved on the Consent Calendar.**

22. [19-1301](#) Environmental Management recommending the Board:
- 1) Accept a grant award from the State of California, Department of Resources Recycling and Recovery, Local Government Waste Tire Amnesty Grant Program, TA 5 Cycle, Fiscal Year 2019-20, in the amount of \$89,929, for the term beginning upon award and acceptance of funds through September 30, 2021; and
  - 2) Delegate authority to the Environmental Management Department Director, or designee, to execute the Grant Agreement and all grant related documents including, but not limited to, amendments, requests for payment, reports, and all associated documents necessary to secure grant funds and implement the approved grant program.

**FUNDING:** Non-General Fund / State of California, Department of Resources Recycling and Recovery, Local Government Waste Tire Amnesty Grant Program.

**This matter was Approved on the Consent Calendar.**

23. [19-1446](#) Planning and Building Department, Long Range Planning, recommending the Board:
- 1) Adopt and authorize the Chair to sign Resolution **173-2019** approving the submittal of an application to the State Department of Housing and Community Development for planning grant funds to further housing development in El Dorado County; and
  - 2) Authorize and direct the Planning and Building Department Director, or designee, to act on the County's behalf in all matters pertaining to this application to apply for and submit to the Department the 2019 Planning Grants Program application in the amount of up to \$310,000.

**FUNDING:** Building Homes and Jobs Act Grants Program.

**This matter was Approved and Resolution 173-2019 was Adopted upon Approval of the Consent Calendar.**

24. [19-1449](#) Planning and Building Department recommending the Board approve a third amendment to Agreement for Services 214 between El Dorado County and the Tahoe Resource Conservation District for storm water quality compliance monitoring in the Tahoe Basin, updating the rate schedule, with no change to the not-to-exceed amount or the term of the contract.

**FUNDING:** National Pollutant Discharge Elimination System - General Fund (50%) and Public Utility Franchise Fees (50%).

**This matter was Approved on the Consent Calendar.**

**25.** [19-1558](#)

Planning and Building Department recommending the Board, in accordance with Board of Supervisors Policy B-14:

- 1) Find that the Courtside Manor Phase 3 project provides significant community benefit by providing housing that is affordable to low-income households; and
- 2) Grant an additional 30 day extension to the Traffic Impact Mitigation Fee Offset Award for the Courtside Manor Phase 3 project approved on October 7, 2017, and extended through October 7, 2019, totaling \$279,600.

**FUNDING:** Traffic Impact Mitigation Fees.

**This matter was Approved on the Consent Calendar.**

**LAW AND JUSTICE - CONSENT ITEMS**

26. [19-1462](#)

District Attorney recommending the Board consider the following:

- 1) Approve the use of Supplemental Local Law Enforcement Funds for the purchase of Point Blank vests and fire arms safety loading chambers in the estimated amount of \$12,567, and new uniform gear in the estimated amount of \$7,196;
- 2) Approve the use of Department of Justice Asset Forfeiture Funds for the following: 772 Pacific St. facility lease, in the amount of \$31,860 for the period of July 2019 - June 2020; computer equipment in the estimated amount of \$9,495; office equipment and supplies: in the estimated amount of \$11,106; 778 Pacific St. building sound masking costs in the quoted amount of \$27,000; CDAA Diversity 2018 initiative cost at \$5,000; and
- 3) Approve and authorize the Chair to sign a budget transfer increasing revenue and appropriations within the District Attorney's budget by \$104,224. (4/5 vote required)

**FUNDING:** Supplemental Local Law Enforcement Funds and Department of Justice Asset Forfeiture Funds.

**This matter was Approved on the Consent Calendar.**

**END CONSENT CALENDAR**

**DEPARTMENT MATTERS (Items in this category may be called at any time)**

**27. 19-1396** Department of Transportation recommending the Board approve and authorize the Chair to sign Resolution **169-2019** setting for election a measure to consider a special tax for the purpose of snow removal equipment acquisition ~~and services~~ in the South Shore Snow Removal Zone of Benefit 501 within County Service Area 3, noting that the measure will be submitted to the zone electorate on the ballots distributed for the Presidential Primary Election to be held March 3, 2020. (Cont. 10/15/2019, Item 13) (Est. Time: 5 Min.)

**FUNDING:** County Service Area Zone of Benefit Special Taxes.

This matter was Continued to November 5, 2019 upon Approval of the Consent Calendar.

**10:00 A.M. - TIME ALLOCATION**

**28. 19-1521** Department of Planning and Building and Chief Administrative Office recommending the Board receive and file a report updating the Board on the implementation of the Vacation Home Rental Ordinance, and provide direction to staff. (Est. Time: 1 Hr.)

This matter was Continued to November 5, 2019 upon Approval of the Consent Calendar.

**11:00 A.M. - TIME ALLOCATION**

**29. [19-1535](#)** Health and Human Services Agency recommending the Board adopt and authorize the Chair to sign a proclamation recognizing October as Domestic Violence Awareness Month. (Est. Time: 10 Min.)

**FUNDING:** N/A

*Public Comment: K. Payne, Center for Violence Free Relationships*

**Supervisor Frentzen read the Proclamation.**

**A motion was made by Supervisor Frentzen, seconded by Supervisor Veerkamp to Approve this matter.**

**Yes:** 4 - Veerkamp, Frentzen, Hidahl and Parlin

**Absent:** 1 - Novasel

30. [19-1289](#)

HEARING - Health and Human Services Agency recommending the Board, acting as the Governing Board of the El Dorado County Public Housing Authority:

- 1) Adopt and authorize the Chair to sign Resolution **170-2019** to acknowledge the updates related to the Mainstream Voucher Program, thereby amending the 2019 Administrative Plan; and
- 2) Authorize the Director of Health and Human Services to sign certifications or documents, if any, related to submittal of the amended 2019 Administrative Plan to the U.S. Department of Housing and Urban Development. (Est. Time: 10 Min.)

**FUNDING:** 93% Federal, 4.2% Public Housing Authority Fund Balance, 2.5% General Fund, 0.3% other revenue sources.

**Supervisor Veerkamp opened the public hearing and upon conclusion of public comment and staff input, closed the hearing.**

**A motion was made by Supervisor Hidahl, seconded by Supervisor Frentzen to Approve this matter and Adopt Resolution 170-2019.**

**Yes:** 4 - Veerkamp, Frentzen, Hidahl and Parlin

**Absent:** 1 - Novasel

**1:00 P.M. - TIME ALLOCATION**

31. [19-0663](#)

HEARING - Chief Administrative Office, Airports & Cemeteries Division, Department of Transportation, Planning and Building Department, and Environmental Management Department recommending the Board adopt and authorize the Chair to sign the following:

- 1) Resolution **183-2019** entitled "Chief Administrative Office, Airports Division Fee Schedule," thereby rescinding prior Resolution 080-2019, May 21, 2019, with no change to fees. (Item 27).
- 2) Resolution **184-2019** entitled "Chief Administrative Office, Cemeteries Division Fee Schedule," thereby rescinding prior Resolution 080-2019, May 21, 2019 (Item 27).
- 3) Resolution **185-2019** entitled "Department of Transportation Fee Schedule and Policies and Procedures," thereby rescinding prior Resolution 080-2019, May 21, 2019 (Item 27).
- 4) Resolution **186-2019** entitled "Planning and Building Department Fee Schedule and Policies and Procedures," thereby rescinding prior Resolution 080-2019, May 21, 2019 (Item 27), and provide direction to staff on which of the following Appeal Fee options the Board would like to adopt:

Option A (staff recommendation): set the Appeal fee at \$943 and convert the base application to T&M to recover any costs associated with the Appeal beyond the initial \$943 Appeal fee;

Option B: set the Appeal fee at tiered amounts of \$943 for projects appealed to the Planning Commission and \$3,221 for projects appealed to the Board of Supervisors;

Option C: set the Appeal fee at \$3,221 (the average cost of an Appeal based on the 2014 fee study);

Option D: leave the Appeal fee at the current rate of \$239; or

Option E: set the Appeal fee at an amount deemed appropriate by the Board.

- 5) Resolution **187-2019** entitled "Environmental Management Fee Schedule and Policies and Procedures," thereby rescinding prior Resolution 080-2019, May 21, 2019 (Item 27), with either:

Option A: Rate increase per Fiscal Year (FY) 2018-19 approved rate multiplied by the FY 2015-16 time study; or

Option B: Rate increase per FY 2018-19 approved rate multiplied by the FY 2018-19 time study (Attachment V). (Est. Time 1.5 Hrs.)

**FUNDING** Fees for service.

*Public Comment: K. Greenwood, K. Payne, T. Kayes*

**Supervisor Veerkamp opened the public hearing and upon conclusion of public comment and staff input, closed the hearing.**

**A motion was made by Supervisor Hidahl, seconded by Supervisor Parlin to Adopt Resolution 183-2019 entitled "Chief Administrative Office, Airports Division Fee Schedule," thereby rescinding prior Resolution 080-2019, May 21, 2019, with no change to fees.**

**Yes:** 4 - Veerkamp, Frentzen, Hidahl and Parlin

**Absent:** 1 - Novasel

*Public Comment: K. Payne, K. Greenwood*

**A motion was made by Supervisor Frentzen, seconded by Supervisor Parlin to Adopt Resolution 184-2019 entitled "Chief Administrative Office, Cemeteries Division Fee Schedule," thereby rescinding prior Resolution 080-2019, May 21, 2019 .**

**Yes:** 4 - Veerkamp, Frentzen, Hidahl and Parlin

**Absent:** 1 - Novasel

*Public Comment: K. Greenwood, T. Kayes*

**A motion was made by Supervisor Hidahl, seconded by Supervisor Parlin to Adopt Resolution 185-2019 entitled "Department of Transportation Fee Schedule and Policies and Procedures," thereby rescinding prior Resolution 080-2019, May 21, 2019.**

**Yes:** 3 - Veerkamp, Hidahl and Parlin

**Noes:** 1 - Frentzen

**Absent:** 1 - Novasel

*Public Comment: T. Kayes, K. Greenwood, K. Payne*

**A motion was made by Supervisor Frentzen, seconded by Supervisor Hidahl to Adopt Resolution 186-2019, which did not include an Appeal Fee option, entitled "Planning and Building Department Fee Schedule and Policies and Procedures," thereby rescinding prior Resolution 080-2019, May 21, 2019.**

**Yes:** 4 - Veerkamp, Frentzen, Hidahl and Parlin

**Absent:** 1 - Novasel

**A motion was made by Supervisor Frentzen, seconded by Supervisor Hidahl to set the Appeal Fee at \$280 and convert the base application to Time and Materials (T&M) to recover any costs associated with the Appeal beyond the initial \$280 Appeal fee.**

**Motion Failed.**

**Yes:** 2 - Frentzen and Hidahl

**Noes:** 2 - Veerkamp and Parlin

**Absent:** 1 - Novasel

**A motion was made by Supervisor Parlin to set the Appeal Fee at \$280 without T&M.**

**Motion Failed for lack of a second.**

**A motion was made by Supervisor Hidahl to set the Appeal Fee at \$943 without T&M.**

**Motion Failed for lack of a second.**

**Staff was directed to return to the Board with Appeal Fee options when all Board members are present.**

*Public Comment: K. Greenwood*

**A motion was made by Supervisor Hidahl, seconded by Supervisor Parlin to Adopt Resolution 187-2019 entitled "Environmental Management Fee Schedule and Policies and Procedures," thereby rescinding prior Resolution 080-2019, May 21, 2019. The Board included Option B: Rate increase per FY 2018-19 approved rate multiplied by the FY 2018-19 time study (Attachment V) with the adoption of Resolution 187-2019.**

**Yes:** 4 - Veerkamp, Frentzen, Hidahl and Parlin

**Absent:** 1 - Novasel

**2:30 P.M. - TIME ALLOCATION**

32. [19-1382](#) HEARING - Department of Transportation recommending the Board consider the following regarding the establishment of an Underground Utility District as part of the Mount Murphy Road at South Fork American River - Bridge Replacement Project, CIP 77129/36105029:
- 1) Adoption Resolution **171-2019** to create an Underground Utility District as part of the project;
  - 2) Direct the Director of Transportation, or designee, to sign all Pacific Gas & Electric Company application documents necessary to initiate work under the Rule 20A Program; and
  - 3) Direct the Director of Transportation, or designee, to sign all related notices to Pacific Bell Telephone Company dba AT&T California, directing this utility company to initiate work required as part of the Underground Utility District formation. (Est. Time: 30 Min.)

**FUNDING:** Electrical Rule 20A Underground Utility Funds (PG&E) and Telecommunication Rule 32A Tariff Funds (AT&T) (100%)

*Public Comment: M. Lane, K. Payne, T. Kayes*

**Supervisor Veerkamp opened the public hearing and upon conclusion of public comment and staff input, closed the hearing.**

**A motion was made by Supervisor Frentzen, seconded by Supervisor Parlin to Approve this matter and Adopt Resolution 171-2019.**

**Yes:** 4 - Veerkamp, Frentzen, Hidahl and Parlin

**Absent:** 1 - Novasel

**3:00 P.M. - TIME ALLOCATION**

**33. [19-1383](#)**

HEARING - Department of Transportation recommending the Board consider the following regarding the formation of the Shingle Springs Underground Utility District:

- 1) Conduct a public hearing to consider adoption of Resolution **172-2019** to form the Shingle Springs Underground Utility District;
- 2) Direct the Director of Transportation, or designee, to sign all Pacific Gas & Electric Company application documents necessary to initiate work under the Rule 20A Program upon the identification of a specific overhead to underground conversion project within the Underground Utility District; and
- 3) Direct the Director of Transportation, or designee, to sign all related notices to Pacific Bell Telephone Company dba AT&T California upon identification of a specific overhead to underground conversion project within the Underground Utility District. (Est. Time: 30 Min.)

**FUNDING:** Rule 20A Tariff Program Funds.

*Public Comment: K. Payne, T. Kayes, CJ Freeland, J. Aldershea*

**Supervisor Veerkamp opened the public hearing and upon conclusion of public comment and staff input, closed the hearing.**

**A motion was made by Supervisor Frentzen, seconded by Supervisor Hidahl to Approve this matter and Adopt Resolution 172-2019.**

**Yes:** 3 - Veerkamp, Frentzen and Hidahl

**Recused:** 1 - Parlin

**Absent:** 1 - Novasel

**ITEMS TO/FROM SUPERVISORS**

Supervisor Hidahl reported on the following:

- Elections open house.
- Planning staff meeting.
- Commission on Aging meeting.
- Juvenile Treatment Center luncheon.
- Assemblyman Kiley planning meeting.
- El Dorado Union High School District meeting.

Supervisor Frentzen reported on the following:

- Local Agency Formation Commission meeting.
- Fire Insurance meeting.
- Broadband meetings.
- Cameron Park/Shingle Springs Chamber of Commerce.
- Book on the history of Cameron Park.
- Planning Commission request.

Supervisor Parlin reported on the following:

- Auburn State Recreation letter meeting.
- County wide fire safe council meeting.
- Library Commissioner meeting.
- Rural County Representatives of California meeting.
- Parks and Recreation meeting.
- Diamond Springs Advisory Committee meeting.
- Staff updates.
- Assemblyman Kiley meeting.
- Sierra Nevada Conservancy meeting.
- Open House for Georgetown Boys and Girls Club.

Supervisor Veerkamp reported on the following:

- Water Agency workshop.
- Diamond Springs Advisory Committee meeting.
- Local Agency Formation Commission meeting.
- Fire Insurance meeting.
- Apple Hill update.
- Ray Lawyer/Forni Road update.

**CAO UPDATE**

Don Ashton, Chief Administrative Officer, reported on the following:

- Public Safety Power Shutoff.
- Cost of Power Shutoff to the County.
- Chief Administrative Officer conference.

**ADJOURNED AT 4:15 P.M.**

**CLOSED SESSION**

34. [19-1480](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Bruce Heid of Industrial Employers and Distributors Association; Director, Health & Human Services Agency; and/or designee. Non-Employee Organization: In-Home Supportive Services. (Est. Time: 10 Min.)

**No Action Reported. Supervisors Hidahl, Frentzen, Veerkamp and Parlin participated. Supervisor Novasel was absent.**

35. [19-1504](#) **Pursuant to Government Code Section 54956.9(d)(1)- Existing Litigation.** Title: Claim of Michael Yarbrough v. County of El Dorado York Risk Services Group, Inc., Worker's Compensation Claim Settlement, Claims ELAH-548739 and ELAH548963. (Est. Time: 5 Min.)

**No Action Reported. Supervisors Hidahl, Frentzen, Veerkamp and Parlin participated. Supervisor Novasel was absent.**

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.

**ADDENDUM****GENERAL GOVERNMENT - CONSENT ITEMS**

36. [19-1602](#) Chief Administrative Office and Auditor-Controller's Office recommending the Board approve and ratify the attached schedule of budget amendments, and authorize the Chair to sign the related budget transfer form, reflecting final Fiscal Year 2018-19 fund balance numbers and related offsetting entries to balance each affected fund, for inclusion in the Fiscal Year 2019-20 Adopted Budget, and made pursuant to the Fiscal Year 2019-20 Adopted Budget Resolution (162-2019). It is recommended that the Board approve and ratify the schedule of budget amendments with a 4/5 vote.

**FUNDING:** Countywide Budget.

**This matter was Approved on the Consent Calendar.**